

CHIEF DISTRICT MEDICAL & PHO-cum-DMD, Cuttack

Tel / Fax : 0671-2310007
e-mail : cdmocuttack@gmail.com
e-mail : dtoorctk@rntcp.org

Tender Reference No.- 3986/CDM & PHO, Cuttack

Dated-02/03/2023

SHORT TENDER DOCUMENT
FOR
SUPPLY OF
Drugs & Laboratory Chemicals, Reagents &
Consumables
for
National Tuberculosis Elimination Programme
(NTEP),Cuttack
(RATE CONTRACT TENDER)

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TERM AND CONDITIONS FOR ACCEPTANCE OF TENDER FOR SUPPLY OF DRUGS & LABORATORY CONSUMABLES TO NTEP, CUTTACK ON RATE CONTRACT BASIS FOR A PERIOD OF ONE YEAR FROM THE DATE OF APPROVAL BY THE COMPETENT AUTHORITY.

" **Tenderers** " means manufacturer having valid up-to-date manufacturing License with drug endorsement copy, Valid ISO Certificate, valid GMP certificate as per revised schedule M of Drugs & Cosmetics Act 1940 or WHO- GMP certificate (applicable for drugs), valid CE certificate of the manufacturer (applicable for medical consumables), valid Non-conviction Certificate, valid Market Standing Certificate, PAN card, Last 3 years IT return (2019-20,2020-21,2021-22),GST Registration Certificate, GSTR 3B &GSTR-1 on monthly basis for one year (2021-22) can participate in the process.

The Annual Average Turnover of the Manufacturer should be Rs. 2 Crore or more during the last three financial years (2019-20,2020-21, 2021-22) duly certified by the Chartered Accountant as per the prescribed format (Annexure - VII).

• " **Tenderers** " means Authorized distributor/retailer can participate in the bidding process. If so, he/she has to submit Authorization letter from Manufacturer(s),Notarized Xerox copy of Valid Drug License, Non-conviction Certificate of his/her own firm, PAN card, Last 3 years IT return (2019-20,2020-21,2021-22), GST Registration Certificate, GSTR 3B & GSTR-1 on monthly basis for one year(2021-22) along with Valid manufacturing License with drug endorsement copy, Valid ISO Certificate, valid GMP or WHO-GMP certificate of the manufacturer(s), valid CE certificate of the manufacturer (applicable for medical consumables).

• The Annual Average Turnover of the authorized distributor should be Rs. 80 Lakhs or more during the last three financial years (2019-20,2020-2021,2021-22) duly certified by the Chartered Accountant as per the prescribed format (Annexure - VII)." **Tenderers** " if Retailer should have annual average turnover of RS 20 Lakhs or more during the last Three Financial Years(2019-20,2020-2021,2021-22) duly certified by the Chartered Accountant as per the prescribed format.

• " **Tenderers** " Manufacturer/Authorised Distributor/Retailer unit which has been blacklisted for any item either by the Tender inviting authority or by any State Govt. or Central Govt. Organization cannot participate in the Tender for that item during the period of blacklisting supporting to court affidavit (Annexure- I).

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- " **Tenderers** " Authorized Distributor/Retailer should have typically not less than (three) years of marketing experience in Drugs/Laboratory Chemicals, Reagents & Consumables products supplying to the Government Organization/ Corporate Hospital/PSU Hospital/UN agencies in India duly supported documentary evidence 3 no's of Purchase Order copy for each financial year duly attested by Notary Public from minimum 3 (three) or more competent Authorities & End User Certificate from same 3 (three) or more competent authorities for last three year i.e. (2019-20, 2020 - 21, 2021-22) (Annexure- VII).
- " **Tenderers** " Manufacturer /Authorized Distributor/Retailer unit is not eligible to participate in the present tender who will have history of supply of four (4) or more NSQ drugs/items& four (4) batches of one drugs/item during (2019-20, 2020-21, 2021-22)(all financial years added together) supporting to court affidavit (Annexure- I).

DOCUMENTS TO BE SUBMITTED IN TECHNICAL BID (COVER- 'A'):

The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer.

All the photocopies are to be attested by a Notary Public / Gazetted Officer.

Bidders should submit the product brochure along with image of the product for which the bidder is quoting price.

TECHNICAL BID

- 3.1 List of Item (s) Quoted with name of the Make & Model of the item (s) (**Annexure - III**)
- 3.2 Tender document fee of Rs.500/- in shape of Demand Draft.
- 3.3 Earnest Money Deposit(s) and the name of the item quoted should be clearly mentioned.
- 3.4 The declaration form in **Annexure - IV** duly signed by the tenderer before Notary Public / Executive Magistrate.
- 3.5 Manufacturer's Authorization Format in **Annexure -VI** (In case the bidder is not the manufacturer). Importers are also required to furnish the authorization from the manufacturer.
- 3.6 Certificate duly filled by the Auditor / Chartered Accountant (as per **Annexure - VII**) that the annual average turnover of the firm is Rs. 2 Crore or more in the last 3 (three) financial years for bidders who are manufacturer, annual average

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turnover of Rs. 80 Lakhs or more in the last 3 (three) financial years for bidders who are authorized distributors of the manufacturer & annual average turnover of Rs. 20 Lakhs or more in the last 3 (three) financial years for bidders who are retailers.

- 3.7 Performance Statement (**Annexure - VIII**) (**Item wise**) during the last three years towards proof of supply of similar items to any Govt. organization / Corporate Hospitals / PSU Hospitals / UN Agencies. The copy of Purchase orders and certificate from the user should be furnished in support of the information provided in the performance statement (Item wise).
- 3.8 Copy of Valid ISO certificate.
- 3.9 Copy of Valid ISI / CE /US FDA certificate (**as per Annexure III - Technical Specification**).
- 3.10 Copy of the **GST registration** Certificate.
- 3.11 The Original Tender Booklet with Conditions and the schedules signed by the tenderer at the bottom of each page with his official seal duly affixed.
- 3.12 Copy of last three Years Income Tax Return.
- 3.13 Copy of PAN card.
- 3.14 Valid up-to-date means the certificate should be valid on the date or beyond the opening of Tender (Cover-A) as per Tender conditions. In case the validity of GMP/ manufacturing license has expired within six months on the date of opening of tender and the firm / tenderer has applied for renewal of the same, a letter from the competent authority with treasury challan has to be attached along with the tender submitted mentioning that the Retention is under process, consideration as per D & C Act.

