



EOI No.- 328

/Culture/Date: 18/03/2026

**EXPRESSION OF INTEREST (EOI) FOR MANAGING THE BOAT
OWNED BY DISTRICT ADMINISTRATION, CUTTACK**

**OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE,
CUTTACK**

Chandinichowk, Cuttack-753001

Website- <https://cuttack.odisha.gov.in/or>



OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE,
CUTTACK

Notice No. 329./Culture /Date. 18-03-2026

EXPRESSION OF INTEREST (EOI) FOR MANAGING THE BOAT

Expression of Interest (EOI) is invited from interested and eligible agencies/firms/organizations to manage District Administration, Cuttack owned boat on lease for lawful and approved operational activities. at River Mahanadi.

Objective

The objective of this EOI is to identify capable, responsible and eligible agencies willing to lease & wage the boat and ensure its productive, safe, and compliant utilization. This lease will be subject to the terms, conditions, and regulations prescribed by the District Administration & SRC, Odisha.

Details of the Boat Offered for Lease & Management:

Details of the Boat Offered for Lease	
• Boat Type	Passenger Boat]
• Description of Engine	Outboard
• Engine (Make/Model)	TOHATSU
• Horse Power	40
• Year of Built	2025
Particulars of Boat	
• Length	12 meter
• Breadth	2.68 meter
• Depth	0.92 meter
• Gross Tonnage	6.5
• Free Board	1
• Passenger Capacity	21
• Current Condition	Well-maintained and operational
• Registration & Compliance	
○ Valid Registration Certificate	
○ Valid Fitness Certificate	
○ Valid Insurance with 21 persons & above	
○ Equipped with required safety gear	

Eligibility Criteria

Agencies interested in taking the boat on lease & mangement.

1. Be a registered entity/firm/organization with legal status.
2. Have prior experience in boat operation, marine transport, water-based activities, tourism or related services, preferably 05 years.
3. Have adequate manpower, technical capacity, and financial capability to operate and maintain the boat.
4. Not be blacklisted by any Government/PSU/Local Authority.
5. Comply with all river/marine safety and statutory requirements.
6. Have a 2nd class driver licence with crew training from a recognised Govt. institution.
7. Must have experience in boat operation/water transport/tourism.
8. Should posses Valid registratuon and licence.
9. Availability of trained operator/driver with valid licence.

Documents to be Submitted

Interested agencies must submit the following documents along with their EOI:

1. Cover Letter expressing interest.
2. Agency Profile, including registration details.
3. Experience Details in relevant operations.
4. Operational Plan, including proposed use of the boat.
5. Financial Proposal / Expected Lease Rent (**enclosed as form-I**).
6. Details of manpower and resources available for operation.
7. PAN, GST, and statutory certificates.

Lease Terms (Indicative)

- Lease charges to be finalized through negotiation with shortlisted agencies.
- Not less then Rs.15,000/- (Rupees Fifteen thousand) Only per month in the will be accepted.
- The lessee shall be responsible for routine operation, fuel, crew, and maintenance during the lease period.
- Major repairs, if any, will be as per agreement terms.
- The lessee must ensure safety compliance and lawful use of the boat at all times.
- Subleasing or misuse of the vessel is strictly prohibited.

EMD/ Security Deposit :

The selected bidder will have to deposit Rs. 5,00,000/- (five lakhs) only as security fee /EMD with the District Administration after getting the LAO

The proposed EMD will be free of interest.

Fuel & Driver :

The fuel and charges of the boat driver shall be paid by the scheduled agency.

(Complete terms will be included in the final agreement.)

Submission Details

Interested agencies must submit their EOI in a sealed envelope superscribed:

“EOI – To take a Boat of District Administration, Cuttack on lease”

and addressed to:

The Collector & District Magistrate, Cuttack

At/Po Chandinichowk,

Cuttack. PIN-753002

Email: admcuttack@gmail.com

Phone: 671-2508265

Last Date for Submission: **05.04.2026 Time: 01:00 PM**

Sealed in Bids will be accepted through Speed Post/Courier/ Regd. Post

Evaluation Process

EOIs will be evaluated based on:

- Experience and capability of the agency
- Compliance with eligibility criteria
- Proposed lease rent and commercial terms
- Operational plan and intended use
- Overall suitability and reliability

Shortlisted agencies may be called for a presentation, discussion, or inspection of the boat.

The District Administration reserves the right to modify, accept, or reject any or all EOIs without assigning any reason.

By order of Collector



(Kamaljit Das)

Addl. District Magistrate, (Gen.)

