

OFFICE OF THE COLLECTOR, CUTTACK
(SOCIAL WELFARE SECTION)

No. 98

Dated : 7/01/25

TENDER CALL NOTICE

Sealed tenders are invited from intending registered Transport Contractors / Agents for undertaking transportation of Rice and Wheat under S.N.P. from OSCSC Ltd and FCI Depot to different AWCs / WSHGs respectively of Cuttack District for a period of one year. The successful Tenderers are required to lift the rice and wheat from OSCSC Ltd and FCI Depot and deliver the stock of rice and wheat at Anganwadi Centre / WSHG points of the respective ICDS.

The Tender papers for the above purpose, containing detailed terms and conditions and statutory requirements can be obtained from the Office of the District Social Welfare Officer, Cuttack on a non-refundable payment of `10,000/- (Rupees Ten Thousand) only in shape of Demand Draft drawn in favour of District Social Welfare Officer, Cuttack payable at Cuttack from 8/01/25 to 17/01/25 from 10.00 AM to 5.00 PM on any working day during Office hour only. The details of tender can be down loaded from the District Website <http://cuttack.odisha.gov.in>.

The tender papers complete in all respect along with necessary documents may be submitted in sealed cover in the Office of the District Social Welfare Officer, Cuttack through registered & speed post on or before 17/01/25 upto 5.00 P.M.

The tender shall be opened on 18/01/25 at 4.30 P.M. in the Office Chamber of Collector, Cuttack in the presence of the Tender Committee constituted for this purpose. The tenderers may present personally or depute his authorized representatives with due authorization to remain present at the time of opening of Tender. The tender received beyond the scheduled date and time mentioned above shall not be considered and summarily rejected.

The Collector, Cuttack reserves all right to accept / reject any tender without assigning any reason thereof.

Memo No. 99 /SW, dtd. 7/01/25


COLLECTOR, CUTTACK

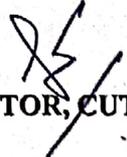
Copy to the District e-governance manager, Cuttack for information and necessary action with request to make available the Advertisement in Cuttack district Website on 8/01/25 under the Tab of Tender on the caption of "Appointment of Transporting Agent for transportation of Rice & Wheat under S.N.P. Programme in Cuttack District" valid upto 17/01/25

Memo No. 100 /SW, dtd. 7/01/25

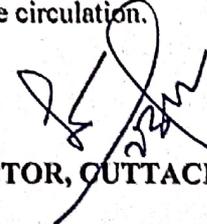

COLLECTOR, CUTTACK

Copy to the DIPRO, Bhubaneswar/Cuttack with request to publish the Tender Call Notice in "SAMBAD" Oriya Daily News Paper on 8/01/25.

Memo No. 101 /SW, dtd. 7/01/25


COLLECTOR, CUTTACK

Copy to all Sub-Collectors / P.D., DRDA / BDOs / CDPOs Cuttack District / Office Notice Board for information. They are requested to publish the notice in their notice board for wide circulation.


COLLECTOR, CUTTACK

**TENDER PAPER FOR APPOINTMENT OF TRANSPORTING AGENT UNDER S.N.P.
IN CUTTACK DISTRICT FOR THE PERIOD OF ONE YEAR.**

Sealed tenders in the prescribed form are invited from the intending registered firms/authorized licensed Transport Contractors/Agents for undertaking transportation of rice, wheat etc. under S.N.P. in Cuttack District for a period of one year. The detailed tender paper along with prescribed tender scheduled can be obtained from the Office of D.S.W.O., Cuttack on payment of Rs.10000/- (Rupees TenThousand) only (Non-refundable) in shape of Demand Draft drawn in any nationalised bank in favour of District Social Welfare Officer, Cuttack payable at Cuttack on any working day during Office hours from dt. 8/01/25 to dt. 17/01/25 till 5.00 PM and the original money receipt shall be submitted along with the tender paper. The tender without original money receipt will be summarily rejected. The detailed tender paper should be returned with the tender duly signed in each page by the tenderer as token of acceptance of the terms and conditions.

Each set of tender paper shall be serially numbered and each page there of duly authenticated by initial/signature of District Social Welfare Officer, Cuttack with seal will be considered.