N.B: Valid means the certificate should be valid on or beyond the date of opening of tender (Cover-A).

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COVER - B (PRICE BID)

4. The price to be quoted for Drugs, Laboratory Chemicals, Reagents & Consumables should be sent in the prescribed price format in a separate sealed cover hereafter called **Cover "B" (Price Bid)**.

Cover -B (Price Bid) of the tenderers who qualify in its Technical Bid (Cover - A) and complies to tender specification & find to be as per technical specification and Product demonstration will only be opened.

4.1 The tender format (Price Schedule) in duplicate in the prescribed form (as per **Annexure - II**), must be submitted in Cover-B. The price of the item should be quoted inclusive of excise duty, insurance, packing, forwarding, freight (door delivery) and warranty for 2(two) years. The price of turnkey job (accessories if any for installation), GST and other charges (if any) should be quoted in a separate column. The rate should be quoted for **each item** both in figures and words. **In case of difference in words and figures, words will be taken into consideration for evaluation.**

4.2 The Cover "B" of tenderers who qualifies in their technical bid, will only be opened at the office of the Chief District Medical Officer, Cuttack at a date & time which will be intimated to them by CDMO-CUTTACK.

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REJECTION OF TENDER

5. The tender paper will be rejected if any of the following documents are wanting :-

- i. Earnest money deposit (EMD) of Rs. 20000/- (Twenty thousand) (Not applicable for SSI UNITS)
- ii. Original Money receipt against cost of Bid Documents/ in shape of DD & Original bid Document signed and sealed by tenderer.
- iii. Attested photocopies of up-to-date valid manufacturing license with drug endorsement copy.
- iv. Duly attested valid up-to-date Good Manufacturing Practice (GMP) certificate of the manufacturer as per the revised Schedule M of Drugs & Cosmetics Act 1940 / WHO GMP certificate from the licensing authority (In case the tenderer quotes for Drugs items only).
- v. Non-conviction Certificate of the Manufacturer.

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- vi. Valid Market Standing Certificate from the competent authority of the manufacturer, if authorized distributor.
- vii. Valid and up-to-date ISO Certificate of the Manufacturer.
- viii. Valid CE certificate of the manufacturer (applicable for medical consumables).
- ix. Price Bid/quoted rates (hard copy) without signature and seal of the tenderer. (Annexure - II)
- x. GST Registration Certificate issued by competent authority of the manufacturer.
- xi. Proof of Annual Average turnover during last three financial years i.e. (2019-20,2020-21,2021-22)with respect to pharmaceutical products only in India being certified by Chartered Accountant of the Manufacturer (Notarized copy).(Annexure -VII).
- xii. Copy of last 3 years IT return (2019-20, 2020-21, 2021-22) & PAN Card of the manufacturer if the bidder is a manufacturer.
- xiii. GSTR 3B & GSTR-1 on monthly basis for one year (2020-21). 03 (three) no's of Purchase Order copy for each financial year duly attested by Notary Public) from 3 (three) or more competent authorities & End user certificate from same 03 (three) or more competent authorities for last three year i.e. (2019-20, 2020-21, 2021-22) as mentioned in the performance Statement Annexure VIII.
- xiv. Court Affidavit in respect to not been convicted under the provision of D&C Act 1940 by any court of law in contravention to the above Act & Rules & has not been blacklisted for any item either by the tender inviting authority or by any state Govt. or Central Govt. Organization participate in the tender for that item during the period of blacklisting (Annexure-1)

6. EARNEST MONEY DEPOSIT

6.1 The Earnest Money Deposit will be submitted in the shape of **demand Draft only** in favor of **ZSS DEPOSIT ACCOUNT, Cuttack** from any Nationalized / Scheduled Bank payable at **Cuttack**.

6.2 The EMD of the unsuccessful tenderers will be returned back without interest after placement of purchase order to the successful tenderer and EMD of successful tenderer will be returned after submission of performance security(ies).

6.3 The EMD will be forfeited if the tenderer withdraws its tender / furnish forged documents which is found during bid evaluation OR doesn't sign the contract / doesn't furnish performance security / doesn't supply the items (in case of successful bidder) within the stipulated time period.

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(7) **PERFORMANCE SECURITY**

- (i) To ensure due performance of the contract, performance security is to be deposited by the successful bidders awarded the contract. 5% of the Purchase Order value will be deposited by the successful bidder as performance security in shape of account payee Demand draft in favor the Chief District Medical & Public Health Officer, Cuttack payable at Cuttack after within 30 days of issue of the purchase Order & will be deposited in the O/O Chief District Medical & Public Health Officer, Cuttack.. If the tenderer is local Micro & Small Enterprises registered with respective DICs, Khadi, Village, Cottage & Handicraft Industries, OSIC & NSIC shall be liable to pay 25% of the prescribed Performance security deposit.
- (ii) The performance security will be returned without interest after expiry of approved list (Contract period)/extended period if any/ completion of the quality testing or expiry of the last batch of medicine and medical consumables supplied whichever is later.