Cuttack

**EXPRESSION OF INTEREST (EOI)
FROM INTENDING AGENCIES TO TAKE A BOAT ON LEASE**

DATA SHEET

Sl. No.	Particulars	Details
1.	Name of the Authority	Collector and District Magistrate, Cuttack , Chandinichowk,Cuttack-753001, Odisha
2.	Method of Selection	Lowest Bidder
3.	Mode	Offline Mode
4.	Proposal Validity	365 Days (1 Year)
5.	Publication of Expression of Interest (EOI)	18/03/2026, 10:00 A.M
6.	Deadline for Submission of Pre-Proposal / Pre-Bid Queries	Pre-bid queries shall be sent by 25.03.2026 till 03:00 P.M to https://cuttack.odisha.gov.in/or .
7.	Pre-bid meeting	The pre-bid meeting shall be held on 25.03.2026, 04:00P.M at Conference Hall, 2 nd Floor, Old Conference Hall Office of the Collector and District Magistrate, Cuttack , Chandinichowk, Cuttack-753001
8.	Last date & time for submission of (EOI) document	05/04/2026, 03:00 P.M Bids shall be submitted through registered/ speed post or courier service only (no by hand delivery or drop box facility available) at the address mentioned below: Collector and District Magistrate, Cuttack, Office of the Collector and District Magistrate, Cuttack, Chandinichowk, Cuttack-753001
9.	Date of opening of EOI	05/04/2026, 03:00 P.M
10.	Date of opening of Financial Proposal	NA
11.	Bid Processing Fee (Non-Refundable)	Rs. 5,000/- (Rupees Five Thousand only)- including GST in form of Demand Draft in favour of "Office of the Collector and District Magistrate, Cuttack" payable at Cuttack.
12.	Earnest Money Deposit (EMD)	Rs.5,00,000 (Rupees Five Lakh only) /- in the form of BG/DD in favour of Office of the Collector and District Magistrate, Cuttack.
13.	Contact Person	Collector and District Magistrate, Cuttack, Chandinichowk,Cuttack-753001, Odisha
14.	Place of Opening of Proposal:	Venue: Office Chamber of ADM (Gen.), Cuttack, Office of the Collector and District Magistrate, Cuttack. Chandinichowk, Cuttack-753001

- EOI can be downloaded from : <https://cuttack.odisha.gov.in/or>.
- Subsequent corrigendum, if required, shall appear in this website or website

FINANCIAL PROPOSAL SUBMISSION

FORM - I

(On the Letter head of The Agency)

FROM

(NAME OF THE FIRM)

TO

The Collector and District Magistrate,
Cuttack, Chandinichowk ,
Cuttack-753001, Odisha

Subject: Expression of Interest (EOI) for Engagement of **from intending agencies to take a boat on lease to** Office of the Collector and District Magistrate, Cuttack.

Dear Sir/Madam.

Being duly authorized to represent and act on behalf of _____ (Name of the Agency), and having carefully examined and fully understood all the terms, conditions, scope of work, and requirements of the EOI issued by Office of the Collector and District Magistrate, Cuttack for *from intending agencies to take a boat on lease*, we hereby submit our **Financial Proposal** as under:

Sl. No.	Monthly Price (Revenue to be offered excluding GST)

Note: The Service Charge quoted above is **only for disclosure and evaluation purposes**. The same shall be **deemed to be fully included in the total cost quoted** by the Agency. **No separate or additional payment** towards Service Charge shall be payable by Office of the Collector and District Magistrate, Cuttack under any circumstances.

Declaration

- 1 We hereby declare that the rates quoted are final, firm, and all-inclusive, including wages/salaries, Service Charge, EPF, ESI, insurance, GST, and all other statutory dues, taxes, levies, overheads, and incidental expenses.
- 2 We understand and agree that the Service Charge quoted by us is embedded within the total cost and shall not be paid separately by the Office of the Collector and District Magistrate, Cuttack.
- 3 We confirm that the quoted rates shall remain valid for the entire contract period, which is non-extendable and co-terminus.
- 4 We undertake full responsibility for timely payment of monthly remuneration to office i.e. District Council of Culture.
- 5 We certify that no hidden charges, conditional pricing, or additional claims are attached to this Financial Proposal.

- 6 We agree to abide by all terms and conditions laid down in the EOI /Agreement issued by the Office of the Collector and District Magistrate, Cuttack and instructions issued from time to time by the competent authority.
- 7 We acknowledge that the Office of the Collector and District Magistrate, Cuttack reserves the right to accept or reject any or all bids, modify the scope of work, or cancel/postpone/terminate the tender process at any stage without assigning any reason, and no claim whatsoever shall be entertained on this account.

Date: _____

Place: _____

Seal & Signature of the Authorized Signatory Name: _

Designation: _____

Agency Name: _____

Contact No.: _____

Email ID: _____