

**Government of Odisha**

**Integrated Child Development Project Office, Baramba Dist-  
Cuttack**

**ସମନ୍ୱିତ ଶିଶୁ ବିକାଶ ପ୍ରକଳ୍ପ କାର୍ଯ୍ୟାଳୟ, ବଡ଼ମ୍ବା, କଟକ**

**Bid/Tender Document**

**Hiring of Vehicle for use in ICDS Project, Baramba**

**For Office Use**

Notification No. 96 /Date. 03.02.2025

Child Development Project Officer, Baramba

Last Date & Time for filling of Tender :- 14.02.2025 5.30 PM

Date & Time of Opening of Tender :- 15.02.2025 11.00 AM

Place of Opening of Tender :-Office Chamber of CDPO, Baramba

Address-

At/Po- Baramba

Cuttack

Total No. of pages-

Price- Rs 100/-

## SECTION- III

### Check list of Bidders

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### Integrated Child Development Service Project, Baramba Quotation Call Notice

Notice No. ୧୬      Date. ୦୩.୦୨.୨୦୨୫

Sealed Quotation/Tender re invited from reputed travel agency tour operators or private Individuals for providing one no. of Non-AC/petrol/diesel driven vehicle Car(Tiago/Bolt/Celerio etc) having sitting capacity not more than six including driver. Which shall confirm to the term and condition(Annexure-II) for office use in ICDS Department/Office on monthly rent basis. The maximum price limit of the hire vehicle is Rs 24,000/- per month including Engine oil/Lubricant Excluding petrol/Diesel (Ref:- Finance Dept., Govt. of odisha Letter no. 22924/ Date- 14.08.2023, & Finance Dept., Govt. of odisha Letter no. 35340/ date- 19.12.2024.

1. The vehicle must be in road worthy condition shall not be more than 3 year old from the date of initial registration and must have valid registration certificate fitness certificate valid contract carriage permit, proof of up-to-date tax payment etc. which are mandatory for plying of vehicle.
2. The driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of account payee bank draft in favour of Child Development Project Officer, Baramba and submitted along with the tender as security deposit. After completion of the Tender Process, the amount will be refunded to the unsuccessful bidders.

5. The monthly rate of hire charges be quoted separately in general bid information (Including fuel).
6. The vehicle must achieve a fuel efficiency of 10 kms per litre.
7. The details of the make and year of manufacture of the vehicle registration no Mileage (KMs covered per litre) and name of the driver with driving license no and period of validity should be specifically provide in the general bid information to be furnished with their tender(Annexure-III).
8. The Quotation Completed in all respect should reach the undersigned By Hand/Speed post on or before 14.02.2025 by 5.30PM and shall be opened on 15.02.2025 at 11.00 AM in presence of the bidders/their authorized representative.
9. The application form of quotation containing general bid information & terms and condition for hiring vehicle etc will be available with ICDS Project, Baramba on payment of Rs 100 from 04.02.2025 to 14.02.2025.
10. The CDPO reserves the right to Quotation without assigning any reason thereof.

*SR Pattanai*  
*3.2.25*  
Child Development Project Officer,  
Baramba  
Dist-Cuttack

## Annexure-A

### Terms & Conditions

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

*S R Pattanaik*  
3.2.2025

Seal & Signature of

Quotation/Tender Calling Authority  
Child Dev Project Officer

**Baramba**

**Dist-Cuttack**  
Designation

Memo No. 97 /Dt. 03.02.2025

Copy Submitted to the Sub-Collector, Athagarh/D.S.W.O, Cuttack for favour of your kind information and display notice board for wide publication.

*SR Pattanaik*  
3.2.25  
Child Development Project Officer,  
Baramba  
Baramba  
Dist-Cuttack

Memo No. 98 /Dt. 03.02.2025

Copy Submitted to the Block Development Officer, Baramba/Tahasildar, Baramba/M.O, CHC, Maniabandha/B.E.O, Baramba/B.S.S.O, Baramba for favour of kind information and display notice board for wide publication.

*SR Pattanaik*  
3.2.25  
Child Development Project Officer,  
Baramba  
Baramba  
Dist-Cuttack