

DISTRICT OFFICE, CUTTACK
(Social Welfare Section)

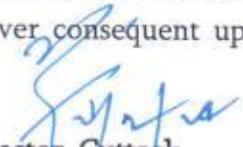
No. 1043 /SW, Date. 21/02/2024

TENDER CALL NOTICE

Sealed Tenders in prescribed format are invited from the intending Registered Firms/ Agencies for printing and installation of **TIN BOARDS on MAMATA Scheme** to 373 Panchayat Offices of Cuttack District.

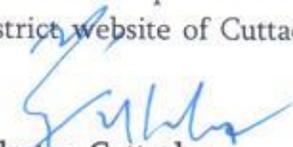
The Tender paper containing detailed terms and conditions, EMD, other statutory requirements and phototype of Tin Boards along with Frame specification can be downloaded from the District website **www.cuttack.nic.in**. Tender papers completed in all respect along with all required documents in sealed cover along with non-refundable Demand Draft of Rs.2000/- (Two thousand)only in favour of DSWO, Cuttack towards cost of tender paper should reach in Office of DSWO, Cuttack on or before 02/03/2024 up to **5P.M** by Registered post/ Speed post/ by hand only. The tenders shall be opened on dt. 06/03/2024 at 11 A.M/P.M by the Collector, Cuttack/Officer authorized by the Collector in presence of the member of Tender Committee and Tenderers or their authorized representatives. The Tenders received beyond the scheduled date and time shall not be taken into consideration.

The Collector, Cuttack reserves the right to reject any or cancel or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.


Collector, Cuttack

Memo No. 1044 /Date. 21/02/2024

Copy forwarded to the D.I.O, NIC, Cuttack for information with a request to host the Tender Call Notice and Tender documents immediately in the district website of Cuttack for wide publicity.


Collector, Cuttack

Memo No. 1045 /Date. 21/02/2024

Copy to the Municipal Commissioner, CMC, Cuttack/ CDO-cum-EO Zillaparisad, Cuttack/ Sub-Collector of Cuttack Sadar/Athagarh/Banki/ All BDOs/ All Tahasildars/All Executive Officers of NACs/All CDPOs of Cuttack District for information with a request to display the tender notice in their Notice Board for wide publicity.


Collector, Cuttack

Terms and Conditions of Tender Call Notice for Printing and Installation of Tin Boards at 373 Panchayat Offices of Cuttack District.

1. Sealed Tenders are invited from the intending Registered Firms/ Agencies for printing and installation of Tin Boards at Panchayat offices of Cuttack District.
2. The tender paper containing details terms and conditions, EMD, statutory requirements of Printing and Installation of Tin Boards at Panchayat Offices of Cuttack District can be downloaded from the District website www.cuttack.nic.in.
3. Tender papers completed in all respect along with all required documents in sealed cover along with non-refundable Demand Draft of Rs.2000/- (Two thousand) only in favour of DSWO, Cuttack towards cost of tender paper should reach in Office of DSWO, Cuttack on or before 02/03/2024 up to 5P.M by Registered post/ Speed post/ by hand only.
4. The tenders shall be opened on dt. 06/03/2024 at 11 A.M/~~P.M~~ by the Collector, Cuttack/Officer authorized by the Collector in presence of the member of Tender Committee and Tenderers or their authorized representatives. The Tenders received beyond the scheduled date and time shall not be taken into consideration.
5. The tender will be in two parts i.e. Technical Bid (Part-I) and Financial Bid (Part-II). The bidders should submit their Technical bid and Financial Bid separately in two envelopes and put into another cover superscribed as "**Tender for Printing and Installation of Tin Boards on MAMATA Scheme at 373 Panchayat Offices of Cuttack District**".
6. Bidders who qualify in Technical bid will eligible to participate in Financial Bid.
7. The organization should be a valid PAN/ TIN holder having valid GST Registration and GSTIN Number.
8. It should not be a black listed organization by any Government organization. The bidder should declare in the non-judicial stamp paper.
9. The district administration will have no liability regarding transportation, loading and unloading, of materials indent for supply & installation to the designated place in good condition. The defective or damaged printed materials if any will be replaced by the organization.
10. The tender must be accompanied with Earnest Money of Rs.10,000/- (Rupees Ten thousand) only in shape of Demand Draft placed in favour of DSWO, Cuttack. Tenders without Earnest Money will be liable for rejection. The EMD of unsuccessful bidder will be returned without interest on finalization of bid. EMD of successful bidder will turn in to security deposit.
11. Conditional tenders are liable to be rejected. The tender which is not as per specification will not be considered.

