



**OFFICE OF THE COLLECTOR AND DISTRICT ELECTION OFFICER;  
CUTTACK**

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No. 1478 /Elec./ dtd. The 23<sup>rd</sup> March, 2024

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**SHORT TENDER CALL NOTICE**

Sealed Tender are invited from the local Registered Agency/Firm/Authorised Dealers for purchase of Digital camera for recording of videography of sensitive events in vulnerable areas alongwith enforcement activities of the Flying Squad team deployed in the ensuing Simultaneous General Elections to Lok Sabha and OLA, 2024. The sealed tender should be dropped into the Tender box meant for the purpose kept in the office chamber of the District Election Officer, Cuttack during the office hours latest by **11.00 AM** on Dt. **30/03/2024**. The Technical Bid and Financial Bid shall be opened on **30/03/2024** at **3.00 PM** and at **5.00 PM** respectively in the conference Hall of Collectorate, Cuttack in presence of the members of the Purchase Committee and the Tenderers or their authorised representatives. Tenders received after the stipulated date and time shall not be accepted.

**TERMS AND CONDITIONS**

1. Each Tenderer shall furnish valid Registration Certificate under DIC/ NSIC or Udyam/Udyog Adhaar with valid GST registration certificate.
2. Authorised dealer certificate should be submitted with validity details.
3. Each Tenderer is required to deposit Earnest Money amounting to **Rs.5000/- (Rupees Five Thousand)** only in shape of Demand Draft in favour of District Election Officer, Cuttack payable at State Bank of India, Main Branch, Collectorate Compound, Cuttack. Tenders applied without E.M.D. will summarily be rejected.
4. Up-to-date GSTR-3B & Income Tax clearance for the last three financial years with valid PAN shall be furnished alongwith Tender papers without which the bid document will not be taken into consideration.

5. The intending Tenderer shall furnish compliance to maintain the specification/standard of the Digital Cameras annexed at Annexure-A and financial Bid as per Annexure-B.
6. The Earnest Money Deposit of unsuccessful bidders will be refunded soon after finalisation of the Tender. EMD of the successful bidder will be returned after execution of Agreement & submission of Performance Security amount i.e. 5% of Contract value in shape of DD in favour of District Election Officer, Cuttack payable at State Bank of India, Main Branch, Collectorate Compound, Cuttack.
7. The Performance Security amount of the successful bidder will be released only after satisfactory & successful delivery of the goods from the seller point to delivery location.
8. Any deviation in specifications as per Annexure-A as floated in bid will not be entertained & Performance Security amount of the successful bidder will be forfeited.
9. The Price to be quoted in the Tender with respect to different renowned Branded Companies available in market, shall include all cost, Taxes and Transportation charges etc. No additional charge over and above the bid price will be accepted.
10. The bidder must have local Service Centre in Odisha preferable in Cuttack to render after sale service of the delivered cameras at the places, where become defective during the electioneering process as decided by the District Election Officer, Cuttack. An undertaking in this regard shall be furnished by the successful bidder with proof of service station (address proof/rent agreement).
11. The Bidder has to submit an affidavit sworn before the Notary Public regarding non-black listing of the firm.
12. Annual turnover of the agency shall not be less than 25 lakhs during last 3 financial years. (annual turnover report duly certified with valid UDIN to be submitted).
13. Data sheet as regards to brand, make/model of the videography camera must be submitted.

14. Document asked in technical bid form shall be furnished compulsorily, without which bid will not be rejected on technical ground.
15. Technical bid and Financial bid should be submitted separately in individual envelope and super scribed accordingly.
16. Financial bid document of the bidders qualified in technical evaluation process will only be opened and bid of others will summarily be rejected on technical ground.
17. The successful bidder shall have to execute an Agreement with the District Election Officer, Cuttack in Non-judicial Stamp paper worth Rs.10/- only in respect of prescribed Terms and Conditions within two days from the date of finalisation of the Tender and the Order for delivery will be issued only after the said agreement is executed.
18. Payment will be made on successful completion of the work order after receipt of original Invoice/Bills alongwith receipt of satisfactory PDI report.
19. The intending Firm/ /authorised Agency/ Individuals shall provide the number of items required for videography.
20. The Collector & District Election Officer, Cuttack reserves the right to reject the tender without assigning any reason thereof. The decision of the Collector and District Election Officer, Cuttack will be final and un-altered.

  
Collector &  
District Election Officer, Cuttack

Memo No. 1479 /Elec., Dt. 23.03.2024  
Copy to the Notice Board of Collectorate, Cuttack/ Sub-Collector  
Office, Sadar, Cuttack/ Athagarh/ Banki for it's publication.

  
Collector &  
District Election Officer, Cuttack

Memo No. 1480 /Elec., Dt. 23.03.2024

Copy to the DIO, NIC, Cuttack with a request to upload the Tender Call Notice in the official website for information of the general public.

  
Collector &

District Election Officer, Cuttack

Memo No. 1481 /Elec., Dt. 23.03.2024

Copy to the D.I.P.R.O. Cuttack for information and necessary action.

  
Collector &

District Election Officer, Cuttack

SPECIFICATION / QUALITY OF DIGITAL CAMERA**Sensor**

**SENSOR TYPE** 1 / 5.8 type (3.1 mm) back-illuminated Exmor R® CMOS Sensor  
**EFFECTIVE PIXELS (STILL IMAGE)** approx. 2.29 Megapixels (16:9)/approx. 1.71 Megapixels (4:3)

**Lens**

**APERTURE** F1.8-F4.0  
**FOCAL DISTANCE** f = 1.9-57.0 mm  
**FOCAL LENGTH (35 MM EQUIVALENT) (VIDEO)** f=26.8–804.0 mm (16:9)  
**FOCAL LENGTH (35MM EQUIVALENT) (STILL IMAGE)** f=26.8–804.0 mm (16:9), f=32.8–984.0 mm (4:3)  
**MINIMUM FOCUS DISTANCE** approx. 1 cm (Wide), approx. 80 cm (Tele), approx. 0.40 (Wide), approx. 31.5 (Tele)

**Zoom**

**OPTICAL ZOOM** 30x  
**CLEAR IMAGE ZOOM** 60x  
**DIGITAL ZOOM** 350x

**LCD**

**SCREEN TYPE** 6.7 cm (2.7 type) Clear Photo LCD display (230 400 dots) Wide (16:9)  
**BRIGHTNESS CONTROL** Yes (Menu)  
**MARKER/GRID DISPLAY** Grid Line  
**ANGLE ADJUSTMENT** Opening Angle: max. 90°, Turning Angle: max. 270°.

**Image Stabilization**

**IMAGE STABILIZATION TYPE** Optical SteadyShot™ image stabilisation w/ Intelligent Active mode (Wide to Tele)

**Focus**

**FOCUS TYPE** Contrast AF  
**FOCUS MODE** Auto/Manual (Menu)  
**FOCUS AREA** Full range Focus

**Exposure**

**MODE** Auto, Manual (Menu)  
**METERING MODES** Multi-segment  
**LOW LUX MODE** Yes  
**AUTO IRIS CONTROL** F1.8 - F10  
**MANUAL IRIS CONTROL** F1.8 - F10  
**BACKLIGHT COMPENSATION** Yes (Auto)  
**GAIN CONTROL** Auto  
**MINIMUM ILLUMINATION** Standard: 6 lux (1/25 Shutter Speed), Low Lux: 3 lux (1/25 Shutter Speed)

**Shutter Speed**

**AUTO CONTROL RANGE** 1/6–1/10000  
**STANDARD** 1/25–1/10000

**Storage Media**

**MEDIA TYPE** AVC S HD: Micro SDXC Memory Card (Class 10 or Higher), AVCHD, Still: Memory Stick Micro™ (Mark 2), Micro SD/SDHC/SDXC Memory Card (Class 4 or Higher)



**FINANCIAL BID**

1. Name of Bidder:

2.

<b>Sl. No.</b>	<b>Make</b>	<b>Model</b>	<b>Quantity</b>	<b>Cost per Unit including GST</b>	<b>Total cost</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>

Date:

Signature of the Bidder

Place: