



**PANCHAYAT SAMITI OFFICE BARANGA, DIST-CUTTACK**  
Ph.No : (0671)-2870434(O).E-Mail:ori-baranga@ nic.in  
Notice No. 3078 Date 14.08.2025

**AUCTION SALE NOTICE**

**Subject: Disposal of old, obsolete, un-repairable, office Furniture and fixtures with unserviceable RWSS spare parts and redundant store items**

Sealed single tenders i.e. Financial Bids are invited as per tender document for "Disposal of Old, obsolete-unused(redundant) store item with Office Furniture and fixtures and unserviceable RWSS spare parts" in the Office of the PANCHAYAT SAMITI OFFICE BARANGA, DIST-CUTTACK on "**AS IS WHERE IS BASIS**" in the Baranga Block office premises. The Tender Document can be downloaded from the website of Cuttack district i.e. [www.cuttack.odisha.gov.in](http://www.cuttack.odisha.gov.in). Important details of tender auction sale related activities are as under:

Sl.No	Description of items	Details
1.	Available items can be inspected at	At above address
2.	Availability of Tender document	<a href="http://www.cuttack.odisha.gov.in">www.cuttack.odisha.gov.in</a>
3	Cost of Bid document (Non-refundable )	Rs5,000/-Drawn in favour of Block Development Officer, Baranga, Cuttack
4.	Earnest money deposit	Rs.10,000/-Drawn in favour of Block Development Officer, Baranga, Cuttack.
5	Period & Time of inspection of auction materials	1100 hrs. to 16.00 hrs. Dt. 18.08.2025 to Dt. 25.08.2025
6	Submission the tender auction sale Document	1100 hrs. to 17.00 hrs. Dt. 18.08.2025 to Dt. 01.09.2025
7	Opening of Tender	Dt.02.09.2025 12.00hrs

The Bid document should be completed in all respects and submitted in a sealed envelope required to be sent to office of the Block Development Officer PANCHAYAT SAMITI OFFICE BARANGA, DIST-CUTTACK either by post or may be dropped in the sealed Box made available in the office of the undersigned.

  
Block Development Officer  
Barang Block

## BID DOCUMENT

### Tender for Disposal of old, obsolete-un-repairable/un-used (redundant)/Office Furniture and fixtures along with unserviceable RWSS spare parts and redundat store item.

The Office intends to dispose of old, obsolete- un-repairable/un-used(redundant)Office Furniture and fixtures along with unserviceable RWSS spare parts and redundat store item etc. on "AS IS WHERE IS BASIS" through open tender.

#### **1. Eligibility Criteria:-**

Bidders must fulfill following eligibility criteria and submit documents mentioned at ANNEXURE-I as per this tender document in support. The Bidders

- (a) Must not be blacklisted by any department of Government of India/State Government.
- (b) Should be registered with GST Departments of Government of India/State Government.
- (c) Should have registered office with in the state of Odisha.

#### **2. Cost of Bid Document**

The intending Bidders required to finish the cost of bid document ( non-refundable ) of Rs. 5,000/- in shape of DD drawn in favour of BDO, Baranga

#### **3. Earnest Money Deposit (EMD) /Bid security.**

1. EMD of Rs. 10,000/- in shape of DD to be drawn in favour of Block Development Officer, Baranga, Cuttack.
2. Bidder intended to participate in the auction required to deposit the EMD demand draft of Rs.10,000/- prior to proceed for inspection of store item. Failing of which HE/SHE will be debarred from inspection process and not allowed to participate in the auction process.
3. Refund of EMD normally within 15 working days from the date of auction sale. The bidders will not be entitled to claim any interest if the refund of EMD is delay for any reason whatsoever.
4. For successful bidders, EMD amount will be adjusted against payment of Bid Amount.
5. For bidders not complying with term and conditions specified in the Auction Document, the EMD amount shall be forfeited.

#### **4. Inspection of items:**

The inspection of material can be done carefully by the prospective bidders or their representatives at the designated places at the above address within the stipulated time for inspection. Queries can be raised to the Administrative Officer at the time of inspection. No further clarification shall be entertained after the above inspection.

#### **5. Bid validity Period:**

Bids should remain valid for acceptance for a period of 15 days from the date of opening of the Bids. Bids with lesser validity period will be summarily rejected.

#### **6. Financial Bid:**

- a) The Financial bid shall be submitted in the form as given at **Annexure-II** of this tender document.
- b) The financial bid of only those bidders shall be evaluated who fulfill the eligibility criteria.
- c) The bidder shall quote rate/ amount for the whole lot.
- d) Any overwriting of/on amount quoted will render the bid to be invalid.
- e) GST or any other tax/duties (of any) /weigh bridge charges etc, if applicable shall be borne by the H-1 bidder.
- f) The rate quoted shall be final.
- g) The successful bidder shall be evaluated on the basis of highest quoted price for the whole lot.

#### **7. Submission of Bids: -**

- a) The Bid shall be legible, preferable typed/printed. All the pages of the Bid should be serially numbered and signed.
  - b) The Bid prepared by the Bidders shall comprise of (i) Details of Eligibility Criteria and (ii) Financial Bid.
  - c) Bid shall include following documents:
    - (i) Submit and attach self-Attested copy of any **PANCARD /DRIVINGLICENSE/ AADHARCARD/ BANK PASSBOOK/ etc.**
    - (ii) Supporting documents along with Address Proof.
- Sealed tenders superscripted **"Tender for dispose of old, obsolete-repairable/used(redundant)Office Furniture and fixtures along with unserviceable RWSS spare parts and reductant store items in Office of the Panchayat Samiti, Baranga, Cuttack"**. Bids received after the closing date and time prescribed shall not be accepted under any circumstances. All the envelopes shall also indicate the name, address and phone number of the bidder enabling the Bid to be returned, if required.