(8) **TENDER CONDITION**

The quoted rate shall not vary with the quantum of order placed for destination points :-

- (i) A copy of the original tender condition and the schedules should be signed by tenderer at the bottom of each page with the office seal duly affixed and returned along with the tender in cover "A".
- (ii) Tenders should be type-written or Computerized and every correction/over writing in the tender should invariable be attested with signature of the tenderer with date before submission of the tenders to the authorities concerned. No revision of price (upward or downward) will be allowed once the tender is opened (Cover B).
- (iii) Each tender format (price schedule) must contain the rate of each item which includes Excise Duty, Transportation i.e. door delivery, Insurance and all other charges etc. and excludes GST. The absolute rate should be quoted both in figure and word.
- (iv) If there is a discrepancy between word and figure, the amount mentioned in word will prevail.
- (v) If there is discrepancy in absolute and unit rate (which is obtained by multiplying the absolute rate with the total number in a unit pack) **the absolute price will prevail and the unit price will be corrected accordingly.**
- (vi) To ensure sustained supply without any interruption the Chief District Medical & Public Health Officer, Cuttack reserves the right to split orders for

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supplying the requirement among more than one tenderer provided that, the rates and other conditions of supply are equal. In case of non-supply of any item by any approved lowest quoted firm, the Chief District Medical & Public Health Officer, Cuttack can ask for willingness to L2/L3/L4/L5 etc. firm for supply at L1 rate (lowest approved rate) and procure the same item in L1 rate. The unit packing should be uniform as prescribed for each item.

The rates quoted and accepted will be binding with the tenderer for a period of one year from the date of publication of the approved list (Opening date of (Price Bid) and that of publication of the next approved list whichever is earlier and on no account any increase in the price will be entertained till the completion of this tender period.

- (vii) No tenderer shall be allowed at any time on any ground whatsoever to claim revision or modification of the bid document including price quoted by him. Clerical error, typographical error etc. committed by the tenderers in the tender forms will not be considered after opening of the tenders. Conditions such as **"SUBJECT TO AVAILABILITY, SUPPLY WILL BE MADE AS AND WHEN SUPPLIES ARE RECEIVED"** etc. will not be considered under any circumstance and the tenders of those who have given such condition shall be treated as incomplete and for that reason, shall be summarily rejected.
- (viii) If at any time during the period of contract, the price of the tendered items is reduced or brought down by any law or act of the Central or State Govt. or by the tenderer himself, the tenderer shall be morally and statutorily bound to inform the Chief District Medical & Public Health Officer, Cuttack immediately about such reduction in the contracted prices. The Chief District Medical & Public Health Officer, Cuttack is empowered to unilaterally effect such reduction as is necessary in rates in case the tenderer fails to notify or fails to agree for such reduction of rates.
- (ix) In case of any enhancement in Tax due to statutory Act of the Govt. after the date of submission of the tenders and during the tender period, the additional Tax so levied will be allowed to be charged extra as separate item without any change in price structure of the items approved under the tender. For claiming the additional cost on account of the increase in Tax, the tenderer should produce letter from the concerned Tax authorities indicating his commitment for the supply made to the Chief District Medical & Public Health Officer, Cuttack on account of the increase in Tax.
- (x) The Tax will be charged as per the guideline given by the Finance Deptt. from time to time. GST component should be shown separately in the cost price

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(Price Schedule) (Annexure-II).

- (xi) If the Chief District Medical & Public Health Officer, Cuttack desires, he can extend the period of validity of approved list by mutual consent with due approval from Purchase Committee.
- (xii) In the event of the date being declared as a holiday by Govt. of Odisha, the due date of submission of bids and opening of bids will be the following working day at the appointed place & time.
- (xiii) The Chief District Medical & Public Health Officer, Cuttack reserves the rights to reject the tenders or to accept the tenders for the supplies to all items or any one or more of the items tendered for without assigning any reason.
- (xiv) The Chief District Medical & Public Health Officer, Cuttack will at liberty to terminate without assigning any reason there of the contract either wholly or in part. The tenderer will not be entitled for any compensation what so ever in respect of such termination.
- (xv) If the L1 firm fails to execute the supply within the stipulated time, the Chief District Medical & Public Health Officer, Cuttack is empowered to purchase from L2,L3,L4,&L5 firm at L1 rate or make emergency purchase from local market as per financial guideline to meet crisis.
- (xvi) The quantity of procurement may increase or decrease depending on the budget provisions, new scheme, natural calamities and epidemics etc.
- (xvii) The tenderer has to accept all the terms and conditions mentioned in the tender documents.

The tender document is not transferable.

(9) **SUPPLY CONDITIONS**

- (i) The supplier/firm will supply as per the technical specification and print the generic name in bold letters and brand name if approved by the licensing authority may be printed in small front instrip/bottle/packing/foil/carton/packet/box etc.
- (ii) The tenderer should deliver the Drugs & Medical Consumables at the consignee (Door Delivery) at NTEP Store D.H.H, Cuttack. The insurance, storage & transport charges/courier charges if any will be borne by the supplier. The short supply, damage if any at the time of delivery of consignment shall be replaced by the supplier within

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seven days from date of supply on indented items.

- (iii) In all the cases the responsibility of the purchaser will start only after delivery and due verification of goods.
- (iv) The Composition & strength of each item tendered should be as per the specification given in (Technical Specification) item list.
- (v) The supply should be started immediately & completed within 15 days from the date of issue of the purchase order. If supply is not completed within 15 days from the date of issue of purchase order, the Chief District Medical & Public Health Officer, Cuttack may cancel the order or allow extension. The Chief District Medical & Public Health Officer, Cuttack has also liberty to cancel those orders and purchase the same items from L2,L3,L4 & L5 firms as the case may be if the other firms agree to supply at L1 rate.
- (vi) Each batch of supply of drugs or Laboratory Chemical, Reagents & Consumables must be accompanied with an analytical test certificate that the supplied item is of standard quality and as per the standard of IP/BP/USP etc..
- (vii) The packing cartons must bear the name of the items, strength, total quantity, name of the manufacturer, month of manufacturing and month of expiry.
- (viii) Each Strip/Box/Carton/Bottle/Amp/Vial/ Packet shall bear name of the manufacturer and month of manufacturing, month of expiry & Batch No/Lot No.

(10) **QUALITY TESTING**

All the suppliers/ manufacturers must submit Analytical test report from In-house /any approved laboratory of the batches being supplied to the consignee.

