

**OFFICE OF THE
REGULATED MARKET COMMITTEE, NARASINGHPUR**

At/PO.-Athgarh, Dist-Cuttack, PIN-754029, PH:- (06723)220427
Email:-rmcnarsinghpur123@gmail.com/ website-https://osamb.odisha.gov.in

No. 01 Dt. 04/01/24

ADVERTISEMENT

Sealed tenders are invited from reputed Service Providers/Manpower Agencies for engagement of **Mandi Analyst** for e-NAM under R.M.C. Narasinghpur. The manpower service providers are required to submit the following documents alongwith the application failing which their bid will be rejected.

1. Registrtration certificate of applicant organization.
2. Copy of PAN/GIR card
3. Copies of EPF and ESI registration certificate.
4. Copy of GST registration certificate and GST clearance certificate.
5. Minimum 3(three) years experience certificate preferably in Govt./Semi Govt. organisation in Odisha.
6. Labour Licence, Registration Certificate under Contract Labour(Regulations and Abolition Act,1970)
7. The documents shall only be downloaded from the district website <https://cuttack.nic.in> & submit the due date.
9. The Financial bid is given below,

Sl No	Category	Components	EPF @13%	ESI@ 3.25%	Service Charge (in Rs.)	GST@ 18%	Total (in Rs.)
1.	Mandi Analyst-01(one)	Basic- 10,816/- HRA- 5,102/- Statutory Bonus- 901/- T:- 16,819/-	1,407/-	547/-			

Eligibility Criteria:-

The minimum required qualification for a **Mandi Analyst** having qualification like MBA/MCA/B-Tech with PGDCA.

The interested manpower service provider may submit the tender with requisite documents by dt.10.01.24 upto 5.00P.M. in the address of “**The Secretary, Regulated Market Committee, Narasinghpur, At/PO.-Athgarh, Dist.-Cuttack, PIN-754029**” through speedpost/registered post or by hand. The tender will be opened on dt.11.01.24 at 11.30a.m. in the presence of the tenderer or their authorised representatives.

Copy of the all pages in quotation document with each page duly signed and sealed by the authorised signatory of the agency in token of their acceptance. Failures to submit any of the above documents will lead to rejection of the quotation.

The Sub-Collector, Athgarh-cum-Chairman, R.M.C. Narasinghpur reserves the right to cancel/reject any or all bids without assigning any reason thereof.

[Signature]
Sub-Collector, Athgarh
-cum-Chairman
R.M.C. Narasinghpur

TERMS AND CONDITIONS

GENERAL

1. The contract shall likely to commence from the date of placing of order for a period of one year unless it is curtailed or terminated by the authority owing to inefficiency of service, sub-standard quality of manpower deployed, breach of contract etc., or change in requirements.
2. The contract shall automatically expire on completion of one year unless or otherwise extended further on mutual consent of the service Provider and the Regulated Market Committee, Narasinghpur.
3. The contract may be extended on the same terms and conditions or with some addition/deletion/modification, for a further specific period mutually agreed upon by the Manpower Provider and the Regulated Market Committee, Narasinghpur.
4. The Service Provider shall not be allowed to transfer, assign, pledge of sub contract its rights and liabilities under this to any other agency or organisation.
5. The service Provider will be bound by the details furnished by it to the Sub-Collector, Athgarh-cum-Chairman, R.M.C. Narasinghpur while submitting the Quotations or at any subsequent stage, it would be deemed to be a breach of terms of contract making it liable for legal action besides termination of the contract.
6. The authority reserves the right to terminate the agreement during initial period also after giving one month notice to the service provider.
7. The persons deployed shall be required to report for work at assign time and shall work under the Officer as may have been kept in charge of the Office. In case the person deployed comes late/leaves early on three occasions, proportionate deduction from the remuneration for one day will be made.
8. The service provider shall nominate a coordinator who shall be responsible for immediate interaction with the Sub-Collector, Athgarh-cum-Chairman, R.M.C. Narasinghpur so that optimal services of the persons deployed could be availed without any disruption.
9. The entire financial liability in respect of manpower services deployed in Regulated Market Committee, Narasinghpur will in no way be liable. It will be the responsibility of the service Provider to pay to the person deployed a sum not less than the minimum rate quoted in the financial bid and show such evidence as may be required by the Sub-Collector, Athgarh-cum-Chairman, R.M.C. Narasinghpur.
10. For all intents and purposes, the service Provider shall be "Employer" within the meaning of different Rules and Acts in respect of Manpower so deployed. The person deployed by the Service Provider shall not have any claim whatsoever like employer and employees relationship against the Sub-Collector, Athgarh-cum-Chairman, R.M.C. Narasinghpur. There shall not be employer-employee relationship between Regulated Market Committee, Narasinghpur and the persons deployed on outsourced basis.
11. The Manpower Service Provider shall be solely responsible for redressal of grievances of resolution of disputes relating to persons deployed. The Sub-



