

# **EOI FOR**

**“ERECTION OF FISHERIES DEPT. STALL (5000  
Sq. Ft.)”**

**ON THE OCCASION OF HISTORIC  
BALITYATRA- 2025 FROM 05<sup>TH</sup>  
NOVEMBER TO 12<sup>TH</sup> NOVEMBER 2025  
AT BALIYATRA GROUND, CUTTACK.**

**District Fisheries Officer, Cuttack**

**Email- [dfocuttack@gmail.com](mailto:dfocuttack@gmail.com)**



## **OFFICE OF THE DISTRICT FISHERIES OFFICER, CUTTACK**

**Email: dfocuttack@gmail.com**

**EOI No.4416, Dt.10.10.2025**

**EOI FOR ERECTION OF FISHERIES STALL (5000 Sq. Ft.) ON THE OCCASION OF HISTORIC BALIYATRA- 2025 FROM 05<sup>TH</sup> NOVEMBER TO 12<sup>TH</sup> NOVEMBER 2025 AT BALIYATRA GROUND, CUTTACK.**

The District Fisheries Officer, Cuttack intends to invite sealed EOI from reputed, registered and experienced Event Management Organizations for erection of Fisheries Pavilion to display the Departmental activities in the Baliyatra Ground, Cuttack from 05<sup>th</sup> November to 12<sup>th</sup> November 2025. Bidders fulfilling the prescribed eligibility criteria of the EOI can access and download the complete EOI document and other details from [www.cuttack.odisha.gov.in](http://www.cuttack.odisha.gov.in)

Schedule of invitation of EOI are:

Sl.	List of Critical Events	Key Dates
1	Date of Issue of EOI	10.10.2025
2	Bid Processing Fee	EMD of Rs 40,000/- in shape of bank draft
3	Last Date of Submission of EOI	27.10.2025, 11.00 A.M
4	Technical Bid Opening Date	27.10.2025, 12.00 P.M
5	Financial Bid Opening Date	27.10.2025, 03.30 P.M
6	EOI Submission and opening at (Address)	Office Chamber of District Fisheries Officer, Jobra, Cuttack

The EOI has been invited under dual bid system as Technical Bid and Financial Bid. The bid complete in all respects should reach before the undersigned by Speed Post/ Registered post latest by 27.10.2025 before 11.00 A.M in sealed envelopes clearly mentioning "EOI FOR ERECTION OF FISHERIES STALL (5000 Sq. Ft.) ON THE OCCASION OF HISTORIC BALIYATRA-2025" in which two separate sealed envelope super scribed as Technical and Financial bid shall be kept. The financial bid processing fee EMD of Rs 40,000/- (Rupees Forty thousand only) shall be in shape of bank draft in favour of District Fisheries Officer, Cuttack drawn in any scheduled commercial bank payable at Cuttack. The proposals received beyond the last date and time shall not be entertained. The District Fisheries Officer, Cuttack reserves the right to alter the date of opening of EOI and also to reject any or all the EOI without assigning any reason thereof.

-sd/-

**District Fisheries Officer, Cuttack**

## SECTION-I

### **Instruction for Bidders:**

1. The District Fisheries Officer, Cuttack intends to invite sealed EOI from reputed, registered and experienced Event Management Organizations for erection of Fisheries Pavilion to display the Departmental activities in the Baliyatra Ground, Cuttack from 05<sup>th</sup> November to 12<sup>th</sup> November 2025.
2. DFO, Cuttack reserves the right to alter the date of opening of EOI and also to reject any or all the EOI without assigning any reason thereof.
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5. The financial bid processing fee EMD of Rs 40,000/- (Rupees Forty thousand only) shall be in shape of bank draft in favour of District Fisheries Officer, Cuttack drawn in any scheduled commercial bank payable at Cuttack.
6. The financial Bid should contain offer price including GST.
7. The EOI paper shall be duly typed or handwritten by ink so as to make it legible. There should be no erasing, overwriting etc. If there are any corrections those should be made clearly and duly countersigned by the supplier/firm.
8. The bidders selected in technical bid shall be considered for financial bid. Those bidders should prepare the concept note along with designing of the departmental stall and present the entire concept in PowerPoint (PPT) mode before the committee.
9. If any firm/bidder requires any clarification on the above terms and conditions he/she may obtain clarifications personally from the District Fisheries Officer, Cuttack on any working day during office hours and on that ground no extension of time will be allowed.
10. The conditional bids shall not be considered and will be out rightly rejected in very first instance.
11. The selected bidder given with work order if fails to execute the work the EMD deposited by the agency shall be forfeited.

12. The Completed stall in all respect is to be handed over to the undersigned on 5<sup>th</sup> November 2025 positively.
13. The District Fisheries Officer, Cuttack reserves the right to alter the date of opening of EOI and also to reject any or all the EOI without assigning any reason thereof.
14. Dispute resolution: All the disputes shall be under the jurisdiction of the court at the Cuttack.

## SECTION-II

### TECHNICAL BID

The Bidders should fulfill the following criteria's to participate in the EOI process. Absent of the following documents will be treated as non-responsive.

Sl. No.	Technical Requirements	Documents to be attached with EOI
1	The Bidder must be registered Firm/ Organization	Valid up to date registration certificate
2	The bidder must be registered with GST/ PAN	GST and PAN document
3	The bidder should not be blacklisted/ debarred by any Central/ State Government and Public sector	Must submit the undertaking on original letter head of the bidder with signature and stamp
4	Bid processing fee	EMD of Rs 40,000/-
5	Up to date IT return for last three years as on 31.03.2025	IT Return for last three years as on 31.03.2025
6	The bidder must have similar order with previous single order value not below Rs 20.00 lakhs	Copy of work order
7	The bidder must have similar previous work experience	Photographs of past events in support of experiences
8	Turnover of the firm	Average 1 Crore for last 03 years

#### A. METHOD OF SELECTION

1. Technical bid shall be evaluated as per above mentioned criteria.
2. The Bidder who qualifies during the technical evaluation, their financial proposal shall be opened in the next stage by EOI committee in presence of bidders/ authorized representatives.
3. The lowest quoted price along with technical expertise of the agency shall be considered for assigning the work order. The overall lowest quoted bidder shall be considered for negotiations for execution of the work.
4. In case the lowest rate is abnormally low and not feasible to execute the work then the evaluation committee will compare the price prevailing in the present and reference available in the previous years and may consider the next lowest bidder for execution of the work.

### SECTION-III

#### ITEM WISE DETAILS & SPECIFICATIONS

1. Construction of Super Structure with German Hanger of 5000 Sq.ft small stalls (Gazebo) (12ft x 10ft) 4 No.s wooden platform for display of aquarium with other ancillaries, lounge and central AC for display of exhibits.
2. Glow Upper Facia and Lower Facia as per size of the hanger with provision for display of LED (10ft x 8ft).
3. Designing and making of Flex, Back lit and Front lit for display.
4. Providing live models on IPRAS, Cage culture, Hygienic Fish Market & Seed production Hatcheries unit with Fish Farm inside the stall along with light and visual aids.
5. Aquarium (with all fittings & ornamental fishes), floral decoration, Selfie Zone creation and other decoration with multicolor light as per requirement.
6. 50 No.s of invitation cards to be printed in context to Fisheries Stall in Historic Baliyatra-2025 for distribution among delegates and VIPs.

  
District Fisheries Officer,  
Cuttack