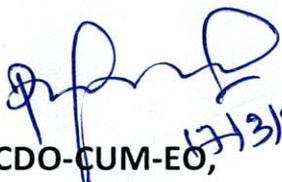


Standard Bidding Document
FOR
Procurement of AI Integrated
Interactive Panel Board
for different Educational Institutions of
Cuttack District

Notice Inviting Tender No 1271 / Dated 17.3.25


CDO-CUM-EO,
17/3/25
ZP, CUTTACK



ଜିଲ୍ଲା ପରିଷଦ, କଟକ
ZILLA PARISHAD, CUTTACK

Po- Chandinichowk, Cuttack-753002,

Tel. No.0671-2368139, Fax-0671-2368198, e-mail- ori-dcuttack@nic.in

Notice No. 1271 / Date. 17/03/2025

NOTICE INVITING TENDER (NIT)

Sealed tenders are invited from the reputed & Authorized suppliers / firms / agencies for supply of minimum 100 nos. of AI- Integrated Interactive Panel Board for different Educational Institutions of Cuttack District in two bid systems (Technical & Financial Bid) as detailed below.

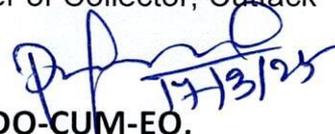
Name of the Tender	Bid Processing fees (Non Refundable)	Interest Free Amount of EMD (Refundable)	Last Date time of receipt of Bid	Date & time of Opening of Technical Bid
Procurement of AI- Integrated Interactive Panel Board for different Educational Institutions of Cuttack District	Rs.5000/-	Rs.5,00,000/-	07-04-2025 by 05 PM	08-04-2025 at 11.00 AM

The detailed BID document is available in the website <http://cuttack.odisha.gov.in>.

Interested and eligible Authorized supplier / agency / firm may download BID DOCUMENT from the above website and apply accordingly. Corrigendum / addendum, if required, will be uploaded in the above website. Hence, potential bidders are requested to be in continuous touch with the above website.

The Collector, Cuttack reserves the right to accept / reject any full or part / all BID / cancel the entire selection process at any stage without assigning any reason thereof.

By order of Collector, Cuttack


17/3/25
CDO-CUM-EO,

Zilla Parishad, Cuttack

IMPORTANT INFORMATION TO THE BIDDER.

S.No.	Particular	Details
1.	Tender Inviting Authority(TIA)	O/o the CDO-Cum-EO, Zilla Parishad, Cuttack.
2.	Availability of the Bid document	http://cuttack.odisha.gov.in
3.	Date of Issue of the Bid	<u>19-03-2025</u>
4.	Pre-bid meeting	<u>26-03-2025 at 11.00 AM in Zilla Parishad Conference hall</u>
5.	Last date and time of receipt of the Bid only through speed post / registered post.	<u>07-04-2025 by 05 PM</u>
6.	Date & time for opening of Technical BID.	<u>08-04-2025 at 11.00 AM</u>
7.	Date of opening of Financial BID	Will be declared on the date of opening of the Technical bid after assessing nos. of participating bidders.
8.	Bid Processing Fee (Non-refundable)	Rs.5000/- (Rupees Five thousand Only) in shape of DD / Banker's Cheque drawn in any nationalized / scheduled bank favoring "CDO-Cum-EO, Zilla Parishad, Cuttack" payable at Cuttack . Which will be annexed with the Technical Bid.
9.	Earnest Money Deposit (EMD) (Refundable without interest)	Rs.5,00,000/- (Rupees Five Lakhs only) in shape of Banker Cheque / Demand Draft / Bank Guarantee
10.	Address & mode of submission of proposal	O/O The CDO-Cum-EO, Zilla Parishad, Cuttack At/ Po –Chandini Chowk Dist-Cuttack, PIN-753002 Mode of Submission: Speed Post / Registered Post only to the address as specified above during the office hour only). Submission of proposal through other mode and late bid shall be rejected.
11.	Place of Opening of Proposal:	Conference Hall. Zilla Parishad, Cuttack
12.	Point of Delivery & Completion of supply	At the Institution point within <u>30 days</u> from the date of issue of work order
13.	Submission of Performance security & Signing of agreement.	Within <u>05 days</u> of issue of work order.

