

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, CUTTACK  
(EMERGENCY SECTION),

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QUOTATION DOCUMENT FOR  
"SUPPLY OF ENGINE CONTROL UNIT"

The quotation document comprises of the following:

1)	Quotation call notice No.	01 (One) sheet
2)	Terms and conditions	02 (Two) sheets
3)	Format in lieu of EMD	01 (One) sheet
5)	Price schedule	01 (One) sheets
Total :		5 (five) sheets

Signature of the quotationer or his/her  
Authorized representative  
with designation & seal.

  
Collector, Cuttack 23/1/23

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, CUTTACK  
(EMERGENCY SECTION),

QUOTATION CALL NOTICE No. 2295 dated. 25.01.2023

Sealed quotations in conformity with the terms, conditions, in quotation documents are invited from the intending supplier/firm for supply of Engine Control Unit for the power boats under State Port Engineering Organization

Cost of quotation processing fee (Non-refundable)	Receipt of quotation document latest by	Opening of quotation
Rs. 400/-	5.00 PM On 02.02.2023	At 12.30 PM On 03.02.2023

The quotation document can be collected by the interested intending supplier/firm by hand from the office of the collector & district magistrate, Cuttack website(cuttack.nic.in) on deposit of cost of quotation processing fee i.e. Rs.400/- in shape of A/c. payee demand draft drawn in favour of " Collector, Cuttack on any Nationalised Bank/ Scheduled Bank payable at Cuttack(Non-refundable).

The quotation document can be downloaded from Collector, Cuttack website i.e. (cuttack.nic.in). While applying through such downloaded form, it must be accompanied by DD of Rs. 400.00

Attested copies of the following documents are to be submitted along with the quotation document.

- 1) Valid GSTIN Registration Certificate.
- 2) PAN Card
- 3) Quotationer should submit format of Bid Security Declaration from Bidder in lieu of EMD.
- 4) Declaration for no relation certificate in this department.

. If there will be a public holiday on the last date of collection of quotation document and receipt & opening of the quotation as specified above, the quotation document can be collected and quotation will be received & opened on the next working day at the scheduled time and venue.

The quotations will be opened in the presence of the quotationers or their authorised representatives. Quotation through Fax/Telex/telegram/e-mail will not be accepted.

The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof.

Signature of the quotationer or his/her  
Authorized representative  
with designation & seal.

  
Collector, Cuttack

Memo No. 226 Dt/ 25-01-2023

Copy forwarded to the Joint Special Relief Commissioner, Office of the SRC, Odisha Bhubaneswar for information.

  
Collector, Cuttack

Memo No. 227 Dt/ 25-01-2023

Copy forwarded to All BDOS/Tahasildars for information and necessary action.

  
Collector, Cuttack

Memo No. 228 Dt/ 25-01-2023

Copy forwarded to to the Asst. Executive Engineer, State Port Engineering Organization, R & DM(DM) for information and necessary action.

  
Collector, Cuttack

Memo No. 229 Dt/ 25-01-2023

Copy to the DIO, NIC, Cuttack for information and necessary action. She is instructed to publish the same in the District Website.

  
Collector, Cuttack | 13

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, CUTTACK  
(EMERGENCY SECTION),

TERMS AND CONDITIONS OF QUOTATION FOR  
"Engine Control Unit"

- 1) Intending supplier/firm having supplied similar item of similar magnitude earlier and satisfactorily accepted by the clients will be eligible to participate in the quotation.
- 2) The quotations will be received at the office of the collector & district magistrate, Cuttack by **5.00 PM** on **02.02.2023** . If there will be a public holiday on the last date of collection of quotation document and receipt & opening of the quotations as specified above, the quotation document can be collected on the next working day at the same time and venue and quotations will be opened on the next working day at the same time and venue.
- 3) The **quotation** will be opened on **03.02.2023** at **12.30 PM**. in presence of the quotationers or their authorized representatives, if they so desire.
- 4) The materials will be guaranteed by the supplier against any defect for a period of 12 months from the date of supply or 6 months from the date of use, whichever is later. Guarantee certificate in this regard will be accompanied with supply of materials. If any defect is found in the materials within the guarantee period, the same will have to be replaced free of cost by the supplier.
- 5) The rate of materials should be quoted by the quotationer on unit basis only.
- 6) The successful quotationer shall have to furnish a performance bank guarantee for 3% of value of materials within 07 days from the date of issue of Purchase Order. The Bank Guarantee shall be released after completion of the guarantee period and clearance from proper authority.
- 7) The quotationer will quote their rates F.O.R , office of the collector & district magistrate, Cuttack indicating separately the basic price, taxes, etc. strictly in the price schedule format in original. All columns and lines of the price schedule should be filled in properly without leaving any thing blank.
- 8) The quotationer should quote appropriate taxes with the offer
- 9) The rates and amounts should be quoted both in figures and words in the price schedule. Any correction or overwriting in the specification and price schedule should be duly certified by the quotationer or his power of attorney holder. In case of any mismatch in figures and words, the rates in words will be considered. In case of any mismatch in rates and amount, the rate will be considered.
- 10) 100% payment will be made within 30 days of receipt, verification and acceptance of the complete materials along with bill, guarantee certificate and other documents.
- 11) Price escalation will not be allowed under any circumstances. The quoted rates will remain firm till execution of the work order.
- 12) The validity of the offer should be for a period of 90 (Ninety) days from the date of opening of the quotation.
- 13) The complete ordered quantity shall be supplied by the successful quotationer within 10 (ten) days from the date of issue of purchase order failing which the order is liable for cancellation without assigning any reason thereof by the purchaser.
- 14) Conditional offers with deviations will not be accepted. Those, who do not agree to the terms and conditions regarding payments, delivery and others, need not quote.

15) The authority reserves the right to accept/reject any or all quotations without assigning any reason thereof.

16) Any dispute arising out of this quotation or order thereof is to be settled in proper court under the jurisdiction of Odisha High Court at Cuttack or courts under the jurisdiction of Odisha High Court at Cuttack only.

Signature of the quotationer or his/her  
Authorized representative  
with designation & seal.

 13.  
Collector, Cuttack

**FORMAT OF BID SECURITY DECLARATION FROM THE SUPPLIER IN LIEU OF EMD**

I/We, The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Date: \_\_\_\_\_ / \_\_\_\_\_ /2023

Authorised Signatory:

Name:

Designation:

Place:

Phone:

Email:

Seal of the applicant



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, CUTTACK  
(EMERGENCY SECTION),**

*TO BE FURNISHED IN ORIGINAL*

**DETAILED PRICE SCHEDULE FOR  
"Engine Control Unit"  
DATED. VIDE QCN No. DUE DATE OF OPENING ON DATED**

Sl. No.	Description of Item	Unit	Qty. Reqd. in unit	Total amount in Rs. for full materials				
				Basic Price per unit	GST as applicable	Total in figures	Rs. in figure for total quantity	Rs. in words for total quantity
1	Engine Control Unit		1					

Signature of the quotatationer or his/her  
Authorized representative  
with designation & seal.

*B. S. Prasad*  
Collector, Cuttack