The district will also do random testing of the supplied Drugs & Chemicals if required for which quality testing, packing and forwarding charges if any will be borne by the supplier. If the Drugs and Chemicals as per report is found not of standard quality in first test, the supplier will be required to replace the entire quality of the batch declared NSQ or the cost of it in shape of bank draft in favor of Chief District Medical & Public Health Officer, Cuttack to be deposited in O/O Chief District Medical & Public Health Officer, Cuttack & take back the available stock (unused) at NTEP Store D.H.H, Cuttack at his own cost within a period of 30 days of receipt of letter from Chief District Medical & Public Health Officer, Cuttack. If the supplier does not take back the NSQ stocks or does not challenge the 1st test report within 30 days of issue of letter by the Chief District

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Medical & Public Health Officer, Cuttack the concerned health institution can destroy the NSQ stocks following criteria mentioned in the **Notification No.25061/H dt.22.09.2012 of Health & FW Dpett. Govt. of Odisha.**

If the items have been tested by the D.I & the Chief District Medical & Public Health Officer, Cuttack, the NSQ report of either of the authority will be accepted & action will be taken accordingly, if the supplier challenges the test report in the above circumstances then it will go for testing to Central Drugs Testing Laboratory, whose report will be final. The packaging, transportation and testing charges etc. will be borne by the supplier.

The supplier shall be responsible for the full replacement in his own cost for any product, if the same is found on visual inspection to have deteriorated/ not of standard quality before the expiry date.

(11) **TERMS OF PAYMENT**

No advance payment towards cost of Drugs & Medical Consumables etc. will be made to the supplier. The supplier has to submit 3 (three) copies of the bills/ invoices with a photocopy of the purchase order at the time & place of supply for stock entry. No claims shall be made against the Chief District Medical & Public Health Officer, Cuttack in respect of interest on EMD, Performance Security or delayed payment.

(12) **PENALTIES**

If the tenderer withdraw or alters its bid or unwilling to accept the terms and conditions of the tender after submission of bid & during the bid validity period, the EMD deposited by the said bidder will stand forfeited. If the successful tenderer fails to execute the work order/ replacement of NSQ stock within the time specified/unable to undertake the contract or supply as per purchase order, his purchase order will be cancelled. He will also be liable for the damages sustained by the Chief District Medical & Public Health Officer, Cuttack. Such damages shall be assessed by the Chief District Medical & Public Health Officer, Cuttack, whose decision will be final in the matter. The Chief District Medical & Public Health Officer, Cuttack can forfeit the performance security of the defaulting firms and de-recognize / black list the said firm for 2 (two) years from the date of issue of letter. The entire forfeited amount may be deposited in the O/O Chief District Medical & Public Health Officer, Cuttack, Cuttack and can be utilized for procurement of essential medicines & Laboratory Consumables. If any Drugs or Laboratory Consumables supplied by the tenderer being partially used or consumed after supply and are subsequently found to be in bad order, unsound, inferior in quality or description or otherwise faulty or unfit for consumption, the

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supplier will be required to replace the entire quantity of that item or the cost of it in shape of bank draft in favor **ZSS Deposit Account, Cuttack** to be deposited in O/O Chief District Medical & Public Health Officer, Cuttack & take back the available stock (unused) from NTEP Store, D.H.H, Cuttack district in his own cost within a period of 30 days of receipt of letter from Chief District Medical & Public Health Officer, Cuttack and if any deviation made by the firm will be de-recognized for 2 (two) years for that item from the date of issue of letter.

The tenderer can be blacklisted for a period of 3 years by the tender inviting authority in case it is found at the time of evaluation/ verification/ inspection that the tenderer has furnished forged documents/false information along with the tender. In the event of any litigation arising out of tender such matters would be subject to the jurisdiction of the Hon'ble High Court, Odisha or Civil Courts, Cuttack.

(13) **LIQUIDATED DAMAGE:**

The Chief District Medical & Public Health Officer, Cuttack may allow extension on request of the firm for a maximum period of 28 days, after the stipulated date of supply, i.e.60 days from the issue of purchase order, with the penalty of 1% of purchase order value as "Liquidated Damage", for each week upto a maximum of 4% on the value of the goods. So, the firm has to supply medicines and other consumables without penalty upto 60 days and with penalty of 1% each week for the delayed supplies upto a maximum of 4%.

(14) **CONDITIONS APPLICABLE TO SSI UNITS OF THE STATE:**

(i) The SSI Units of the State of Odisha will be eligible to participate in the tenders and get the price preference provided they produce the attested photocopy of the following documents:

(ii) Copy of valid manufacturing license of the quoted products with drug endorsement.

(iii) Valid up-to-date Good Manufacturing Practice (GMP) certificate as per revised Schedule M or WHO GMP certificate.

(iv) P.M.T Certificate from the Director of Industries, Odisha or General Manager District Industries Centre that it is a SSI Units of the State of Odisha, provided that SSI units has not been derecognized by the Govt. for that specified period.

(v) Local Micro, Small & Medium Enterprises and Khadi & Village industrial units including coir, handloom and handicrafts will be entitled for a price preference of 10% in comparison with local Medium and Large Industries and Industries outside the State (Odisha).

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(vi) Any local micro & small enterprises having valid ISO / ISI certification for their product will get an additional price preference of 3%.