BID DOCUMENT

FOR PROCUREMENT OF AI-INTEGRATED INTERACTIVE PANEL BOARD

The CDO-Cum-EO, Zilla Parishad, Cuttack, Cuttack invites bids from the OEM authorized suppliers / firms / agencies for supply of "AI- Integrated Interactive Panel Board". The detailed terms & conditions of the above bid are as under:

SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS

Introduction

The Procuring Authority invites bids for the supply, installation, and maintenance of an AI-powered Educational Ecosystem. This framework aims to revolutionize the learning experience by integrating AI at its core, enhancing interactive teaching, hybrid classrooms and personalized learning environments. The interactive panel board is a key component, seamlessly integrating AI driven functionalities to ensure efficiency, adaptability, and engagement in the modern educational ecosystem.

The successful implementation of this AI Integrated educational ecosystem will:

- Enhance student engagement and participation
- Improve learning outcomes across diverse subjects
- Provide teachers with advanced tools for effective instruction
- Foster collaboration and critical thinking skills
- Ensure accessibility for all learners, including those with special needs
- Promote sustainable and energy-efficient practices in education

1. The bidder can either be a Company/ Partnership Firm/ LLP registered under relevant acts.

2. Preliminary Qualification Criteria:

The suppliers / firms / agencies must have:

- (a) OEM Authorization.
- (b) Valid Aadhar Udyog Registration if registered in MSME.
- (c) Office as well as Service Center in the State of Odisha.
- (d) Valid PAN.
- (e) Valid GST Certificate.
- (f) OEM Presence in India: OEM must be operating in India.
- (g) Manufacturing Facility: OEM must own an IFPD manufacturing plant operational as of 31.01.25
- (h) Software Intellectual Property: OEM must have AI-powered whiteboard software, if third party then required MAF.
- (i) Certification Compliance: OEM must hold relevant industry certifications as specified above.
- (j) Non-Blacklisting Declaration: OEM must not be blacklisted by any government or PSU entity. An affidavit in this regard needs to be submitted along with the Technical Bid documents regarding not being blacklisted.
- (k) Financial Eligibility: Minimum annual turnover of Rs.10 Crores over the last three financial years i.e. FY 2021-22, FY 2022-23 and FY 2023-24.

3. Application Procedure:

- (a) The Bid has been invited under two bid system i.e. **Technical Bid and Financial Bid**. The interested bidders are advised to submit two separate sealed envelopes super scribed "**Technical Bid for AI- Integrated Interactive Panel Board**" & "**Financial Bid for AI- Integrated Interactive Panel Board**". Both sealed envelopes should be kept in another sealed envelope super scribed "Tender for AI- Integrated Interactive Panel Board" **with contact no.**

(b) Technical Bid & Financial Bid.

The Bidder has to fill up the Technical bid Form (**Tech-1, Tech-2, Tech-3, Tech-04**) & submit it with a separate envelope with all self-attested documents / papers as mentioned in the tender.

Similarly, the Financial Bid form has to be filled up as per prescribed form (**Fin-1 & Fin-2**) and to be submitted in separate sealed envelope. The bidder is to quote **rate per Unit** in the prescribed format (FIN-2). The per unit rate shall include cost of Panel Board, electrical wiring (if needed), stylus, installation, warranty, transportation cost & delivery of the complete material at Institution point including GST. **Accordingly, the bidder has to calculate the per unit rate after taking into account all of the above factors.**

The tender should be addressed to **O/o the CDO-Cum-EO, Zilla Parishad, Cuttack, Near Collector Office, Cuttack, At/ Po-Chandini Chowk, Dist-Cuttack, PIN-753002,**

The Bid document shall be available in website (<http://cuttack.odisha.gov.in>) and the cost of the tender paper is to be enclosed in shape of crossed Demand Draft / banker's Cheque in-favour of "**CDO-Cum-EO, Zilla Parishad, Cuttack**" payable at Cuttack along with the **Technical Bid**.