12. The District Administration will not pay any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regards.
13. Under no circumstance the successful tenderer shall not appoint any sub-contractor or sub-lease the contract. If it is found that the successful tenderer has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the tenderer shall be forfeited.
14. The rate quoted against this tender shall remain valid up to 12 months after publication of approved rate. No request to increase in rates will be allowed or entertained during this period.
15. Part quotation of specified quantity of an item will be rejected.
16. The Authority reserves the right to reject any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.
17. The price quoted must be inclusive of Tin material cost/printing cost/ all taxes /duties/transportation cost/ installation cost at each Panchayat office/ insurance, excise duty and custom duty (if any). The rate should be written both in words and figures in the tender paper. The rate quoted should be final and any change in the same will not be allowed under any circumstances.
18. The selected bidder will complete the entire process of preparation, supply and installation of required numbers of Tin Board (Tin Signage) at each within 15 days of receipt of the order from DSWO, Cuttack failure to which may lead to forfeiture of security deposit / imposition of penalty. The item must be neat, clean and of good quality without any violation of the prototypes and specification.
19. Payment will be made by the DSWO Cuttack only after completing the preparation, supply & installation of entire quantity of Tin signage at all Panchayat offices, verification of the size & quality of installed Tin signage, receipt of certificates from the concerned CDPOs regarding installation & receipt of Geo tagged Photos (Both soft & hard copy) of the installed signage. If required, thickness & quality of the Tin Board & iron angle used for the structure will be sent for testing & testing charges will be borne by the successful bidder.
20. Any damaged/ torn/ illegible/ bad quality items detected during supply & installation will not be accepted.
21. In case of any dispute the orders/ decisions of the Collector & District Magistrate Cuttack will be final and binding.
22. The Tenderer has to sign in each page of the tender paper as acknowledgement of acceptance of terms, conditions, specifications etc.


Collector, Cuttack

TENDER FORM
Part -I
(Technical Bid)

1.	Name of the Supplying Firm/Agency (In Capital Letters)	
2.	Address of the Firm/Agency	
3.	Name of the authorized signatory. (In Capital Letters)	
4.	Specimen signature of authorized signatory.	
5.	Telephone number of authorized signatory/organization.	
6.	Attach attested copy of MSME UDYAM registration certificate.	
7.	Attach attested copy of the up to date GST clearance certificate for last quarter.	
8.	Attach attested copy of PAN Card.	
9.	Bank Draft of Rs.2000/- payable at DSWO, Cuttack towards cost of tender paper submitted or not.	
10.	Bank Draft of Rs.10000/- pledged in favour of DSWO, Cuttack towards Ernest Money Deposit submitted or not.	
11.	Documents of any past experience of printing and supply of materials to the Govt. Organization for last 3 years (attested copy to be submitted)	
12.	Affidavit of declaration that Bidder / Agency agrees to abide by all terms and conditions of tender, not black listed, not have any legal suit/ criminal case pending against it for violation of PF/ ESI/ MW Act or any other law.	
13.	Whether all documents submitted signed by the authorized signatory of the organization (Yes/No)	

DECLARATION

I/We hereby certify that the terms and conditions specification etc. given with the tender notice have been read carefully acceptable to me/us and that the information furnished above is complete and correct to the best of my/our knowledge. I/We understand that in case of any deviation in the above statement at any state, the Tenderer shall be blacklisted and will not have any dealing with in future.

