

**DISTRICT PROJECT OFFICE,  
SAMAGRA SHIKSHA, CUTTACK**



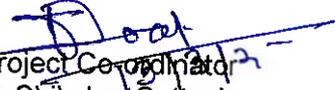
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Samagra Shiksh

No 1351 / Date 13.3.25

**EXPRESSION OF INTEREST**

District Project Office, Samagra shiksha, Cuttack invites Expression of Interest(Eoi) from registered Manufacturers/Distributors/Agencies having experience in supplying & installation of standardized furniture for FLN Compliant Class Rooms under STARS Project for the year 2024-25. For overview of the bidding terms and conditions, scope of work, pre-qualification criteria, etc., please go through the documents available in our website [www.cuttack.odisha.gov.in](http://www.cuttack.odisha.gov.in) / [www.osepa.odisha.gov.in](http://www.osepa.odisha.gov.in) . Interested Parties/Agencies who meet the pre-qualification criteria may download the tender documents from the website and submit the same with a covering letter duly signed by an authorized signatory and a non-refundable cost of bid documents of Rs. 2,000/- (Rupees Two Thousand Only) in the form of a Demand draft or a Pay Order (drawn in favour of Project Coordinator, Samagra shiksha, Cuttack, payable at Cuttack) on or before **20.03.2025** by 5.30 PM through Speed Post/ Registered Post only to the following address: District Project Office, Samagra shiksha, Collectorate Building, 2<sup>nd</sup> Floor, Po- Chandini Chowk Cuttack, Pin:- 753002. No other mode of submission will be entertained. All Addendums/Corrigendum's to this notice shall be issued on the above said website.

**By the order of the Collector-Cum-Chairman**

  
District Project Coordinator  
Samagra Shiksha, Cuttack

## BIDDERS INFORMATION

(Annexure- 1)

Sl No	Particulars	Information	Remarks
1	Name of the organization		
2	Type of Organization Whether Proprietorship/Partnership/ Company etc.(Please enclose related documents)		
3	Name of the Proprietor/Partners/ Directors		
4	Details of Registration under UDYAM/UDYOG Adhaar(Enclosed Copy)		
5	Experience in the respective field of work(Please enclose related documents)		
6	Registered office address and telephone no. for official contact		
7	Indicate whether the firm has any disputes/litigation with other customers.		
8	Any other relevant information		

**Seal & Sign of the Bidder**

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## **PRE-QUALIFICATION CRITERIA & TERMS AND CONDITIONS**

### **A. TECHNICAL REQUIREMENTS**

1. The applicant should be a well-established specialized agency having experience in supplying & installation of standardized furniture for FLN Compliant Class Rooms or similar related works in reputed Govt. or private institutes.

2. The applicant should have at least 03 years experience in similar nature of work. Experience should be documented in the form of work completion certificate signed by Head of the Institution of the employer or submit payment release letter w.r.t. work order copy. Submission of Work Order in place of experience certificate will not be acceptable.

3. Documents shall not be treated as a valid if not attested at the time of evaluation.

4. The bidders should have applicable Tax registrations (GST, PAN) and other requisite government clearances that are necessary for such work.

5. (a) The firm should have a minimum turnover of Rs.1 Crore during each of the last three financial years. Documentary proof of the same as audited financial statement and IT returns should be submitted.

(b) The firm must have Registered Branch/office or authorised distributor available in Odisha.

6. The bidder/firm should be free from any litigation/ Court cases and should not have been debarred from execution in last three years. An affidavit in this regard should be submitted.

7. Agencies not fulfilling the minimum eligibility criteria shall be summarily rejected.

8. The District Project Office, Samagra Shiksha, Cuttack can ask for more clarifications, documents, and samples of products (Not mentioned in this EO) from the bidders as & when required for technical evaluation of credentials of the bidder.

### **B. OTHER TERMS AND CONDITIONS**

1. The proposal and all correspondence and documents shall be written neatly in English without any overwriting.

#### **2. Mode of receipt of tender form:**

a) Tender document can be downloaded from the website [www.cuttack.odisha.gov.in](http://www.cuttack.odisha.gov.in) / [www.osepa.odisha.gov.in](http://www.osepa.odisha.gov.in) containing all details of items and terms & conditions. The bidder will submit the non-refundable cost of bid document of Rs 2,000/- (Rupees Two Thousand Only) separately and a refundable bid security of Rs 10,000/- (Ten Thousand only) in the form of bank DD drawn on any nationalized bank payable at Cuttack in the name of District Project Coordinator, Samagra Shiksha, Cuttack.