- (c) **Earnest Money Deposit (EMD):** The bidder is to submit EMD amounting to **Rs.5,00,000/-**. The EMD (refundable – without interest), may be submitted in shape of Demand Draft / Banker's cheque / Bank Guarantee (**Format-A**) from any Nationalized or scheduled bank drawn in-favour of "**CDO-Cum-EO, Zilla Parishad, Cuttack**" payable at Cuttack, failing which the tender shall be rejected summarily. In case of bank guarantee, it should be valid up to at least 180 days beyond the date of opening of Financial bid. **The instrument in original should be necessarily accompanied with the Technical Bid.** The EMD of the un-successful bidders shall be refunded within 30 days after award of contract. The EMD shall be forfeited in the event of withdrawal of the tender once submitted OR in case of a successful bidder who (i) fails to execute the agreement within specified period & (ii) not submitted performance security and / or express its inability to supply the finished material within the stipulated period. The EMD of successful bidder shall be refunded after receipt of Performance security.
- (d) The interested Bidders are to enclose self-attested photocopies of the following valid documents / papers **in the Technical Bid envelope**. The proposal submitted without the following documents / papers shall not be considered.
1. Valid Aadhar Udyog Registration if registered under MSME.
 2. Proof of Office as well as service center in the State of Odisha (preferably in Cuttack / Bhubaneswar).
 3. Valid PAN.

4. Valid GST Registration Certificate
5. DD / Bankers Cheque amounting to Rs.5000/-as bid processing fee.
6. EMD in shape of Demand Draft / Bankers Cheque / Bank Guarantee.
7. Income Tax Return for the Financial Year 2021-22, 2022-23 & 2023-24 i.e. Assessment Year 2022-23, 2023-24 & 2024-25.
8. Duly filled-in, signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats.

4. The Bidder who meets the requirements specified in the Technical Bid will only be considered for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be considered & opened.

5. **Submission & Opening of Tender:**

- (a) The interested Bidders may attend the pre-bid meeting scheduled to be held on **26.03.2025 at 11.00 AM** in Zilla Parishad Conference hall, Cuttack.
- (b) The interested Bidders may submit the tender document complete in all respects along with EMD, bid processing fee and other requisite documents on or before **07-04-2025 by 5 pm** (in all working days) addressed to CDO-Cum-EO, Zilla Parishad, Cuttack, Cuttack only by **registered Post / Speed Post/ Courier**. The Authority is not responsible for any postal delay. No other mode of submission of bid shall be entertained.
- (c) **Late Bidders:** Any bid received by the authority after the prescribed time and dateline for submission of bids will not be considered. Thus the same is deemed to be rejected.
- (d) The Technical bids shall be opened on the scheduled date and time at Conference Hall, Zilla Parishad, Cuttack in the presence of the representatives of the bidders, if any, who wish to be present on the spot at that time with proper authorization.
- (e) The Financial Bid of only those bidders will be opened whose Technical bids are found appropriate. The date, time & place of opening of Financial BID will be communicated after evaluation of Technical BID.

6. **Specifications and Make:**

AI-Integrated Interactive Panel Board Specifications

Display:

- * 7 5 DLED Backlit IPS Panel,
- * 3840x2160 resolution,
- * 400 Nits brightness.

Touch Technology:

- * Optical + IR touch,
- Palm rejection,
- real-time Lag Free handwriting with < 2ms latency.

Processing:

- * AI-optimized Octa Core ARM Cortex CPU,
- * 8GB RAM, 128GB storage (expandable),
- * Android 14 OS.

O It must have built in NPU, for Edge AI- Processing for content generation without the need of internet.

Connectivity:

- * Multi-Device mirroring, with Airplay & Miracast Support.
- * HDMI x 3, USB x 4, Type C, VGA,
- * Gigabit LAN,

- * Bluetooth 5.0,
- * Dual-band Wi-Fi
- * Built-in 4G GSM Module(No external dongle will consider)
- * Audio & Camera: 40W speakers, 1080p FHD AI-enhanced camera with intelligent tracking and behavior analysis.