The quantity of foodstuff to be transported in a Quarter approximately to the tune of Qtls.10,000.00.

The tender shall be received by the D.S.W.O.,Cuttack on behalf of the Collector, Cuttack during office hour on working days from dt. 8/01/25 to dt. 17/01/25 up to 5.00 PM through registered/speed post only will be accepted and the tender will be opened on 18/01/25 at 4.30 PM in the office chamber....., of Collector, Cuttack in the presence of the Tender Committee members and the tenderer or their authorized representative by producing the letter of authorization. The tender received beyond the date and time shall be liable for rejection.

Telegraphic tender and conditional tender will not be accepted.

The Tender papers should be submitted in sealed cover super scribing in block capital letters, such as "TENDER FOR UNDERTAKING TRANSPORTATION WORK UNDER S.N.P. IN CUTTACK DISTRICT".

- ❖ EMD of Rs.50,000/-(Rupees Fifty Thousand)only in shape of Bank Draft drawn in any nationalized bank in favour of District Social Welfare Officer, Cuttack payable at Cuttack shall be attached with the Tender Documents. The EMD will be refunded to the unsuccessful tenderer. On Successful execution of agreement the EMD will be refunded to the successful bidder. In case the successful tenderer fails to execute agreement along with required documents with security deposit within the stipulates time, the EMD furnished will be forfeited.

TERMS AND CONDITIONS OF THE TENDER

1. The contract, if any, which may eventuate from this tender, shall be governed by the terms and conditions of contract as contained in the invitation/instructions to the bidder and provisions contained in the Tender documents.
2. The Tenderer shall carefully go through all the terms and conditions of the tender and submit the tender papers correctly and in complete form. The tender paper should be filled in properly and legibly without any correction/overwriting and must be a typed copy. No opportunity shall be given to the tenderer to rectify or amend any defect detected at the time of scrutiny. The rates should be written both in words and figures in the tender without any correction/overwriting. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstances and it should be valid for a period of one year.
3. A bidder can participate in the tender process for any number of districts, but cannot be appointed in more than 03 (three) districts. He/she is required to upload a declaration about the districts where he/she has participated/ shall participate, as per format at Annexure-6 (a) & (b). The bidder shall furnish the updated vehicle details in Annexure-6 (b) before execution of agreement. On his/her failure to give such Declaration, the EMD shall be forfeited.
4. In case a bidder has applied in more than 03 (three) districts and got selected in more than 03 (three) districts, he/she shall be appointed in 03 (three) districts only where he/she intends. In case the bidder has quoted same lowest rate in more than three districts, he/she shall be appointed in 03 (three) districts as per the decision of the District Level Tender Committee, according to the number of vehicles owned. Further action as per clause no.3 above shall be taken.
5. The bidder shall declare in writing to the District Tender Committee/ District Manager of the other districts about his/her selection in 03 (three) districts so that his/her appointment in those districts shall not be considered and her/his EMD shall be refunded.
6. In the districts for which a bidder has been selected but doesn't get appointed for the reasons stated above, the District Tender Committee shall negotiate with the 2nd lowest bidder qualified in Technical Bid to operate at the lowest quoted rate. In case the 2nd lowest bidder disagrees to operate at the lowest quoted rate, a fresh tender may be floated for appointment of new Transport Contractor.
7. The Bidder must furnish full, precise, correct and accurate details of information asked for in the tender documents.