Place

(Signature and seal of the authorized signatory)

Date

TENDER FORM
Part –II
(Financial Bid)

Sl. No.	NAME OF THE ITEMS	SPECIFICATION	ITEM DESCRIPTION	NO. OF TIN BOARD TO BE INSTALL AT PANCHAYAT LEVEL	QUOTED RATE PER TIN BOARD (In Rs.)
1.	Tin Board	<p>Tin Board as per EPM specification</p> <ul style="list-style-type: none"> ➤ Tin Board size 3Ft x 2.5Ft ➤ Made out of Tin Board of 0.20 mm thick as per I.S. 1993/93 ➤ 5 times pre-printing chemical treatment ➤ 4 times multi coloured printing ➤ Transparent coating and Heat treatment at 2000 c after each operation ➤ Punching holes of diameter not more than 2 mm at each corner and at the midpoint of each size Board of length 3 ft are to be provided. All total of punching holes are to the provided in each Board. 	<ol style="list-style-type: none"> 1. 3Ft x 2.5Ft Tin Signage as per EPM Specifications- Rs.265.125 2. MS Angle Frame (As per Drawing) including Fabrication, Fixing of Signage of Frame, 2 coats of colour on frame- Rs.2600.00 3. Delivery at Block level- Rs.400.00 4. Installation at various Panchayat Office Location by special Concrete Grounding upto 1.5 ft.underground surface-Rs.1000.00 5. GST on Total Basic cost- Rs.768.00 (Total Cost-Rs.5033.00) 	373	
	Total				

(Signature and seal of the authorized signatory)

Place

Date

Annexure "A"

SPECIFICATION OF TIN SIGNAGE (TIN BOARD)

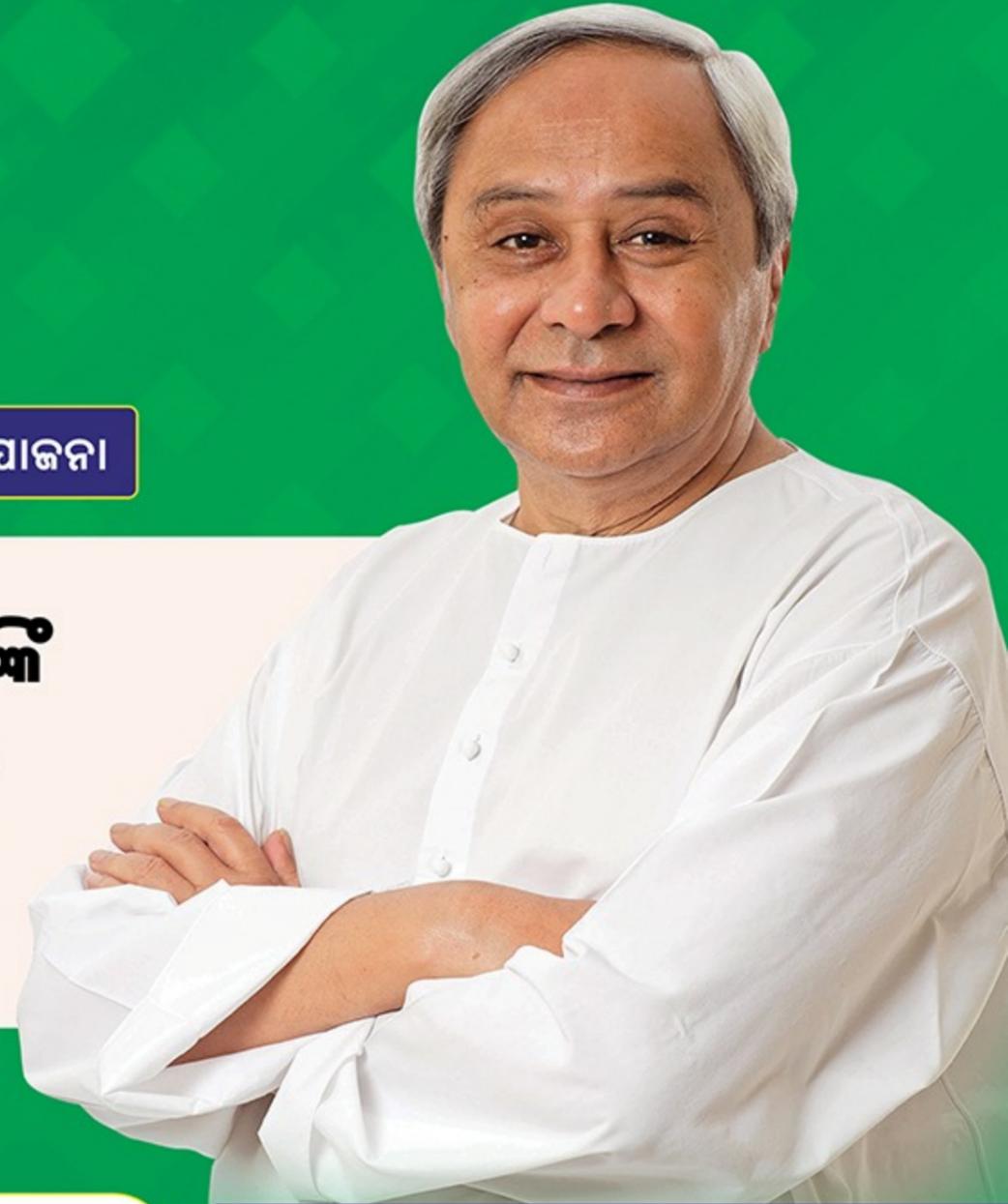
Multi Coloured Printed Tin Board must be as per the following specification