AI-Powered Software Capabilities

- * AI Based content Creation Tool: AI Lesson Plan Generator, Lesson structured as per 5E methodology with multimedia content, Lesson Output directly on whiteboard
- * Automated Lesson Summarization & Insights: AI-driven key topic extraction from books, videos and discussions.
- * AI-Guided Writing & Annotation: AI-assisted pen tools, :-AI based Circle to search, draw a quick circle on any part of image to generate key concepts related to that part of image, AI based mathematics Equation Solve and Explain all the steps to solve. AI Chemical Equation solver, and explanation
- * AI-Driven Simulation & Lab Tools: 3D visualizations, physics and chemistry experiment simulations.
- * AI-Powered Assessment & Personalization: Auto-generated quizzes and adaptive learning suggestions.
- * AI-Powered Regional Content Creation: Ability to create lessons in regional language.
- * AI Class recording: * Teachers can record the classes, and automatically create class summary, and questions from them.
- * AI Chat Assistance for teachers: - Teachers can ask any question to get AI-based assistance. Like creating activities, projects and many more real-time data with information & sources.
- * AI Writing Tools

Hybrid Class & Remote Class:

- * Live Virtual Teaching using Audio & Video, integrated inside whiteboard, Conduct live chat, and polling during live class.

Teacher can Control, enable & disable Audio and video of remote students, Live Multi Student

Collaboration with Live cursor tracking, teacher Can manage & control Writing permissions for s t u d e n t s

- * Wireless File Receiving & Sharing: Receive files wirelessly from mobile, Laptop and must be able to share Lesson as Pdf via QR Code or global access code
- * Cloud storage for accessing stored lessons.
- * Inbuilt Cloud drive: Interactive display should have inbuilt cloud drive access from Google drive.

AI-Driven Administrative Insights & Monitoring

- * Remote Classroom Monitoring: AI-powered dashboards for attendance, engagement, and performance tracking.
- * AI-Enabled Student Analytics: Behavior analysis and real-time feedback on student interaction.
- * Automated Compliance & Reporting: AI-generated reports on learning outcomes and educator effectiveness.

Dedicated Apps for stakeholders

- * Teacher app which allows teachers to login from anywhere.
- * Student app to get access to the lessons, homework & assessments from anywhere
- * Principal app to get access to reports on student performance and class insights from anywhere.

7. Scope Of Work:

The successful bidder shall provide a comprehensive AI-integrated educational framework, including:

- Content Suggestions: Provides real-time, AI-generated content based on the context of the lesson. Offers relevant images, diagrams, or additional information to enrich lessons on the fly. Suggests related topics or questions to deepen understanding and spark curiosity.
- AI-Assisted Teaching and Learning with real-time handwriting recognition, automated content summarization, and interactive simulations.
- Intelligent Content Recognition and Enhancement for automated document summarization, concept extraction, and real-time lecture transcription.
- Hybrid and Remote Learning Capabilities with AI-driven behavior monitoring, engagement analysis, and live virtual teaching support.
- Smart Collaboration & Interaction Tools such as AI-powered multi-student collaboration, gesture recognition, and real-time classroom monitoring.
- Seamless Digital Resource Integration with AI-assisted retrieval of educational content, including NCERT books and 3D STEM simulations.
- Comprehensive Administrative Insights & Monitoring for data-driven decision-making and student performance tracking.
- Robust Data Security & Compliance Measures ensuring adherence to privacy policies and industry standards.

8. Compliance & Certifications

- Data Security & Privacy: AI-powered encrypted communication, data hosted on secure Indian servers.
- Certifications Required: BIS, ISO 27001 (data security), CE, FCC, ROHIs, STOC, URC/Dic Rejo
- OEM Software: Software development must be in INDIA

9. Technically qualified bidders must present a product demonstration (POC) before opening of financial bid

10. Single rate should be quoted, which should not exceed **Rs.1,50,000/-** per unit inclusive of all cost, GST and statutory dues as mentioned in Para-3(b).