#### **8. Opening of Bids: -**

All bids containing Eligibility Criteria and Financial Bid shall be opened by the member of 'Auction Committee in presence of the Bidders or their authorized representatives. (only one person /representative from each bidder would be allowed to attend the bid opening tender).

#### **9. Payment: -**

The successful bidder will have to deposit the entire cost as per quoted /offered rate as per weight in SHAPE OF DD drawn in favour of BDO, Baranga from of any Nationalized Bank with in five working days after receipt of letter regarding award of contract, failing which the contract may be cancelled.

Submission **Annexure-II** at the time of receipt of the acceptance letter. The EMD payment of the successful bidder will be retained by this office till the completion of entire cleanup/lifting of obsolete goods by the bidder.

#### **10. Contact Person:**

1. Sri. Swagat Das, BDO, Ph-9438677726, (0671)-2870434
2. Sri. Sanjit Ku. Dash, BFO, Ph-7008996176
3. Sri Aditya Narayan Mishra, AEE, Ph-7978400865
4. Sri Sushant Ku. Sethy, AE, RWSS., Ph-7978273151
5. Smt.Sagyan Sagarika Swain AE, RWSS, Ph-9861542356
6. Sri Buddhadeb Jena, Head Quarter JE, Ph-9437270716
7. Smt Ranjita Mahanta, IPO, Ph-9439308349
8. Sri Lokanath Nayak, SO, Ph-8917590650

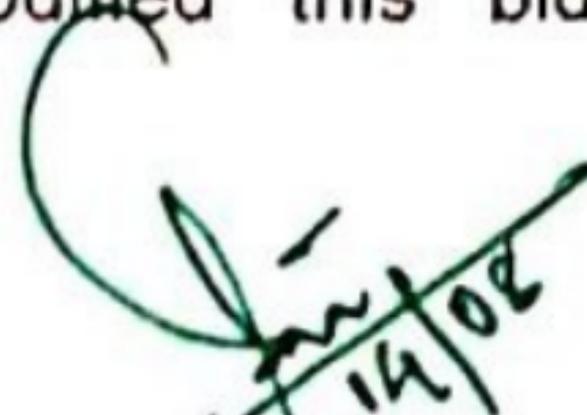
#### **11. Lifting of Old, obsolete, un-repairable un-used (redundant) Office Furniture, fixtures and store items along with unserviceable RWSS spare etc.: -**

- (a) The successful bidder shall be required to lift all old, obsolete-repairable /used(redundant) Office Furniture and and fixtures along with unserviceable RWSS spare parts and redundant store item etc and not selectively from the designated places to their premises on "AS IS WHERE IS BASIS "within five working days after depositing the full amount.
- (b) In case, the successful bidder deposits the full amount with in a stipulated period but fails to lift the articles in the scheduled time, this Office shall not take responsibility for safe custody of the articles.
- (c) No damage shall be caused to the existing property of this Office or any other Offices in the premises while removing the materials from the site. Any loss/damage to the property of the Office or any other Offices in the premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder of his authorized worker supervisor will be borne by successful bidder and they will be indemnified.
- (d) Goods /material will be removed under the supervision of Administrative Officer. Materials will have to be removed with in the time stipulated in acceptance letter. No extension of time will be given under ordinary convincing and satisfactory reasons for such delay is given in writing by Cancellation of the award/order.
- (e) All the charges i.e. loading, unloading and transportation to be incurred in course of lifting items from designated places shall be borne by the successful bidder.

#### **12. Other terms and Condition: -**

- a) In the event of failure of the successful Bidder to lift the items in the stipulate time frame, legal action may also be initiated. Further, the Bidder will be blacklisted for further business with this office and the Contract will be awarded to next Higher Bidder to lift the item(s) and H1 rate(s).
- b) The bidder has to submit the rate against full lot instead of quoting for individual items or tilt. any condition a offer will be rejected.
- c) No bidder will be allowed to withdraw after submission of bids/opening of the tender.

d) The undersigned reserves the right to accept/cancel/modified this bid without assigning or communicating any reason thereof.

  
14/02  
**Block Development Officer**  
**Baranga**

**ANNEXTURE-II**

**BID FORM FOR AUCTION OF CONDEMNED DEAD STOCK ARTICLES OF OFFICE OF THE  
PANCHAYAT SAMITI BARANGA, DIST-CUTTACK**

Name of the Bidder		Passport-size photograph(Self- attested)
Father/Husband's Name		
Nationality		
Full Address		
Present Address		
Permanent Address		
Mobile No.		
E-mail, if any		
PAN No.		
Identity-proof (Give details here) (Attach self attested copy of PAN card/Driving Licence/Aadhar Card /Voter ID card/Bank passbook etc.		
Bank A/C No		
Name & Address of Bank		
IFSC Code of Bank, Branch		
DD No. DD date & value, Bank Branch		
Bid Price		
Name of Relatives, if any working anywhere In Office of the Panchayat Samiti, Baranga, Dist-Cuttack		
<b><u>Statement of Oath</u></b> I swear an oath that all the details furnished above in my Bid Form, are true to the best of my knowledge and I shall liable to be prosecuted, if anything is found to be false in future. I agree to the forfeiture of my EMD/Bid security, in case I fail to deposit the full amount or in case I fail to lift, old, obsolete-repairable /used(redundant) Office Furniture and and fixtures along with unserviceable RWSS spare parts and redundant store item etc within deadline stipulated by O/o Panchayat Samiti, Baranga, Dist-Cuttack.		
<b>Encl;-Copy of Identity Proof</b>	<b>Signature of Bidder</b>	