- A. Tin Board size :3ft x2.5ft (7.54 sq.ft)
- B. Made out of Tin Board of 0.20 mm thick as per I.S. 1993/93.
- C. 5 times pre-printing chemical treatment.
- D. 4 times multi coloured printing.
- E. Transparent coating & heat treatment at 2000 C after each operation.
- F. Punching holes of diameter not more than 2 mm at each corner and at the midpoint of each size of Board of length 3 ft are to be provided. All total 6 nos. of punching holes are to be provided in each Board.



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ଗର୍ଭବତୀ ଓ ପ୍ରସୂତି ମା'ମାନଙ୍କ ସଶକ୍ତିକରଣ ମା' ଓ ଶିଶୁଙ୍କ ସ୍ୱାସ୍ଥ୍ୟ ଓ ପୁଷ୍ଟିବର୍ଦ୍ଧନ



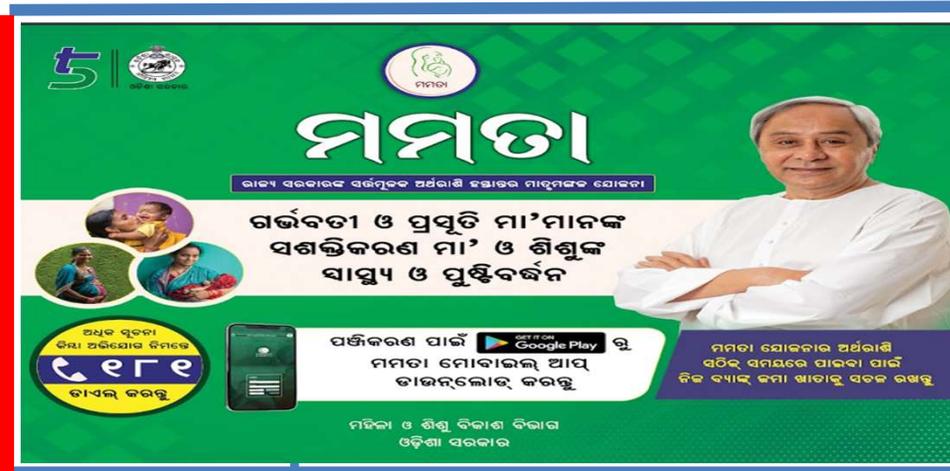
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ଓଡ଼ିଶା ସରକାର

MAMATA BOARD WITH FRAME SPECIFICATION

3ft



2.5ft



3 ft



25 x 5 angle



40 x 5 angle

2 coats of color on frame

Multi colored printed tin signage as per EPM specification

1.5ft



Ground level

The angle used shall be of Tata/ Jindal make , the structure shall be installed with cement grouting for long life. The boards shall be riveted on the frame.