11. Additional Terms and Conditions

1. AI-powered Android software must support two-way live collaboration via QR code
2. AI-integrated application servers and data hosting must be within India
3. Bidder shall have a local office in Odisha for managing the warranty and maintenance support. If not bidder shall give an undertaking to open the same within 10 days of award of contract.
4. Warranty period: 3 years or more from the date of installation.
5. Post Installation service: Service centre name with contact number & Post sale services call response time line should be 24 hrs.
6. Delivery at Institution point across Cuttack district.
7. 7 days hand holding session will be arranged for educational institutions by the concerned agency.
8. List of educational institutions will be provided along with work order.
9. Automatic Data Backup: Continuous data capture and secure storage. Ensure no loss of information even when the panel is off.
10. OEM participating in the Bid must ensure the User's Data Security & Privacy: The OEM application servers and data hostage should be within the border of India for user's data privacy and security. Proof: Declaration on letter head along with Server location & ownership proof Snapshots.
11. The OEM must own and operate at least one manufacturing plant in India, which must be

successfully operational as of March 31, 2024.

Proof required: BIS certification showing the factory's name.

12. OEM participating in the Bid must declare that the offered interactive panel and educational software belongs to the same OEM.
13. The OEM must hold exclusive intellectual property rights for the whiteboard software and must own the complete IP and source code for the IFP whiteboard software and platform. The software must be developed in India and subject to audit.
14. One Panel Board should be installed in the Office of DEO for Guest Faculties/Teachers taking Online Classes.
15. Bidders to submit Bid specific authorization with OEM contact details (Mail Id, Phone Number etc) of the signatory, subject to revalidation from local OEM representative or local manager.
16. Minimum 100 No. of Panel Boards are to be supplied, it may be increased time to time as per the requirement until bid validity period, if required.

12. Evaluation of BID:

- (a) The District Level Technical Committee of the CDO-Cum-EO, Zilla Parishad, Cuttack will evaluate the Technical & Financial BID. The Bidder who meets the requirements specified in the Preliminary Qualification Criteria and other mandatory criteria of the Technical Bid will only be considered for participating in the Presentation cum Demonstration.
- (b) Above mentioned eligible bidders shall be invited for a presentation cum demonstration before the committee to showcase on the undermentioned attributes. The presentation will be evaluated as per the undermentioned scoring methodology:

Sl. No.	Description	Maximum Marks
1.	Prior Similar Experience	10
2.	Proposed plan for Make, Model, Warranty, AMC, Service Delivery, Turnaround Time for complains etc.	10
3.	Certifications, License, Approach & Methodology	10
4.	Product Demonstration	20
	Total Marks	50

Technically qualified bidders scoring at least 70% of the Total Marks will be eligible for opening of financial proposal. The proposed plan submitted or showcased during the presentation is only for the purpose of evaluation of credibility.

- (c) Financial Bid of the technically disqualified bidders will not be opened.
- (d) The technically qualified bidder after presentation cum demonstration, quoting lowest price in the Financial bid shall be considered for award of the contract.

13. Acceptance or Rejection of the Bids:

- (a) The Tender Inviting Authority (TIA) reserves the right to accept / reject (any / all) bids / cancel the entire selection process at any stage without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss / damage suffered by the bidder / so account of such rejections.
- (b) Any bid without complete information is liable for rejection.

14. Award of Contract:

The contract will be awarded to the Bidder/s substantially responsive to the Bid document & offered lowest evaluated cost.

15. Signing of Contract:

- (a) The successful bidder, whose bid will be accepted, has to execute an agreement with the TIA within 05 days of issue of the work order.
- (b) Failure by the tenderer to comply with the requirement of above mentioned clause, the offer shall be rejected and the tenderer shall have no claim further.

16. Performance Security Deposit:

The selected bidder shall have to submit Performance Security Deposit of 05% of contract value in shape of bank draft / Bank Guarantee (BG) drawn on any Nationalized / Scheduled Bank in-favour of the "CDO-Cum-EO, Zilla Parishad, Cuttack" payable at Cuttack only within 05 days from issue of the work order. In case of BG, the same shall be as per the **FORMAT-B** & its validity will be at least 30 days from the date of expiry of defect liability period.

17. Requirement & Delivery Schedule:

The selected firm shall have to supply the Panel Board at the educational institution points within 30 days from the date of issue of the work order.