b) The technical bid of the tenders shall be opened at 3.30 P.M on dated 21<sup>st</sup> March, 2025. Technically qualifying bidders will be invited to demonstrate all prescribed items before the committee members on a specified date to be communicated through official Mail id. On the basis of assessment by the committee, financial Bids of technically

qualified bidders whose quality of materials will match as per specification will be opened.

c) The bid shall be submitted in two parts: -

i). **Part I:- TECHNICAL BID** – It will consists of the bidders information, Documents to be submitted indicating the capability, experience as mentioned for eligibility, bid security and cost of bid document as asked as per Annexure. This sealed envelope will be marked as “ PART-A, TECHNICAL BID”.

ii) **Part II: - FINANCIAL BID** – It will contain the price of the tender items. This sealed envelope shall be marked as “ PART-B, FINANCIAL BID”.

iii) The envelope of part-A & part B together shall be sealed in another envelope marked as Eol for supplying & installation of standardized furniture for FLN Compliant Class Rooms.

**LIST OF THE DOCUMENTS ENCLOSED/CHECKLIST**

SI No	Document	Complied(Yes /No)	Page No.
1	Bid Form duly filled in as per Tender Document Annexure A & B with supporting		
2	Cost of bid document in the form of DD with details.		
3	Bid security in the form of DD with details.		
4	The copy of Experience certificate/ payment release order w.r.t. Work Order		
5	Catalogues of products/ colour photocopy		
6	Affidavit through Notary regarding no dispute/ litigation with other agencies/ customers		
7	Upto date GST clearance & PAN copy		
8	IT return & Turn over related document for last 3 F.Y years		
9	Document in support of Registered office with telephone no. for official contact & Mail Id		
10	Any other relevant documents (Details to be indicated)		

**ITEM WISE SPECIFICATION DETAILS**

SI No.	Item	Specification
1	Desk	Group: Circular shape, 4' diameter, 10" height
		Single: 20"×16"×10" (L×W×H)
		Materials: BWR Plywood with sun mica pasted (Red, Yellow, Blue, Green)
		Inner side white enamel paint & Cross leg design with teak wood/PVC beading edge
2	Almirah/Rack/Shelves	Size: 3'×16"×5"(L× W× H, multi colour mica pasting for storage of FLN materials.
3	Chalk Board	Green board, Mica pasted on ply wood
		Size: (6'× 4')
4	Soft Board	Pin up board for display (3'×4')
5	Rack size (Bag)	Size: 5'6"×16"×2'6" (L× W× H) finished with multicolour mica pasting.
6	Wooden Baton with Hooks	Both side wall, 1 ½" at two level 3' and 5' for hanging materials. Stainless steel hooks to be fixed.
7	Dari	As per Room Size
8	Shoe Rack	4'×8"×2'6" (L× W× H), BWR plywood (12mm) with 1mm multicolour mica pasting
9	Branding of STARS & NIPUN ODISHA	Sun Board 12"×30" for STARS & 24" Dia for NIPUN Odisha.

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## Quotation for the Materials to be supplied for FLN Compliant Schools

Sl No	Description of Material	Specification	Material cost per unit (in Rs.)	
1	Desk	Group: Circular shape, 4' diameter, 10" height		
		Single: 20"×16"×10" (L×W×H)		
		Materials: BWR Plywood with sun mica pasted (Red, Yellow, Blue, Green)		
		Inner side white enamel paint & Cross leg design with teak wood/PVC beading edge		
2	Almirah/Rack/ Shelves	Size: 3'×16"×5', multi colour mica pasting for storage of FLN materials.		
3	Chalk Board	Green board, Mica pasted on ply wood		
		Size: (6'× 4')		
4	Soft Board	Pin up board for display (3'×4')		
5	Rack size (Bag)	Size: 5'6"×16"×2'6" (L× W× H) finished with multicolour mica pasting.		
6	Wooden Baton with Hooks	Both side wall, 1 ½" at two level 3' and 5' for hanging materials. Stainless steel hooks to be fixed. Rate to be quoted per meter length		
7	Dari	As per Room Size		
8	Shoe Rack	4'×8"×2'6" (L× W× H), BWR plywood (12mm) with 1mm multicolour mica pasting		
9	Branding of STARS & NIPUN ODISHA	Sun Board 12"×30" for STARS & 24" Dia for NIPUN Odisha.		

**N.B. Rates offered for supply furniture for FLN Class Room should include cost of all materials, carriage charges for landing at the site with labourcess, royalty and all other statutory and incidental charges. It will be the responsibility of the bidder to transport the furniture to the concerned locations (Selected schools in the different block) and install at proper place at their own cost & risk. No additional cost/ Rate escalation will be considered.**