8. Person or persons signing the tender papers shall state in what capacity, he / she is or they are signing the Tender, e.g. as Sole Proprietor of a Firm or as a Secretary / Manager / Director etc. of a Limited Company or as a Partner of a Partnership Firm. The names of all the Partners and Directors should be disclosed and the tender paper shall be signed by all the partners or any partner duly authorized or their duly constituted attorney, having authority to bind all the partners in all matters pertaining to the contract. A copy of the registered partnership deed shall be uploaded with the tender papers. In case of a Limited Company, the names of the Directors shall be mentioned and it shall be certified that the person signing the tender paper is empowered to do so on behalf of the Limited Company. A copy of the Memorandum and Articles of Association of the Company along with copy of the Resolution of the Company authorizing the person who will sign the tender paper on behalf of company shall be uploaded.
9. The person signing the tender paper or any document forming part of the tender, on behalf of another or on behalf of a firm or on behalf of a company, shall be responsible to produce a Registered Power of Attorney duly executed in his/her favour, stating that he / she has authority to bind such other person or the firm or the company as the case may be, in all matters pertaining to the contract. If the person so signing the tender fails to produce the said Registered Power of Attorney, his/her tender paper shall be liable for rejection, without prejudice to any other rights of the Corporation, under the Law. Registered Power of Attorney shall be signed by all the partners in the case of partnership concern, by the proprietor in the case of a proprietary concern and by the person who by his / her signature can bind the company, in the case of a limited company. However, a sole proprietor of a proprietorship firm signing the tender paper on own capacity need not furnish any Power of Attorney.
10. As per the OMV (Licensing of Agents) Rescission Rule, 2014 the tenderer shall furnish the transport license along with the Tender.
11. The successful tender shall be required to lift Rice/Wheat from any OSCSC/FCI. Depot, within the District and carry the stock to the respective AWCs/WSHG points directly without any intermediate points.
12. It is the responsibility of the transporting agent to lift the Rice/Wheat from OSCSC/FCI Depot and deliver the same to the AWC/SHG points on proper weightment in the presence of the members of the Janch Committee as per the diversion order of the concerned CDPOs and in no case short supply or delivery shall be made by the agent to the AWC/SHG. The agent will be held responsible for shortage and damage noticed if any during transit. The quality and quantity of the foodstuff being transported can be

inspected by the Govt. officials authorized by the Collector during transit and at the delivery point.

13. The Tenderer should be quoted the transporting cost of food material keeping in view ceiling limit of Govt. i.e. Rs.75/- per quintal irrespective of Kilometer under SNP.

The Tenderer should submit the following documents along with the tender paper.

- I. Original tender paper duly signed by the Tenderer as token of acceptance of the terms & conditions of the tender. The entire tender document is properly indexed with page number.
 - II. Original money receipt in support of purchase of the tender documents from the office of the D.S.W.O, Cuttack.
 - III. Self certified copy of valid Income Tax Pan Card.
 - IV. Self certified copy of updated GST Certificate.
 - V. Self certified copy of Income Tax return of last year.
 - VI. Self certified Solvency Certificate for Rs.20 Lakhs (Rupees Twenty Lakhs) only from the competent authority should be furnished along with the tender paper failing which the tender will be liable for rejection.
 - VII. The Tenderer should have minimum two years of experience in transport activity of food grains in Govt. Organization. Experience Certificate from any Govt. Organization about past experience and performance of the Tenderer in transportation be furnished with the tender paper.
 - VIII. Affidavit to this effect that, Tenderer or his family members are not involved in transportation under PDS, MDM etc in this district as well as in neighboring district with common boundary.
 - IX. The Tenderer shall have minimum 02 (Two) number of transport vehicles with capacity to carry food grains of quantity to the tune of 5 M.T. or more at a time registered in his /her name /in the name of the family members to participate for this tender. Additional requirement of vehicles can be availed on hire basis. A statement of own vehicles along with attested photocopies of the Registration Certificate and Fitness Certificate issued by the Transport Department has to be attached with the tender. The vehicle like Tipper &Tractor shall not be considered. The Tenderer is bound to provide small vehicle for transportation of stocks as per requirement of location/destination
 - X. In case the bidder is a firm/Company, copy of Registration Certificate issued by the Competent Authorities as provided under the statute, is to be furnished.
 - XI. Such other documents as prescribed in the terms and conditions.
 - XII. The Tenderer have to submit the declaration through affidavit that individual/company/firm (in respect of all constituents) has not been black listed by any other Govt. organization.
 - XIII. Tenderers must have all the necessary documents with them connecting to above clauses (1 to 13) in original for verification before committee.
14. The successful Tenderer shall submit security deposit of Rs.6,00,000/- (Rupees Six lakhs) only in shape of NSC/Term Deposit duly pledged in favour of District Social Welfare

Officer, Cuttack. This will be released after successful completion of contract period, settlement of payment thereof and completion of audit of such accounts and after obtaining the audit clearance certificate. The Collector/DSWO is not liable for payment of any interest on the Security Deposit or any depreciation thereof. The breach of any terms and conditions as per agreement and failure/unwillingness to undertake transportation work by the selected Tenderer within the time limit after acceptance of his tender may lead to forfeiture of Security Deposit