18. Payment terms:

- (i) **On completion of delivery at educational institution point, 100% cost of the supplied quantity shall be paid within 30 days** after receipt of the required reports / Papers / documents as under:
 - a. Self-inking carbon copy of the GSTIN invoice as well as bank details for payment purpose.
 - b. Receipt of Post Installation Inspection Report from the Supplier to the Head of the concerned educational institutions.
- (ii) No advance payment shall be made.

19. Penalty:

If the supply is delayed for any reason for which the TIA is not responsible, penalty @0.5% per week or part thereof on the total cost maximum up to 10% of the contract value will be imposed on the firm under orders of appropriate Authority. The TIA reserves the right to forfeit the Performance Security & debar the bidder from participating in any other bid of his / her office. In such cases, the TIA may write to Govt. for black-listing the firm.

20. Amendments to BID terms, conditions and issue of Corrigendum / addendum:

- (a) Before Seven (07) days of the last date of submission of Bids, if the TIA wants for any reason (whether at its own initiative or in response to a clarification requested by a prospective Bidder/s) can modify the Bidding Documents by issuing amendment / corrigendum.
- (b) The amendment in shape of corrigendum / addendum will be notified on the websites (<http://cuttack.odisha.gov.in>) and the prospective bidder/s are requested to take cognizance of such notification/s while submitting their tender proposal.
- (c) In order to allow prospective Bidder/s reasonable time in which to take the amendment into account in preparing their bid, the TIA may, at its discretion, extend the deadline for the submission of bids

21. Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all proposal of the bidder.

22. The bidder/s may use separate piece of paper, where the space provided in the formats in this tender document for submission of information, is not sufficient. The information in the separate sheet of paper shall be in prescribed format and its page should be serially numbered and duly authenticated.

23. All the information uploaded & submitted or supplied in the formats of this tender document shall be presumed to be true to the best of the knowledge of the bidder/s.
24. No document as required and mentioned in the Bid shall be submitted in the Technical bid / Financial bid documents unless otherwise specifically mentioned there in. All required documents shall be uploaded with serial number and page mark.
25. The TIA reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.
26. The bid validity period is 180 days from the date of opening of the Financial bid. Accordingly the bidder shall submit the Bid.
27. The TIA reserves the right to reject any or all the bids without assigning any reason thereof. The TIA also reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.
28. **Resolution of Disputes:**
 - (a) Any dispute between the Tender Inviting Authority and the successful bidder/s should be addressed to the other party only in writing in their respective letter heads signed only by the designated signatories as in contract agreement. Both the parties shall make every effort to resolve the same amicably by mutual consultations.
 - (b) If both the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, the same will be referred to by either party for conciliation to the conciliation panel. For that purpose, both the parties, shall nominate each one member, and both the nominated members shall form the Conciliation panel. In case the panel members report failure of conciliation, the matter shall be referred to arbitration, by the Arbitrator, to be nominated by the Collector, Cuttack. The Collector, Cuttack shall nominate an Arbitrator, whenever required or when a request is made by the successful bidder/s, after the failure of conciliation, to nominate an Arbitrator. The arbitration proceeding shall be as per the provisions of the Arbitration and Conciliation Act 1996 of India.
29. **Applicable Law and Jurisdiction of Courts:**
 - (a) The Contract shall be governed by and interpreted in accordance with the existing law of India in force.
 - (b) All disputes relating to the contract is subject to the pecuniary jurisdiction of the Court at Cuttack.

Tech-1

COVERING LETTER

(ON BIDDER/S'S LETTER HEAD)

[Location, Date]

To:

CDO-Cum-EO, Zilla Parishad, Cuttack

Subject: Supply of AI- Integrated Interactive Panel Board for educational institutions of Cuttack District.

Madam/Sir,

I/We, the undersigned, request you to participate in the selection process towards supply of AI- Integrated Interactive Panel Board for educational institutions of Cuttack District in accordance with Tender Call Notice No. _____ dated _____ of CDO-Cum-EO, Zilla Parishad, Cuttack. I/We are hereby submitting our proposal, which includes Technical Bid and Financial Bid separately.

