

**Office of the Revenue Divisional Commissioner,**  
**Central Division, Cuttack**

No. 7263 / Niz. Dated: 30.5.2023  
Z-21/202-24

**SHORT TENDER CALL NOTICE**

Sealed quotations/ tenders are invited from interested reputed Travel Agencies / Tour Operators or private individuals for providing of one Swift Dezire (Petrol) driven vehicle, which shall conform to the Terms and conditions (Annexure-II) for official use of Secretary, Office of the Revenue Divisional Commissioner, Central Division, Cuttack on monthly rent basis.

- 1) The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee bank Draft drawn in favour of the **AFA-cum-Under Secretary to R.D.C., (C.D), Cuttack** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge shall be quoted separately in the general bid information (excluding fuel and lubricants).
- 6) The Vehicle must achieve a fuel efficiency of **17** Kms. Per litre for Swift Dezire (Petrol).
- 7) The details of the make and year of manufacture of the vehicle, registration no, mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender (Annexure-III).
- 8) The quotation completed in all respect should reach the undersigned on or before 02.06.2023 (12.00 noon) and shall be opened on the same day at 3.30 P.M. in presence of the bidders or their authorized representatives.

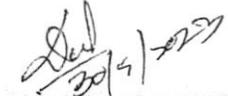
- 9) The application form of quotation / tender containing General Bid Information & Terms and conditions for hiring of vehicles etc. will be available with the Senior Administrative Officer, Office of the Revenue Divisional Commissioner, (Central Division), Cuttack from **30.05.2023** or can be downloaded from the Website- **www.cuttack.nic.in** from date **30.05.2023 to 02.06.2023**.

The undersigned reserves every right to reject all or any quotation without assigning any reason thereof.

  
**(Sri Dillip Kumar Das)**  
**Senior Administrative Officer,**

Memo No. 7264 /Niz Dated:- 30.5.2023

Copy forwarded to Notice Board of this Office / Board of Revenue, Odisha, Cuttack / Collector, Cuttack / Sub-Collector, Cuttack / Tahasildar, Sadar Cuttack, Cuttack / Establishment Officer, CMC, Cuttack with a request to exhibit the notice board of their office for wide publicity.

  
**Senior Administrative Officer**

**Annexure-III**

**GENERAL INFORMATION FOR HIRING VEHICLES**

- 1) Registration No. of Vehicle : -
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture :-
- 4) Model :-
- 5) Date of Registration :
- 6) Name & complete address  
of the owner of Vehicle :-
- 7) Insurance validity:-
- 8) Name/ Address of the Driver :-
- 9) D.L No. & Validity of the D.L of the Driver:-
- 10) Proposed hire charge of the vehicle per month  
excluding fuel cost:
- 11) Rate of fuel consumption/ mileage per litre:-
- 12) Contact Number of the Service provider (Tender/Quotationer):  
Mobile ..... Telephone.....

Certified that the information submitted above is true to the best of my knowledge  
and belief:

**Seal & Signature of  
Quotationer / Tenderer**