



# OFFICE OF THE TAHASILDAR, NIALI, CUTTACK

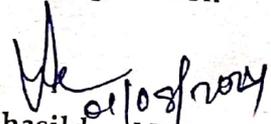
Letter No. 2534

//Dated. 01/08/24

## QUOTATION / TENDER CALL NOTICE

Sealed quotations are invited from interested reputed Travel Agencies / tour operators or private individuals for providing new vehicle 7 (seven) seated Bolero with Air Conditioner facility having new version with pollution free which shall conform to the Term and Conditions (Annexure-I) for official use in Tahasil Office, Niali on monthly rent basis. The maximum price limit of the hire vehicle is Rs.31, 000/- per month excluding POL.

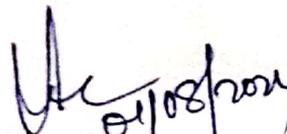
- 1) The vehicle must be in good road worthy condition shall not be older than 3 year old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness certificate, Valid Contract Carriage permit, Proof of up to date tax payment etc. which are mandatory for playing of vehicle. Xerox copies of these documents should be submitted along with the quotation. The new version vehicles having pollution free shall be given preference.
- 2) The good condition vehicle having lowest price shall be given preference.
- 3) The Driver of vehicle must have a valid Driving license for Driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle. The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs. 5,000/- ( Five thousand ) only shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favor of the Tahasildar, Niali and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge should be quoted separately in the general bid information (excluding fuel and lubricants) in Annexure- II.
- 6) The Vehicle must achieve a fuel efficiency of 10 kms per liter.
- 7) The details of the make and year of manufacture of the vehicle, registration, mileage (Kms. covered per liter) and name of the Driver with Driving License No and period of Validity should be specially provided in the general bid information to be furnished with the Quotation/ tender ( Annexure - II)
- 8) The Quotation completed in all respect and duly signed by the bidder in Annexure- I & II should reach the undersigned on or before 16.08.2024 by 3.00 PM through RP with AD/Speed post or by person and shall be opened on the same day at 4.00 P.M in presence of the bidders or their authorized representatives if any.
- 9) The application form of quotation containing terms and conditions & general BID information (Annexure -I & II) for hire of vehicle etc. will be available with Office of the Tahasildar, Niali on payment of Rs. 100/- from 10 A.M to 5.30 P.M in all working days except Govt. holidays.
- 10) The undersigned reserves the right to reject / cancel any or all the quotation without assigning any reason thereof.

  
Tahasildar, Niali  
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TERM & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles during a contract, shall have all necessary valid MV documents such as :- Valid registration Certificate, Insurance certificate, Valid Contract carriage Permit, proof of up to date tax payment etc. and DL of the Driver available all the times. The department/office hiring the vehicles or loss of life/ injury made to any person damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating Oil of Engine, Gear Box and differential Coolant Tries & tubes Battery etc. will be borned by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borned by the owner.
4. In case breakdown for reason whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle do not report regularly. The Authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. In case of emergency, the driver will report for duty as per the requirement of hirer. No extra payment shall be demanded.
7. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per existing Govt. norms) of selected bidder will be paid in every succeeding month as far as possible within fifteen days of the submission of bills by the service provider/selected bidder and no advance payment will be made.
8. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract. The new version vehicle having pollution free shall be given preference.
9. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
10. In case the service provider/Bidder intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such with drawl of service and termination of agreement.

  
Tahasildar, Niali

I agree with all the tender criteria and the above terms and conditions.

Seal & Signature of the  
Quotationer/ Tenderer

**GENERAL INFORMATION FOR HIRING VEHICLES**

- 1) Registration No. of Vehicle:-.....
- 2) Type of Vehicle (AC/Non -AC:-.....
- 3) Year of Manufacture:-.....
- 4) Model:-.....
- 5) Date of Registration:-.....
- 6) Name & complete address of the owner :-  
.....  
.....  
.....
- 7) Fitness Certificate validity: - .....
- 8) Permit Validity:-.....
- 9) Insurance Validity:-.....
- 10) Name / Address of the Driver  
.....  
.....  
.....
- 11) D.L No. & Validity of the D.L of the Driver:-.....
- 12) Proposed hire charges of the Vehicle per month excluding fuel  
cost.....  
.....
- 13) Rate of fuel consumption/ Mileage per liter :-.....
- 14) Contact number of the Services Provider ( Tendeer/Quotationer ) :-  
.....Mobile Number .....  
Telephone Number .....

**Certified that the information submitted above is true to the best of knowledge and belief.**

**Seal & Signature of the  
Quotationer/ Tenderer**