I/We, hereby declare that all the information and statements made in this Technical BID are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our Bid. Our Bid will be valid for acceptance up to **180 Days** from the date of opening of the financial BID and I con firm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

I/We, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the BID document. In case any provision of this BID document are found violated, then TIA shall without prejudice to any other right or remedy be at liberty to reject our Bid including legal action as per law.

I/We remain,

Yours faithfully,

Place:

BIDDER/S'S OFFICIAL SIGNATORY

Date:

Name & Designation with Rubber Stamp

Tech-2

Bidder/s's Organisation (General Details)

SI No.	Description	Full Details
1	Name of the Bidder/s	
2	Address for Communication Tel:Fax: Emailid:	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder/s: Mobile No.: Email id:	
4	Registration / Incorporation Details Registration No: Date &Year.:	
5	Office & Service Center in Odisha Please furnish contact details	
6	Bid processing fee Details Amount: Rs.5000/-	
7	EMD details	
8	GST IN under Odisha GST(OGST)Act	
9	PAN	
10	Confirm to carry out assignments as per the scope of work of the Bid Document	
11	Confirm to accept all the terms and conditions as specified in the Bid Document	

Place:

Date:

BIDDER/S'S OFFICIAL SIGNATORY

Name & Designation with Rubber Stamp

Check list of documents & Items to be enclosed with Technical Bid

Sl. No	Nature and Type of Document / Items	Whether enclosed (with reference) page	
		Yes / No	Page no.
	OEM Authorization to participate in this tender process		
1	Valid Aadhar Udyog Registration.		
2	Proof of Office as well as Service Center in the State of Odisha		
3	Valid PAN		
4	Valid GST Registration Certificate		
5	Filed Income Tax Return for the Financial Year 2021-22, 2022-23 & 2023-24 i.e. Assessment Year 2022-23, 2023-24 and 2024-25		
6	DD/Banker's cheque amounting to Rs.5,000/- as bid processing fee		
7	EMD in shape of Demand Draft / Banker's cheque / Bank Guarantee		
8	Duly filled in signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats.		
9	Specification / catalogue of the Manufacturer.		
10	Duly filled in FIN-1 & FIN-2 Format		

Place:

BIDDER/S'S OFFICIAL SIGNATORY

Date:

Name & Designation with Rubber Stamp /
Official Seal of the Firm.

ech-4

(In Bidder's letter Head)

[Location, Date]

To:

"CDO-Cum-EO, Zilla Parishad, Cuttack"

Undertaking / Declaration

1. I, _____ Son / Daughter / Wife of
Shri _____ Proprietor / Director /
Authorized Signatory of the bidder, mentioned above, a competent to sign this declaration
and execute this bid document;
2. I/we certified that I have not committed any offense—
 - (a) Under the Prevention of Corruption Act, 1988; or
 - (b) The Indian Penal Code or any other law for the time being in force, for causing any
loss of life or property or causing a threat to public health as part of execution of a public
procurement contract.
 - (c) I have not been debarred by any Central/State Government Organization / Bodies for the
last 03years.
3. I/we have carefully read and understood all the terms and conditions of the BID document
and undertake to abide by them.
4. The information / documents furnished along with the above application are true and authentic
to the best of my knowledge and belief. I /We, am / are well aware of the fact that furnishing of any
false information /fabricated document would lead to rejection of my BID at any stage besides
liabilities towards prosecution under appropriate law.
5. I/we also certify that our firm has not been blacklisted / debarred / banned by any State
Govt. / UT / Central Govt. /Govt. organization / Govt. Institution / PSU / Govt. run
autonomous body, Society / OSEPA and or convicted by any court of law due to (a)Service
or quality supplied (b) submission of fake or forged documents (c) submission of incorrect
information/ suppression of vital information and facts / misrepresentation of quality
certificates (d)non-performance or non-supply (e)any other reasons.
6. This is also certified that neither my-self nor my organization will be indulged in any corrupt
practices so far as this bidding is concerned.

**Authorized Signatory [In full and
initials] Name and Designation of Signatory with Date
and Seal: Address of the Bidder**

FIN-1

COVERING LETTER

(In Bidder's Letter Head)

[Location, Date]

To

CDO-Cum-EO, Zilla Parishad, Cuttack

Subject: Supply of Interactive Panel Board for High Schools.