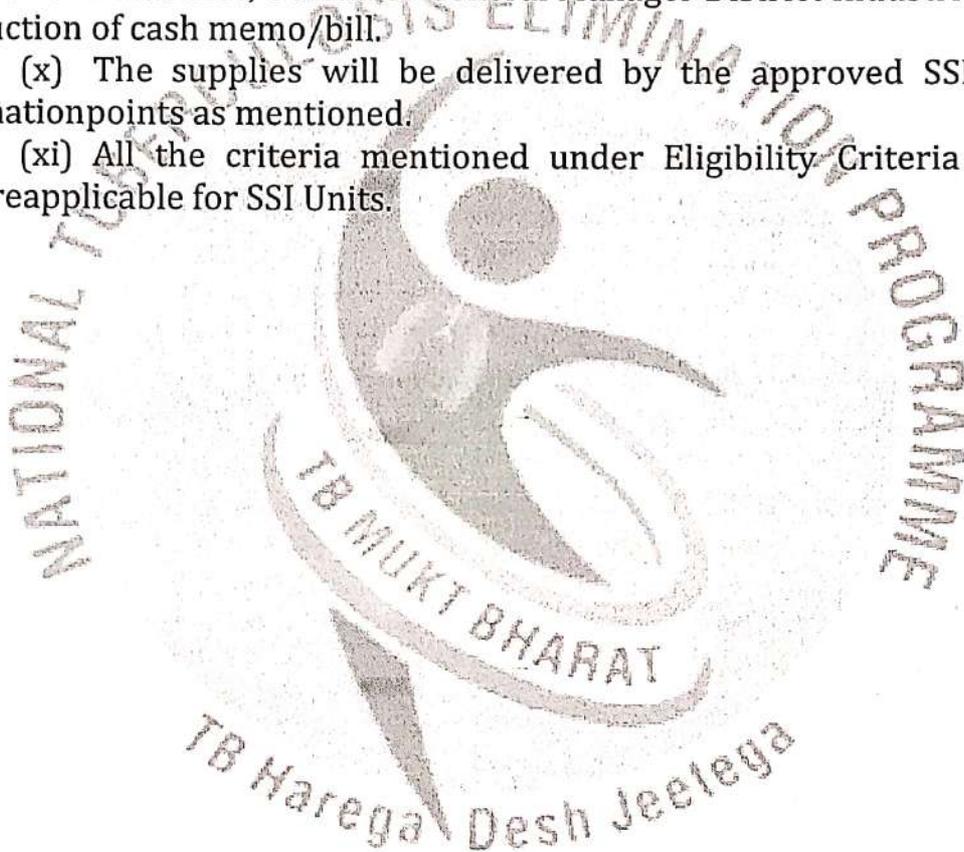
(vii) The local micro, Small & Medium Enterprises and khadi & village industrial units including coir, handloom and handicrafts can obtain the Tender Book in free of cost at Sub-Store, O/o the District Medical Officer (Medical Services) Cum Superintendent, DHH, Cuttack.

(viii) The local micro, small & medium enterprises registered with respective DICs, Khadi, Village, Cottage & Handicraft Industries, OSIC & NSIC shall be exempted from payment of EMD and shall pay 25% of the prescribed performance security.

(ix) Freight Charges will be paid to the Local SSI units registered under Director of Industries, Odisha or General Manager District Industries Centre after production of cash memo/bill.

(x) The supplies will be delivered by the approved SSI Units at the destination points as mentioned.

(xi) All the criteria mentioned under Eligibility Criteria except 2.2 & 2.3 are applicable for SSI Units.



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ANNEXURE - I

I/We M/S _____ represented by its Proprietor/ Managing Partner/ Managing Director having its Registered Office at _____ and its Factory Premises at _____

do hereby declare that I/We have carefully read all the conditions of tender in on rate contract basis from the date of publication of approved list (Opening of Price Bid) and will abide by with all the terms conditions of the Tender.

I/We declare that we possess the valid Manufacturing / Drug License & GMP Certificate (GMP)/WHO GMP, ISO Certificate, valid CE certificate, Non-conviction Certificate, Valid Market Standing Certificate of the manufacturer issued by the Competent Authority. I/We furnish the particulars in this regard in enclosure to this declaration.

I/We do hereby declare that I/We have not been convicted under the provision of D&C Act 1940 by any court of law in contravention to the above Act/Rules & not been derecognized/ blacklisted by any State Govt./Govt of India/ Union Territory/Govt. organization /Govt. Health Institutions for supply of Not of Standard Quality drugs or medical consumables (as per 2.7, Eligibility criteria).

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit/ Performance Security and blacklist me/us for a period of 3 years if, any information furnished by us proved to be false at the time of inspection/verification and not complying with the conditions as per the revised Schedule M of the said Act/not abiding by the tender terms and conditions.

I/We do hereby declare that I will supply the Drugs & Laboratory Reagents & consumables as per the terms & conditions of the tender document.

Signature of the bidder:-

Date:-

Name & Address of the Firm:-

Affidavit in Rs 20/- Non-Judicial Stamp Paper

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ANNEXURE -II
TENDER FORMAT (PRICE SCHEDULE)

Whether SSI Unit, of Odisha:- Yes/No

| Sl. No | Generic Name of the Drug, Lab Consumables | Strength & Composition /Specification | Rates will be quoted for absolute only which includes excise duty, packing, forwarding/transportation & (door delivery) excluding GST & Entry Tax but supply will made in unit pack. Rate for each Tab./Cap/Bottle etc. (Absolute rate) in Rs. Both in words and figures | | GST in Percentage (%) | Remarks |
|--------|---|---------------------------------------|--|-----------|-----------------------|---------|
| | | | 4 (Figure) | 5 (words) | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Signature of the bidder
Name
Address

Place:-

Date:-

1. Only generic names should be quoted.
2. This price format which is also be filled up & submitted in Cover –“B” only
3. Quoted Price
 - a. If there is difference in figure & words, the words will taken into consideration.
 - b. The rates should be quoted for absolute only both in figures and words but allsupplies will be made in unit pack only
 - c. If there are discrepancies in absolute & unit rate the absolute price will prevail and the unit price will be corrected accordingly.