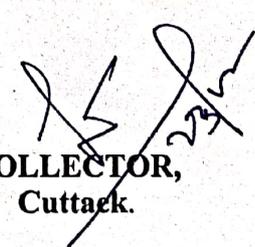
15. The successful tenderer shall submit Bank Guarantee of `Rs.30.00 lakhs (Rupees Thirty Lakhs) from a Nationalised / Scheduled Private Bank valid for a period of one year within 7 days of intimation of acceptance of his tender.
 - In case of single tender in First/Second occasion, the entire process shall be cancelled
 - In case of single tender in Third occasion, the same shall be taken in to consideration subject to fulfillment of all criteria. The bid validity period will be 45 days inclusive of date of opening of Tender. The Collector, Cuttack at his discretion may extend for 15 days which shall be binding on the bidders.
16. The successful Tenderer shall have to enter into an agreement with the Collector, Cuttack as per the terms and conditions mentioned in the specified agreement format within 7 days of intimation of acceptance of his tender, failing which the tender may be cancelled and security may be forfeit. The agreement shall be typed on a non-judicial stamp paper worth Rs.100/- only.
17. The successful Tenderer shall deliver the stock through challans to be maintained in quadruplicate, first copy to be handed to the PIA / AWW/SHG, 2nd copy to be retained at ICDS level, the 3rd copy to be submitted to DSWO by the Transporter and 4th copy retained by the Transporter for his record.
18. After delivery of stock at SHG / PIA / AWC points, the successful transporter shall submit 2nd copy of delivery challan duly acknowledged by the proper recipient to the CDPO and shall intimate balance stock position on daily basis. Also he/they shall maintain stock registers for both District and ICDS level for verification by the concerned officials.
19. After completion of distribution of rice, wheat etc. the successful transporter shall submit SHG/ AWC wise distribution list indicating Challan No., date of supply and quantity supplied to the CDPO concerned and the CDPO shall compile the distribution list with the delivery challans received.
20. Payment shall be made within one month from the date of receipt of bills completely in all respect along with distribution list duly certified by the concerned CDPO along with a certificate indicating the quality and total quantity of stock distributed. The payment will be made subject to availability of funds and no interest will be paid for any delayed payment. No advance payment will be made for the purpose.
21. Statutory deduction will be made at source at the time of payment of bill.
22. Good conducts, dealing with officials shall be an implied condition for continuance as Transporting Agent.
23. The Collector, Cuttack may terminate the contract for violation of terms and conditions of agreement as well as any change of policy in the Government or for any reasons thereof to be recorded in writing.

24. The right of acceptance of tender rests with Collector, Cuttack and it is not binding to accept the lowest tender and also reserves the rights to cancel or reject any or all the tenders without assigning any reason thereof. The orders/decision of the Collector and District Magistrate, Cuttack will be final & binding in case of any dispute.
25. The Tenderer shall carry certified and sealed digital weighing machine while delivering the food stuff. The rice/wheat bags shall be weighed in presence of Janch Committee members and Anganwadi Worker before delivery and the actual weighment shall be acknowledged by Jaanch Committee and the AWW. The transportation bill shall be passed subject to verification of acknowledgement slips on actual weighment at delivery point. The digital weighing machine shall be checked, certified and duly sealed by Legal Metrology Officials.
- If the office happens to be closed on the date of opening of tenders, tenders will be opened on the next working day in the same time.
 - All the terms and conditions of the tender document alongwith its annexures shall form part of the required agreement.
- a. Any bribe, commission or advantage offered or promised by or on behalf of the bidder to any officer of the office shall (in addition to any criminal liability which the bidder may incur) debar his tender from being considered. Canvassing in any form on the point or on behalf of the bidder shall also make his tender liable for rejection.
- b. The Contractor shall not transfer or assign the contract or any part thereof to any third party.
26. While transporting rice/wheat in the truck, the agent shall display a placard pasted on the windshield in the following format :

Name of the Feeding Programme : SNP
WCD & MS Dept, Govt. of Odisha
Name of the Transporting Agent :
Contact No. of the Transporting Agent :
Place of Destination:

The agent shall give prior intimation of the transporting date, time and other details in writing.

