

Section- III
Check List for Bidders
Integrated Child Development Service Project, Cuttack Sadar

Quotation Call Notice

Notice No. 1245 Date: - 16.12.2024

Sealed Quotation/tender re invited from reputed travel agencies/ tour operators or private Individuals for providing one nos. of Non-AC/ AC petrol/ diesel driven vehicle having sitting capacity not more than ten including driver. Which shall conform to the term and condition (Annexure- II) for office use in ICDS Department/ Office on monthly rent basis. There is a provision of budget for the Year, 2024-25 of Rs. 4,50,000/- under motor vehicle Head (PFMS) 2024-25.

- 1- The vehicle must be in road worthy condition shall not be more than 3 year old from the date of initial registration and must have valid Registration Certificate, Insurance certificate fitness certificate valid contract carriage permit, proof of up-to-date tax Payment etc. which are mandatory for plying of vehicle.
- 2- The driver of the vehicle must have a valid driving licence for driving light transport Passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3- The Driver should be well behaved, gentle and obedient in nature.
- 4- A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of account payee bank draft drawn in favour of Child Development Project Officer, Cuttack Sadar and submitted along with the tender as security deposit. After completion of the Tender process, the amount will be refunded to the unsuccessful bidders.
- 5- The monthly rate of hire charge be quoted separately in general bid information (Including fuel and lubricants).
- 6- The vehicle must achieve a fuel efficiency of 12kms. per liter.

- The details of the make and year of manufacture of the vehicle registration No Mileage (KMs covered per liter) and name of the driver with driving license No. And Period of validity should be specifically provide in the general bid information to be Furnished with their tender (Annexure- III).
- 8- The Quotation Completed in all respect should reach the undersigned on or before 06.01.2025 by 05.00 PM and shall be opened on 07.01.2025 at 03.30 PM in Presence of the bidders/ their authorised representative.
- 9- The application form of quotation containing general bid information & terms and Condition for hiring vehicle etc. will be available with ICDS Project, Cuttack Sadar on Payment of Rs. 100 from 17.12.2024 to 06.01.2025.
- 10- The CDPO reserves the right to cancel the Quotation without assigning any reason thereof.

Rmuy
16-12-2024
Child Development Project Officer
CDPO, Cuttack Sadar
Cuttack Sadar

Section- III
Check List for Bidders
Annexure- II

TERMS & CONDITION FOR HIRING OF VEHICLES

The following terms and condition must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

- 1- During this period of hiring of contract the service provider/ bidder shall have all necessary valid MV documents such as: - valid Registration Certificate, Insurance Certificate, fitness Certificate, valid contract carriage permit, Proof of up to date tax payment etc. And driving Licenses of the driver available all the times. The department offices hiring the vehicle shall not be responsible for any person or damage to any property on account of use of hired vehicles any manner whatever. The bidder or service provider shall be responsible for all such litigation.
- 2- The hire charges to be paid for monthly basis is final but does not include cost of petrol/diesel which is to be paid separately basing on actual consumption and lubricant as per exiting govt. norms. All the expenditure of the vehicle towards repair replacement of spare parts. Lubricating oil of Engine gear box & differential coolent tyres & tubes battery etc. will be borne by the bidder.
- 3- It shall be the responsibility of the bidder to provide good driver and the salary of the driver shall be borne by the owner/ bidder/ service provider.
- 4- In case of breakdown for reasons whatever the replacement of vehicle of the same or better Model shall be provides by the owner of the vehicle bidder.
- 5- In case of the vehicle do not report for regularly the authority will be at liberty to reject the Agreement and may engage vehicle from the other source.
- 6- The vehicle shall report for duty for minimum of days in a month.
- 7- In case of emergency the driver will have to report for duty as per requirement of hirer at no extra payment shall be demanded.
- 8- Monthly hire charge and reimbursements towards cost of petrol/ diesel (as per actually and lubricants (as per govt. norm) of selected bidder will be paid in every succeeding month as per possible within fifteen days of the submission of bills by the service providers and no advance payment will be made.
- 9- The vehicle shall not be more than 3year old from the initial registration and also in good condition during the period of contract.

- 10- If the service is found to be unsatisfactory the client shall give one month notice and terminate the agreement.
- 11- If the service provider intends to withdraw the services of his vehicle and terminated. The agreement, it shall be mandatory upon him to give one month notice before such withdrawal of service and termination of agreement.
- 12- If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Romy
16.12.2024
Child Development Project Officer
Quotation Cutting Authority

Memo No. 1246 / Dt. 16.12.2024 /

Copy submitted to the Block Development Officer, Cuttack Sadar for favour of kind information and wide publicity.

Romy
16.12.2024
Child Development Project Officer,
Cuttack Sadar

Section- III
Check List for Bidders
Annexure- III

General Information for Hiring Vehicle

- 1- Registration No. of Vehicle:
- 2- Type of Vehicle (AC/ Non-AC):
- 3- Year of Manufacture:
- 4- Model:
- 5- Date of Registration:
- 6- Name & Complete Address
Of the owner of the vehicle:
- 7- Fitness Certificate Validity:
- 8- Permit Validity:
- 9- Insurance Validity:
- 10- Name & Address of the Driver:
- 11- D.L. No. & Validity:
- 12- Proposed hire charge of the
vehicle per month excluding fuel cost:
- 13- Rate of Fuel consumption/ Mileage per liter:
- 14- Contact Number of the
service provider (Tender/ Quotationer):

“Certified that the information submitted above is true to the best of my knowledge and belief”

Seal & Signature
of the Quotation/ Tender