

**OFFICE OF THE  
REGULATED MARKET COMMITTEE, BANKI**

At/PO.-Banki, Dist-Cuttack, PIN-754008,Phone/Fax-(06723)295105  
Email-rmcbanki1960@gmail.com, website-http://osamb.odisha.gov.in

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No. 292 Dt. 06.11.23

**EMPANELMENT OF CONTRACTOR FOR CIVILWORK**

The Sub-Collector,Banki-cum-Chairman,R.M.C. Banki invites application for empanelment of 'D' and 'C' type contractors from the Firm/Contractors who are registered with PWD/Water Resources Department and other licencing issue authority of Govt. of Odisha as Contractor for undertaking various Civil works under Regulated Market Committee,Banki.

The Contractor shall apply for empanelment in prescribed format,which can be downloaded from the district website <https://cuttack.nic.in>

Last date of receipt of complete empanelment document is upto 4.00PM on dt.15.11.2023

**Note:-** The authority reserves the right to accept or reject any or all the offers submitted in response to this advertisement assigning reason thereof.

  
Sub-Collector, Banki  
-cum-Chairman,  
R.M.C. Banki

# EMPANELMENT OF CONTRACTOR FOR CIVIL WORK

Notice No. 292 Dt. 06.11.23

## 1. NOTICE FOR INVITING APPLICATION FOR EMPANELMENT

Regulated Market Committee, Banki is a statutory body under the provision of Odisha Agricultural Produce Market Act, 1956 and rules thereunder during the year 1960 vide Govt. Notification No. 36882 dt. 22.10.1960.

The Sub-Collector, Banki-cum-Chairman, R.M.C. Banki invites application for empanelment of 'D' and 'C' type Contractors from the Firms/Contractors who are registered with PWD/Water Resources Department and other licencing issue authority of Govt. of Odisha as Contractor for undertaking various Civil works under R.M.C. Banki.

## 2. SCOPE OF WORK

The Empanelment Contractors have to carry out all civil related works viz. cement concreting, bricks/stone masonry, plastering, flooring, painting, aluminium partition works, water proofing, carpentry, plumbing work etc. with estimated cost up to Rs. 5.00 lakhs at different market yards under R.M.C. Banki.

## 3. ELIGIBILITY CRITERIA

Pre-qualifying Agencies will be required to fulfil following criteria for participating in the tender process.

- The Contractor shall be registered with mentioned above authority under Govt. of Odisha as 'D' & 'C' class Contractor.
- The Firm/Contractor must have valid PAN CARD and upto date GST clearance certificate as per the Govt. rule and regulation.
- The Firm/Contractor should have three years experience and annual turnover of Rs. 50,00,000/- (Rupees fifty lakhs) only in last financial year i.e. 2022-23. Copy of at least 2 (two) work order of any Govt./Semi-Govt. work may be enclosed.
- Engineer Contractor/Firm will be empanelled as per the Government of Odisha rules.

## 4. ISSUE OF APPLICATION FORM

The application form for empanelment shall be downloaded from the district website i.e. <https://cuttack.nic.in>

## 5. SUBMISSION OF APPLICATION

The completed empanelment documents shall be submitted to the Sub-Collector, Banki-cum-Chairman, R.M.C. Banki, At-Office of the Regulated Market Committee, Banki, At/PO.-Banki, Dist-Cuttack, PIN-754008 through registered post/speed post on or before 5 P.M. of dt. 15.11.2023

**Note:-** The authority reserves the right to accept or reject any or all the offers submitted in response to this advertisement <sup>without</sup> assigning reason thereof.

  
Sub-Collector, Banki  
-cum-Chairman,  
R.M.C. Banki

EMPANELMENT OF CONTRACTORS FOR CIVIL WORKS

NOTICE NO. 292 DT. 06.11.23

TERMS AND CONDITIONS FOR EMPANELMENT OF CONTRACTORS  
FOR CIVIL WORKS

1. Application form for empanelment shall be submitted in a sealed envelope superscribing thereon "Application for Empanelment as Civil Contractors"
2. The application shall be submitted strictly in the prescribed format along with supporting documents.
3. The application shall be signed by the applicant or authorized person on behalf of the applicant or their organization by enclosing an Authority Letter/Power of attorney.
4. If the space in the application form is insufficient for furnishing full details, the applicant may give the details on a separate sheet which is their official letter head.
5. Application containing false and/or incomplete information is liable for rejection.
6. If any information or details furnished by applicants are found to be false at any time in future, the empanelment of such applicant will be cancelled immediately.
7. The Bidder should sign each page of the application.
8. Overwriting should be avoided. Correction, if any, should be made neatly crossing out, initializing, dating and rewriting.
9. Documentary proof with respect to the details furnished in the application form regarding eligibility criteria shall be furnished along with the application form. With regard to the completed works, copies of the work order and completion certificate shall be submitted.
10. The applicant has to submit the Client's Certificate from at least one of their clients mentioned in the list of work executed.
11. Decision of Sub-Collector, Banki-cum-Chairman, R.M.C. Banki in selection of contractors will be final and binding and no further correspondence will be entertained. Contractors empanelled will be informed by post.
12. The enlistment of a contractor with RMC Banki shall only entitle him to be considered for issue of tender paper, It shall not confer any right on him either to be necessarily issued the tender papers or for award of work.
13. Generally, the routine works at RMC Banki will be awarded by calling competitive quotations/tenders from the empanelled contractors.
14. RMC Banki reserves the right to call open tenders in which agencies not empanelled in this process but meeting the qualification criteria for the tender can participate. For such tenders, the Empanelled contractors under this process meeting the stipulated criteria of tender can also participate.
15. The empanelment shall be valid for a minimum period of 3 years.
16. The contractors who would be empanelled are required to deposit Rs.5,000/- (Rupees five thousand) only as security deposit. Such deposit does not carry any interest and it will remain with Regulated Market Committee, Banki till the validity period of the empanelment.

*Handwritten signature*

17. The empanelled firm is required to keep updated RMC Banki about the change of address, change of the Management etc. from time to time.
18. The applicant should ensure that the application is delivered at the given address within prescribed date and time as mentioned in the advertisement.
19. RMC Banki may remove the name of the firm from the empanelled list if the contractor firms,
- i) has, on more than one occasion failed to execute a contract or has executed it unsatisfactorily or
  - ii) is proved to be responsible for construction defects in two or more works, or
  - iii) persistently violates any important conditions of the contractor, or
  - iv) does not start the work after the same is awarded to him on three occasions.
20. RMC Banki reserves the right to accept or reject, any or all the offers submitted in response to this advertisement without assigning any reason thereof.

  
Sub-Collector, Banki  
-cum-Chairman,  
R.M.C. Banki

**EMPANELMENT OF CONTRACTOR FOR CIVIL WORK**

NOTICE NO. 292 DATE 06.11.23

**APPLICATION FORM**

1. Name of the Contractor/Contracting Firm:-
2. Postal address:-
3. Contact Details:-
4. Telephone, E-mail address-
5. Year of establishment:-
6. Nature of Company-Proprietorship/Partnership/Private Ltd. etc.:-
7. Name of Director/Partners/Proprietor:-
8. Registration with Tax authorities:-
9. Registration with PWD, State Govt. Odisha:-
10. Name and address of the bankers:-
11. PAN No. :-
12. GST No. :-
13. List of work done in last five years:-

**Signature of the applicant with seal**

*Acc*