27. There shall not be any intermediate storage point.


COLLECTOR,
Cuttack.

I agree to abide by the above terms and conditions

Signature of the Tenderer with seal
Date:

**TENDER FOR ENGAGEMENT OF TRANSPORT AGENT UNDER S.N.P IN CUTTACK
DISTRICT FOR THE YEAR 2024-25**

- 1 Name & complete address of the Proprietor :
2. Name of the Firm/Agency/ Organization :
3. Registration Certificate No. :
4. OMV (License of Agent) No :
- 5.I.G.R Registration No :
6. GST Certificate No :
7. PAN Card No :
8. Last year income Tax Return submitted(Y/N) :
9. Recent Solvency Certificate (Y/N) :
10. Date of Tender Paper purchase: : MR No Date
- 11 EMD-N.S.C/Term Deposit No/Date :

NSC/TD No	Name of the Bank/ Office	Amount

12. Rate Quoted

SI No	Name of the Items	Transportation Charges per Quintal (Both figure & word) irrespective of Kms	Remarks
	SNP Food Stuff (Rice/ Wheat)		

13. Total No of own Vehicle: No of Truck :

SI No.	Vehicle No (Type)	Period of Fitness Certificate	Period of Permit Validity	Period of Tax Paid	Insurance Validity

14. Whether submitted affidavit for Not Black listed :
15. Whether submitted affidavit that Tender or his/ her Family Members are not Retailer Under PDS/MDM etc :
16. Whether submitted Experience Certificate in Transport : (a) Total Years of Experience :
Activities of Food Grains in Govt. Organization (b) From whom obtained :
17. Contact Telephone No. & E- mail address :

Date

Signature of the Proprietor with Seal

Annexure-6 (a)

DECLARATION

- I Sri _____, Aged about _____,
Son/ Daughter / Wife of Sri _____, Proprietor/ Director/
Partner of _____, do hereby undertake:
- a) That I have thoroughly examined and understood instructions to bidders contained in the Tender Paper including subsequent corrigendum issued, terms & conditions governing contract given in the notice inviting tender, invitation to tender titled as General Information, instructions to bidders i.e (those contained in general conditions of contract and its appendices and schedules) and agree to abide by them.
 - b) That I hereby undertake that on our selection in more than one districts I shall submit details of separate vehicles for each district in case of Level-I Transport Contract and the details of separate vehicles for each unit for Level-II Transport Contract if applicable as required under tender terms and conditions.
 - c) On my failure to submit the additional vehicle details as per Clause No.3.3, action as deems fit by the Competent Authority may be initiated against me.

Place:

Signature of the bidder

Date:

Name of the bidder:



DECLARATION

I Sri _____, Aged about _____, Son/ Daughter/ Wife of Sri _____, Proprietor/ Director/ Partner of _____, do hereby declare that I have applied/ been appointed as the Level-I Transport Contractor in the following Units & applied/ been appointed as Level-II Transport Contractor in following districts. I have mentioned the registration number of 02 (two) vehicles against each Unit/District as indicated below.

Level-I operation				
SL. No.	Name of the District	Whether Applied / Appointed (Put ✓ mark)	Registration No. of vehicle	
		Applied Appointed	1. 2.	
		Applied Appointed	1. 2.	
		Applied Appointed	1. 2.	
Level-II operation				
Sl. No.	Name & Location of the Unit	District	Whether Applied / Appointed (Put ✓ mark)	Registration No. of vehicle
			Applied Appointed	1. 2.
			Applied Appointed	1. 2.
			Applied Appointed	1. 2.

N.B. Attach separate sheet, if required.

I am aware of the fact that separate tender paper to be submitted for each District for Level-I operation, which requires of 02 (two) separate vehicles for each tender, excluding the vehicles already considered for appointment as Level-II Transport Contractor in any district.

I do hereby declare that I have not applied/ intend to apply for any other district as

Level-I Transport Contractor & applied/ been appointed for any other Units as Level-II Transport Contractor besides the Districts & Unit/Units declared above.

If the above declaration is found false / not true during the scrutiny of tender or the currency of the contract, I shall be liable for punishment for such breach of the contract as per Clause-2 (xiii) of tender documents.

Place:

Signature of the bidder

Date:

Name of the bidder: