



GOVERNMENT OF ODISHA

ବନଖଣ୍ଡ ଅଧିକାରୀ ଓଥା ବନ୍ୟପ୍ରାଣୀ ଓଭାବଧାରକଙ୍କ କାର୍ଯ୍ୟାଳୟ, କଟକ ବନଖଣ୍ଡ , କଟକ

OFFICE OF THE DIVISIONAL FOREST OFFICER: CUTTACK FOREST DIVISION

AT: - GHATAKULA, NUAPADA, CUTTACK 753010

Tel:- 0671-2957611, Control Room:- 0671-2340343, Toll Free No.18003457473

Email: - dfo.cuttack@odisha.gov.in

Memo No _____ / _____ / _____ / _____ / _____

Dated, Cuttack the _____ th February, 2024.

**FORETS, ENVIRONMENT & CLIMATE CHANGE DEPARTMENT
GOVT. OF ODISHA**

NOTICE INVITING APPLICATION FOR ARCHITECT

Applications are invited for engagement of **one Architect** with a monthly fixed remuneration of Rs 50,000/- at Cuttack Forest Division, Cuttack, Odisha. The engagement is purely temporary and is initially for a period of one year which may likely to continue for next year(s) subject to satisfactory performance followed by execution of agreement.

Essential Qualification: Applicant must have consistent good academic career with Graduation in B.Tech from a recognized university.

Desirable Experience: B.Tech preferably in Architect from a recognized university. Experience in 2D & 3D Design and AutoCAD software related applications will be preferred.

Age Limit: Upper age limit is 45 years as on 01.02.2024, including age relax able up to 5 years in case of SC/ST/SEBC candidates.

Duties of Architect: As per direction of Divisional Forest Officer Cuttack.

Other Conditions:

1. **Duration:** The employment of the Architect is for a period up to twelve (12) months. The engagement may be renewed on the basis of performance as decided by Divisional Forest Officer, Cuttack.
2. **Working hours:** The Candidate will be expected to be on duty in field as well as in office as per the requirement. The candidate may be required to work on off days and beyond duty hours on the direction of the Divisional Forest Officer, Cuttack Forest Division with mutual agreement.
3. **Leave:** The candidate is allowed for 15days casual leave per year with prior permission of Divisional Forest Officer, Cuttack Forest Division.
4. **Remuneration:** Total remuneration per month will be Rs.50,000/- which is all inclusive of House Rent Allowance and other benefits.
5. The Office is under no obligation to continue the engagement and may discontinue the engagement with one (1) month prior notice, without assigning any reason thereof.
6. The Architect will not use or share any data related to Cuttack Forest Division to outside the organization without prior permission from the authority. All documents, reports and scientific papers will be owned by Cuttack Forest Division. Any data in any form recorded in personal mobile phone/camera should be immediately and as soon as possible transferred to a hard disk or computer of Cuttack Forest Division and no data related to the Division and the Project should be kept in personal mobile phones and cameras.

Selection procedure: Selection will be based on the academic qualifications, expression in similar work, skill test with preference to experience and performance in the interview. Candidate having similar work experience/ knowledge of working in Forest Department will be given preference. Candidates should bring the duly filled-in applications with self-attested true copies of testimonials of educational qualifications, certification, work experience, proof for date of birth, category etc., along with copies of mark sheets of all examinations and 'No Objection Certificate' from present employer (if employed) to Divisional Forest Officer, Cuttack Forest Division At- Ghatakula, Nuapada, P.O.- Madhupatna, Dist.: - Cuttack on the date of interview 07.03.2024.

SN	Qualification and Evaluation Criteria for Architect
1	B.Tech in Architect – 10 Marks
2	AutoCAD Software Knowledge – 10 Marks
3	Experience – 10 marks for more than 5 years, 7 Marks for 3-5 years, 4 marks for 2-3 Years, No marks for less than 2 years.
4	2D & 3D Design of Civil Structure – 10 Marks
5	Practical Knowledge- 10 Marks
Max.- Mark	50

Applicant will submit the undertaking that they will be able to join their place of work within 7 days of issue of letter of acceptance. A brief writes up on previous experience should also be submitted along with the application. After registration and scrutiny of the application, the candidates will be interviewed for selection on the scheduled date i.e., on 07.03.2024.

The Divisional Forest Officer, Cuttack Forest Division reserves the right to select or reject candidature including cancellation of the advertisement without assigning any reason thereof.


Divisional Forest Officer,
Cuttack Forest Division.

APPLICATION FORM FOR THE POST OF ARCHITECT

(To be filled by the candidate in his/her own handwriting)

Affix recent
passport size
Photo

01. Full Name in block letters: _____
 02. Father's Name: _____
 03. Gender: Male / Female/Third Gender _____
 04. Category: Gen / SC / ST / OBC / _____
 05. Date of Birth: _____
 06. Nationality: _____
 07. Correspondence Address: _____

08. Permanent Address: _____

 09. Contact Details : Mobile: +91 _____ & _____
 10. E-mail ID: _____
 11.

Educational Qualification (10th Standard onwards encloses self attested copies of Mark sheet/Certificate.)

Examination Passed	Board / University	Month & Year of passing	Division/ Class/Grade	Percentage (%) / CGPA

12. Experience, if any.

Name of Post/Designation	Name of the organization /Dept.	Period of Service		Reasons for leaving (If any)
		From	To	

Full Signature of the candidate

Declaration

I declare here with that the particulars furnished above are true to the best of my knowledge.

Place:

Full Signature of the candidate

Declaration

I declare here with that I will be able to join the place of work from the date of issue of letter of acceptance, if issued after due selection procedure.

Place:

Full Signature of the candidate