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Annexure -III

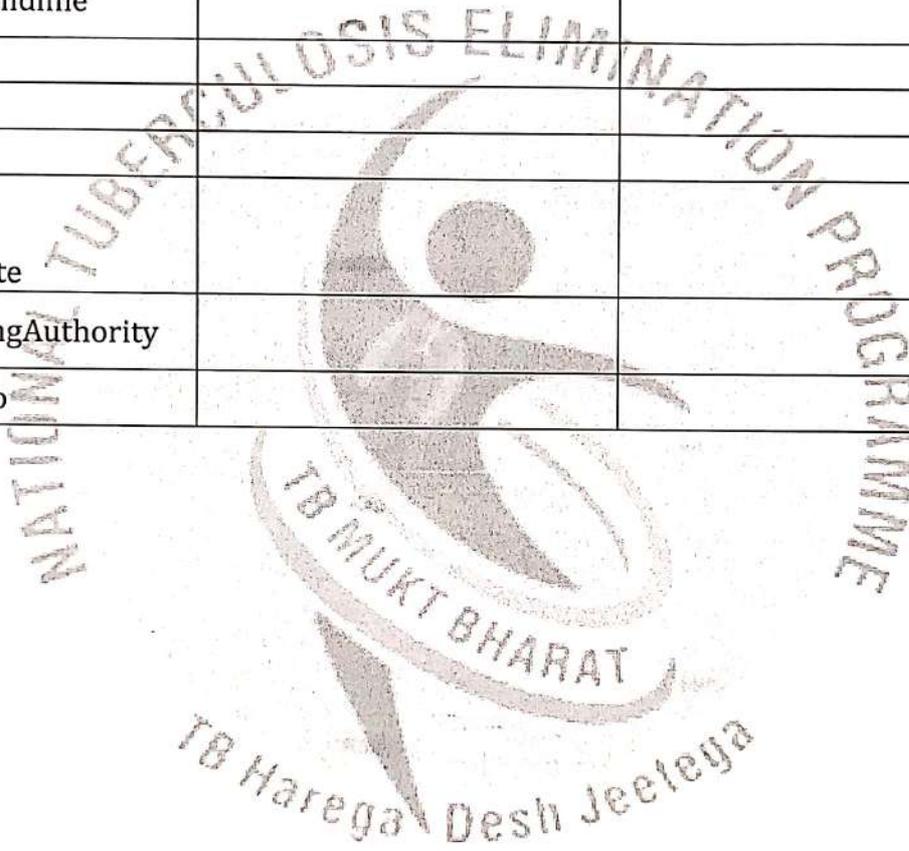
**SCHEDULE OF REQUIREMENTS WITH
TECHNICAL SPECIFICATION FOR
DRUGS & LABORATORY
CHEMICALS, REAGENTS
CONSUMABLES**

| Sl. No | Name of the Drugs and Medical Consumables | Specification / Strength | Unit Pack | Name of the manufacturer | Remarks |
|--------|---|--------------------------|-----------|--------------------------|---------|
| 1 | | | | | |
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Annexure -IV**DETAILS OF THE TENDERER & LOCAL CONTACT PERSON**

| | Corporate Office (The address in which the purchase orders and payment details will be communicated. | Local Contact Person/Branch Office /Zonal Office/ Liasoning Agent/ if any |
|--|--|---|
| Name and full address | | |
| Telephone Nos.Landline | | |
| Mobile | | |
| Fax | | |
| E-mail | | |
| Manufacturing License/Drug License Nos. & Date | | |
| Name of the Issuing Authority | | |
| License valid up to | | |



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ANNEXURE -V

CHECK LISTPlease put a \sqrt in the box

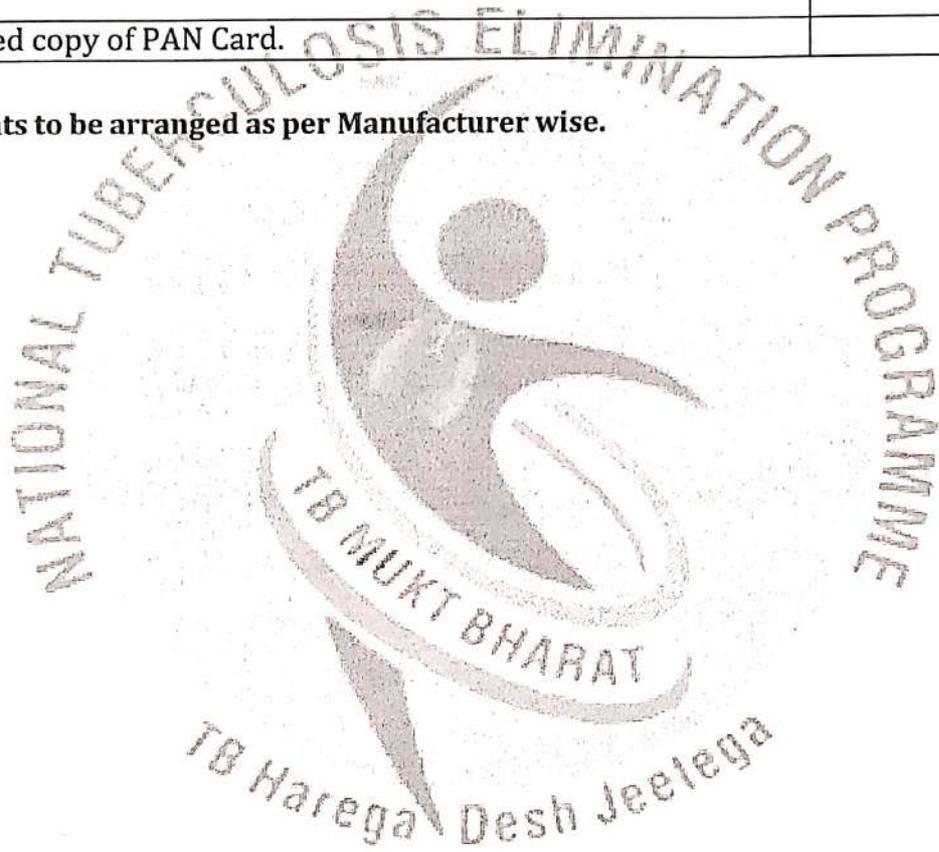
DOCUMENTS:-SUBMITTED OR NOT :

| SL. No | Details | Provided or not | |
|--------|--|-----------------|----|
| | | Yes | No |
| 1 | Earnest Money Deposit (Not applicable for SSI UNITS) | | |
| 2 | List of items being quoted with specification and strength | | |
| 3 | Duly attested Valid up to date Photocopy of Manufacturing License | | |
| 4 | Duly attested Valid up to date Photocopy of Drug License (in case bidder is an authorized distributor) | | |
| 5 | Details of Manufacturing Unit/liasoning contact person /local office in Odisha | | |
| 6 | Valid up-to-date WHO-GMP/GMP Certificate Manufacturer | | |
| 7 | Valid up-to-date ISO Certificate of the manufacturer | | |
| 8 | Valid CE certificate of the manufacturer (applicable for medical/lab consumables) | | |
| 9 | Non-conviction Certificate of the Manufacturer. | | |
| 10 | Valid Market Standing Certificate from the competent author of the manufacturer | | |
| 11 | Notarized copy of the Purchase orders (03nos for each financial year i.e. (2019-20, 2020-21, 2021-22) from 3(three) or more competent authorities (annexure-VIII) | | |
| 12 | End user certificate from same 3 (three) or more competent authorities for supplying drugs & medical consumables from Govt./ Corporate/PSU Hospitals in India in support of marketing experience for last 3 years i.e. (2019-20, 2020-21, 2021-22) (annexure-VIII) | | |
| 13 | Average Annual Turnover of last three financial years (2019-20, 2020-21, 2021-22) duly certified by a Chartered accountant. | | |
| 14 | Authorization letter of the Manufacturer(s) if the bidder is an authorized distributor specifically to participate in the tender vide reference no. -() | | |
| 16 | Attested photocopy of GST Registration Certificate of the Bidder | | |

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|----|--|--|--|
| 17 | GSTR 3B &GSTR-1 on monthly basis for one year (2020-21) | | |
| 18 | Declaration form (Annexure-I) signed by the Tenderer and affidavit before Notary public in Rs.20/- non-judicial paper | | |
| 19 | Copy of Original Tender booklet, duly signed & Sealed by the Tenderer with Original Money receipt/cost of tender paper in shape of DD if the bid document downloaded from the website. | | |
| 20 | Cover -"B" with price schedule(Annexure-II) | | |
| 21 | Photocopy of last 3years IT return (2019-20, 2020-21, 2021-22) | | |
| 22 | Attested copy of PAN Card. | | |

N.B: - Documents to be arranged as per Manufacturer wise.



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Annexure -VI

**(To be submitted on Cover A-Technical Bid) MANUFACTURER'S
AUTHORISATION FORMAT**

To

The Chief District Medical & Public Health Officer,
Cuttack

Ref:- Tender No. _____ Dated _____ for _____

Dear Sir,

We _____ are the
manufacturers of _____
_____ having factories at _____

1. Messrs _____ (name and address of the agent) is
our Authorized agent for sale and services of _____
2. We confirm that Messrs _____ (name of the above
agent) is authorized to submit a tender, raise bills & receive payment on behalf of me/us.

Yours faithfully

(Signature with date, name and designation)

For and on behalf of Messrs _____

(Name and address of the manufacturers)

Seal

Note:-

1. This letter should be on the letter head of the manufacturer and
should be signed by a person having the power of attorney to legally
bind the manufacturer.
2. Original letter/ True copy attested by Notary Public and also by
the Bidder shall be attached to the Technical bid.

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Annexure -VII**(To be submitted in Cover -A Technical Bid)****(To be furnished in the letter head of the Auditor /CharteredAccountant)**
ANNUAL TURN OVER STATEMENTThe Annual Turnover for Medicines/ laboratory chemicals, reagents products of
M/S__________Who is a
manufacturing unit/ Distributor for the last ___years are given below and certified that the
statement is true and correct.

| Sl. No | Year | Turnover in (Rs.) |
|--------|---------|-------------------|
| 1 | 2019-20 | |
| 2 | 2020-21 | |
| 3 | 2021-22 | |

Date

Place

Seal

Signature of Chartered Accountant
(Name in Capital)

Membership No.

Registration No. of Firm

Note :-

- To be issued in the letter head of the Chartered Accountant
- Separate Certificates should be submitted for different manufacturer in case the bidder is quoting products of different manufacturers.

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Annexure -VIII(To be submitted in *Part - I Technical Bid*)**PERFORMANCE STATEMENT**(Drugs /Laboratory Chemicals, Reagents &
Consumable)

(For the period of last three years)

*(Pl. Furnish order copies of the clients serially, the names of which are mentioned below)***Name of Bidder:****Name of Manufacturer/Authorized Distributor:-**

| Sl. No | Order placed by (Address of purchaser) (attach documentary proof)* | Order no. & Date | Item Name | Specification | Qty | Have the items supplied satisfactorily (attach documentary proof)** |
|--------|---|------------------|-----------|---------------|-----|---|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Signature and seal of the Bidder

- The documentary proof will be 03nos of purchase order copies for each year from minimum 3 competent authorities indicating P.O. No. and date. (during the last 3 years i.e. (2019-20, 2020-21, 2021-22).
- The documentary proof will be certificate from the consignee/end user from the same competent authorities during (2019-20, 2020-21, 2021-22).

Medicines

| SL No. | Name of item | Specification |
|--------|--------------------|---------------------|
| 1 | LEVOFLOXACIN | 500 Mg |
| 2 | LEVOFLOXACIN | 250 Mg |
| 3 | PYZINA | PARAZYNAMIDE 500 Mg |
| 4 | PYZINA | PARAZYNAMIDE 750 Mg |
| 5 | PYZINA | PARAZYNAMIDE 400 Mg |
| 6 | ISONIAZID | 100 Mg |
| 7 | ISONIAZID | 300 Mg |
| 8 | ETHAMBUTOL | 800 Mg |
| 9 | ETHAMBUTOL | 400 Mg |
| 10 | LINEZOLID | 600 Mg |
| 11 | PYRIDOXIN | 100 Mg |
| 12 | PYRIDOXIN | 50 Mg |
| 13 | CLOFAZIMINE | 100 Mg |
| 14 | CLOFAZIMINE | 50 Mg |
| 15 | RIFAMPICIN | 450 Mg |
| 16 | RIFAMPICIN | 300 Mg |
| 17 | RIFAMPICIN | 150 Mg |
| 18 | CYCLOSERINE | 250 Mg |
| 19 | ETHIONAMIDE | 250 Mg |
| 20 | STREPTOMYCIN (Inj) | 1 GRAM |
| 21 | STREPTOMYCIN (Inj) | 750 Mg |
| 22 | STREPTOMYCIN (Inj) | 500 Mg |
| 23 | AMIKACIN (inj) | 500 Mg |

