



OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, CUTTACK

No. 1873 / Culture. Date 17.10.2025

QUOTATION CALL NOTICE

Sealed quotations are invited from the local firms of Cuttack district to engage CA-cum-Account for accounting work related to the Collection & Expenditure etc. in Historic Baliyatra Cuttack - 2025 to be held from 05.11.2025 to 12.11.2025. Keeping in view of the above requirement the requisition of CA-cum-Accountant, sealed quotations along with all the requisite documents are called from interested Individuals/ Firms which is to reach the undersigned on or before 24.10.2024 by 3.00 P.M. The Sealed quotations should be either delivered through Courier/ Registered Post/ Speed Post/by hand to the undersigned during working hours i.e. from 10.00 AM to 5.30 PM on working days.

Fields of Specialization for the CA-cum-Account:

1. Name of the Chartered accountant/ Firms:
2. Authorization/ Certification documents:
3. Scope of work (should Contain accounting work, Stall allotment verification, Cash Book prepare, Amount deposited in bank) :
4. Previous Experience (If any) :

The quotation should accompany all the documents as per above requirements alongwith Cost of accounting work otherwise the quotation will not be taken into consideration. Weightage will be given to the individual / firms with proper certification, experience, better scope of work along with economic point of view.

The Individual/ firms has to take care of all the accounting works related to the Historic Baliyatra Cuttack - 2025. The selected individual/ firms will have to deliver the updated accounting work time-to-time during the Baliyatra period and the final accounting work soon after completion of the Baliyatra-2025. The Payment will be made within 15 days after completion of the accounting work and any deviation in the terms and conditions of quality of service may amount to substantial deduction in the approved price.

The quotation will be opened on 24.10.2025 at 04.00 PM in the Office chamber of Addl. District Magistrate, (Gen.) Cuttack. The quotationers or their representatives may remain present at the time of opening of the quotation if they so desire.

The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

By Order of Collector & DM, Cuttack

17/10/25
Addl. District Magistrate,
Cuttack

1874
Memo No...../ Culture Dt. 17.10.2025

Copy to Sub-Collector, Sadar Cuttack/ Dy. Commissioner, CMC/ Tahasildar, Sadar Cuttack/ DI & PRO, Cuttack/ Asst. Collector, Nizarat, Collectorate, Cuttack with a request to paste the quotation call notice in the Notice Board for information of the general public.

17/10/25
Addl. District Magistrate,
Cuttack