Madam/Sir

I, the undersigned, offer to supply of Interactive Panel Board in accordance with your Tender Call Notice No. _____, Dated: _____ attached Financial Proposal is for the sum of Rs. _____ **[Insert amount(s) in words and figures*]**.

The quoted per unit rate is inclusive of cost of AI- Integrated Interactive Panel Board, electrical wiring (if needed), stylus installation, transportation cost & delivery of the complete material at school point including GST. I do hereby undertake that, in the event of acceptance of our bid, the supply shall be made in respect to the terms and conditions as stipulated in the BID document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of <180> days from the date of opening of the Financial bid. I have carefully read and understood the terms and conditions of the Bid document and do hereby undertake to provide the article accordingly.

I understand that you are not bound to accept any proposal you receive. I remain,

Yours faithfully,

Authorized Signatory [In full and initials]

Name and Designation of Signatory with Date

and Seal:

Address of the Bidder:

N.B - Amount must match with the one indicated in FIN-2.

FIN-2

(In Bidder's Letter Head)

Particulars	Rate Quoted per Panel Board (In Rs.) as per the specification mentioned at SI.NO-13 of bid document	Total Number of Panel Boards to be supplied	Total quoted Rate (in Rs.)
1	2	3	4=2X3

The rate per unit shall include cost of AI Integrated Interactive Panel Board, electrical wiring (if needed), stylus, installation, transportation cost & delivery of the complete material at school point including GST.

NB: The rate per unit may be quoted within Rs.1,50,000/-.

Place:

Date:

BIDDER'S OFFICIAL SIGNATORY

Name & Designation with Rubber Stamp/

Official Seal of the Firm.

Format-A

Bank Guarantee Form at for Furnishing EMD

To,
CDO-Cum-EO, Zilla Parishad, Cuttack, Cuttack

WHERE AS _____ (Name and address of the tenderer) (herein after called "the Tenderer") has submitted their offer dated _____ for Supply of AI Integrated Interactive Panel Board for Educational Institutions of Cuttack District against the purchaser's Notice inviting tender No _____ dated _____

KNOW ALL MEAN by these presents that We of having our registered Office at (hereinafter called the "Bank") are bound unto the CDO-Cum-EO, Zilla Parishad, Cuttack (herein after called "purchaser") in the sum of **Rs. _____/-** for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the Common Seal of the said Bank this day of 2024

THE CONDITIONS OF THIS OBLIGATION ARE:

1. If the Tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this Tender.
2. If the tenderer having been notified of the acceptance of its tender by the Purchaser during the period of its validity:-
 - a) If the tenderer fails to furnish the performance security for the due performance of the contract
 - b) Fails or refuses to accept / execute the Contract.

WE undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser have to substantiate its demand, provided that, in it's demand the purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to _____ and including 45 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

Our _____ *branch at _____ (name and address of the *branch) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this bank guarantee only and only if you serve upon us at our _____ *branch. A written claim or demand and received by us at our _____ *branch on or before dated _____ otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

(Signature of the authorized officer of the Bank)

(Name & designation of the officer)
Seal, name, date & address of the bank
and address of the branch

*Preferably at district headquarter.

Format-B

PERFORMANCE BANK GUARANTEE FORMAT

To,

CDO-Cum-EO, Zilla Parishad, Cuttack

WHEREAS _____ (Name and address of the supplier) (herein after called "the supplier") has undertaken, in pursuance of contract No _____ dated _____ for supply of AI Integrated Interactive Panel Board for different Educational Institutions of Cuttack District (herein after called" the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified there in as security for compliance with its obligations in accordance with the contract;

AND WHERE AS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the Consultant, up to a total of _____ (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the consultant to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the consultant be for presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the consultant shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the _____ day _____ of _____, <Year>

Our branch at* _____ (Name & Address of the Bank) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our _____*branch a written claim or demand and received by us at our _____*branch on or before Dt. _____ Otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....
(Signature of the authorized officer of the Bank)
Name and designation of the officer

.....
Seal, name & address of the Bank & Branch

*Preferably at district headquarter.