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LABORATORY CHEMICAL, REAGENTS & CONSUMABLES

| | | |
|----|---------------------------------|---|
| 1 | SPUTUM CONTAINER | 50 ML, SCREW CAP, TRANSPARENT, BIODEGRADABLE & WIDE MOUTH, PLASTIC |
| 2 | GLASS SLIDE | GROUND EDGES & LINT FREE PACKING, SIZE:- 75 mm LONG X 25mm WIDE, THICKNESS:- 1.45mm, PACK SIZE - 50 NOS. |
| 3 | FALCON TUBE | 50ML, FLAT TOP, SEREW CAP, GRADUATED, WHITE WRITING AREA, STERILE AND NON-PYROGENIC, CONICAL BOTTOM. |
| 4 | SULPHURIC ACID (500ML BOTTLE) | MOL WT:- 98.08, ASSAY:- NLT 97.0%, SPECIFIC GRAVITY AT 25°C :- ABOUT 1.84. |
| 5 | METHYLENE BLUE (25 GRAM BOTTLE) | METHYLTHIONINE CHLORIDE, MOL WT :- 373.91, DEY CONTENT:- NLT 85.0%, ABSORPTION MAXIMA IN WATER :- 663-667 NM, TLC:- PASSES TEST, SUITABILITY FOR MICROSCOPY, :- PASSES TET. |
| 6 | PHENOL (500ML BOTTLE) | CARBOLIC ACID, MOL WT:- 94.11, ASSAY (GC):- NLT 99.0%, CONGEALING POINT:- MIN 39.5°C, NON-VOLATILE MATTERS :- 0.05%, TARRY MATTERS:- NO REACTION. |
| 7 | IMMERSION OIL | REFRACTIVE INDEX (n _{20°/D}):- 1.515-1.530, DENSITY (d _{20°/4°C}):- 1.330-1.345, VISCOSITY (20°C):- 1000-2000 mPa's, LIGHT TRANSMITTANCE SUITABILITY FOR MICROSCOPY:- PASSES TEST, 30 ML BOTTLES. |
| 8 | HAND TOWEL | SMALL |
| 9 | PHENYL | CONTAINS 40% PHENOLIC COMPOUND, 5 LTR JAR. |
| 10 | TISSUE PAPER ROLL | LENGTH - 125 METERS |
| 11 | SPIRIT LAMP | STAINLESS STEEL |
| 12 | PARAFILM | FLEXIBLE, MOLDABLE, SELF-SEALING, ODORLESS, MOISTURE-RESISTANT, THERMOPLASTIC, SEMITRANSPARENT, PRACTICALLY COLORLESS, SIZE:- 4 INCH WIDE * 125 FT. LONG, PM-996. |
| 13 | WASH BOTTLE | 500ML CAPACITY, NARROW MOUTH. |
| 14 | STAINING DROPPING BOTTLE | 250 ML CAPACITY, LDPE, SIDE SPROUT. |

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|----|-----------------------------------|---|
| 16 | AMBER BOTTLE | 500ML CAPACITY,NARROW MOUTH,HDPE,AMBER,LEAK PROOF SCREW CAP. |
| 17 | AMBER BOTTLE | 1000ML CAPACITY,NARROW MOUTH,HDPE,AMBER,LEAK PROOF SCREW CAP. |
| 18 | AIRBORNE INFECTION CONTROL KIT | PHENYL 1 LITRE BLACK (40 % PINE OIL + 20 % HYDROCHLORIDE SOLUTION),5 No. OF COTTON REUSABLE MASK & 1 NO. OF SPITTOON OF VIRGIN PLASTIC |
| 19 | BROOM STICK | ----- |
| 20 | MATCH BOX | 10PKT BUNDLE |
| 21 | FORCEP | STEEL |
| 22 | PERMANENT MARKER | BLACK/BLUE |
| 23 | USE AND THROW PEN | BLUE&RED |
| 24 | DISPOSABLE APPRON | LAB USE (FULL SIZE) |
| 25 | HAND GLOVES. | WITHOUT POWDER,50 PAIR PACK. |
| 26 | LIQUID SOAP | 1 ltr capacity. |
| 27 | STAPLER PIN | PKT |
| 28 | STAMP PAD | BLUE |
| 29 | DISTILLED WATER | 5LTR JAR |
| 30 | FILTER PAPER | 110MM,CIRCLE,100 PICES BOX |
| 31 | LENS CLEANING TISSUE PAPER (BOOK) | LINT FREE,9CM*14.5CM,100 LEAVES/BOOK. |
| 32 | GLASS FUNNEL | 100MM |
| 33 | GLASS ROD | BIG(24") |
| 34 | DIAMOND MARKER | ----- |
| 35 | RECTIFIED SPIRIT | 500ML BOTTLE |
| 36 | SLIDE TRAY | 20 NOS CAPACITY,ALLUMINIUM |
| 37 | THERMOCOL BOX | 10"*10" |
| 38 | AURAMINE O (POWDER) | MOLECULAR WEIGHT 321.85,POTENCY :-85.0%, ABSORVANCE 435NM |
| 39 | HYDROCHLORIC ACID (500 ML BOTTLE) | MOLECULAR WEIGHT:-36.46 G/MOL, POTENCY:-99% |
| 40 | ETHANOL | COMPONENT-ETHANOL-99.9%,MOL WEIGHT:-46.7,500ML BOTTLE |
| 41 | GLUCOMETER | CODE FREE |
| 42 | GLUCOMETER STRIP | 50 STRIP PACK |
| 43 | LANCET | 50 NOS PACK |

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