- Collector, Athgarh-cum-Chairman, R.M.C.Narasinghpur, shall in no way , be responsible for settlement of such issues whatsoever. In case the grievances of the deployed persons are not attended to by the service provider, the deployed persons can place their grievances before a joint committee consisting of a representative of the Sub-Collector, Athgarh-cum-Chairman, R.M.C. Narasinghpur and an authorised representatives of the service provider.
- 12.The Sub-Collector, Athgarh-cum-Chairman, R.M.C. Narasinghpur shall not be responsible for any financial loss or any injury /death of any person deployed by the Service Provider in the course of performing the functions/duties or for payment towards any compensation.
 - 13.The persons deployed by the Service Provider shall not claim nor shall entitle to pay, perks and other facilities admissible to regular /confirmed employees during the contract or after expiry of the contract.
 - 14.In case of termination of this agreement on its expiry or otherwise, the persons deployed by the Service Provider shall not be entitled to and shall have no claim for any absorption in regular or in other capacity.
 - 15.The person deployed shall not claim any benefit of compensation or absorption or regularisation or deployment with this office under the provision of Rules and Acts. Undertaking in the form of an affidavit, from the person deployed to this effect shall be required to be submitted by the Service Provider.
 - 16.The Service Provider shall provide a substitute well in advance if there occurs any probability of the person leaving the job due to his/her own personal reasons. The payment in respect of the overlapping period of the substitute shall be the responsibility of the Service Provider. The Service Provider shall be responsible for contribution towards provident fund and Employees State Insurance, wherever applicable and the proof of such deposit shall be submitted as and when required by the Sub-Collector, Athgarh-cum-Chairman, R.M.C. Narasinghpur.
 - 17.The persons deployed by the Service Provider should have good police records and no criminal case pending against them.
 - 18.The persons deployed should be polite, cordial and efficient while handing the assigned work and their actions should promote good will and enhance the image of Sub-Collector, Athgarh-cum-Chairman, R.M.C.Narasinghpur. The Service Provider shall be responsible for any act of indiscipline by the persons deployed.

LEGAL

- 19.The persons deployed shall, during the course of their work be privy to certain qualified documents and information which they are not supposed to divulge to third parties. In view of this, they shall be required to take oath of confidentiality and breach of this condition shall make the Service Provider as well as the person deployed liable for penal action under the applicable laws besides, action for breach of contract.



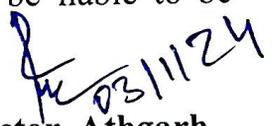
20. The Manpower Service Provider shall be responsible for compliance of all statutory provisions relating to minimum wages as payable to different types of workers in respect of the persons deployed by it in Sub-Collector, Athgarh-cum-Chairman, R.M.C. Narssinghpur. The Sub-Collector, Athgarh-cum-Chairman, R.M.C. Narasinghpur shall have no liability in this regard.
21. The Service Provider shall also be liable for depositing all taxes, levies, cess etc. on account of service rendered by it to Sub-Collector, Athgarh-cum-Chairman, R.M.C. Narasinghpur to the concerned tax collection authorities, from time to time, as per the rules and regulations in the matter, Attested Xerox copies of such documents shall be furnished to the Sub-Collector, Athgarh-cum-Chairman, R.M.C. Narasinghpur.
22. The Service Provider shall maintain all statutory registers under the law and shall produce the same, on demand, to the Sub-Collector, Athgarh-cum-Chairman, R.M.C. Narasinghpur or any other authority under law.
23. In case, the Service Provider fails to comply with any liability under appropriate law and as a result thereof, the Sub-Collector, Athgarh-cum-Chairman, R.M.C. Narasinghpur is put to any loss/obligation monetary or otherwise Sub-Collector, Athgarh-cum-Chairman, R.M.C. Narasinghpur will deduct the same amount from the outstanding bills or the performance security deposit of the Service Provider, to the extent of the loss obligation in monetary terms.
24. The Agreement is liable to be terminated because of non-performance, deviation of terms and condition of contract, non-payment of remuneration to employed persons and non-payment of statutory dues. The Sub-Collector, Athgarh-cum-Chairman, R.M.C. Narasinghpur will have no liability towards non-payment of remuneration to the persons employed by the Service Provider and the outstanding dues of the service provider to statutory authorities. If any loss caused to the Sub-Collector, Athgarh-cum-Chairman, R.M.C. Narasinghpur by the person deployed the same shall be recovered from the unpaid bills or adjusted from the performance security deposit.

FINANCIAL

25. The financial bid should be accompanied with an Earnest Money Deposit(EMD) of refundable without interest of Rs.5,000/-(Rupees five thousand) only in the form of Demand Draft/Pay order in favour of "**Narasinghpur Regulated Market Committee**" failing which the Quotation shall be rejected out rightly.
26. The Earnest Money Deposit in respect of the agencies which do not qualify the Technical Bid(First Stage)/Financial Bid(Second Competitive Stage) shall be returned to them without any interest. In case of successful tenderer if the agency fails to deploy the required manpower against the initial requirement within 15 days from the date of placing the order the EMD shall stand forfeited without giving any further notice.



27. The successful tenderer will have deposit a Performance Security Deposit of Rs.20,000/- (Rupees twenty thousand) only in the form of Bank Guarantee from any Nationalised Bank in favour of "**Narasinghpur Regulated Market Committee**" covering the period of contract. In case the contract is further extended beyond the initial period, the Bank Guarantee will have to be accordingly renewed by the bidder.
28. In case of breach of any terms and conditions attached to this agreement, the performance security deposit of the Service Provider shall be liable to be forfeited beside annulment of the agreement.


Sub-Collector, Athgarh
-cum-Chairman,
R.M.C. Narasinghpur