

Government of Odisha
Social Security & Empowerment of PwDs Department

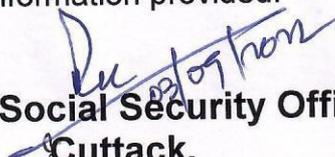
CUTTACK
Expression of Interest

**For providing/ managing services for Promotion of Transgender equality & justice under
SWEEKRUTI scheme**

No. 3505 /SS Date: 03.09.2022

The EOI aims to empanel successful agencies one for Cuttack Municipal Corporation and one for rest of the Cuttack that will be responsible for promotion of Transgender equality & justice under SWEEKRUTI scheme. The details of scope of work, eligibility criteria and submission of details can be downloaded from website- cuttack.nic.in & SSEPD Deptt. Website – ssep.gov.in latest by 19th September, 2022 before 02.00 PM for submission of the EOI documents by speed post/ Registered post/ courier/ hand and EOI will be opened at 04.00 PM on the same day at Collectorate in presence of applicants.

This EOI does not entail any commitment on the part of SSEPD Section, Cuttack Govt. of Odisha either financial or otherwise. SSEPD Section, Cuttack Govt. of Odisha reserves the right to accept or reject any or all without incurring any obligation to inform the affected applicants of the grounds. The EOI will be evaluated based on the information provided.


District Social Security Officer,
Cuttack.



EOI DOCUMENT FOR
Empanelment for Providing/ managing services for Promotion of
Transgender equality & justice under SWEEKRUTI scheme

IMPORTANT INFORMATION TO THE BIDDER

Sl. No.	Item	Description
1	Availability of EOI document	Cuttack.nic.in
2	Date and time for submission of the EOI documents by speed post/ Registered post/ courier/ hand	In all working days up to 02.00 PM on 19.09.2022
3	Indenting Authority	District Social Security Officer, Cuttack
4	Expected date of starting of outsourcing of all intended services	Within 30 days from the date of agreement.

EOI FOR EMPANELMENT FOR PROVIDING/ MANAGING SERVICES FOR PROMOTION OF
TRANSGENDER EQUALITY & JUSTICE UNDER SWEEKRUTI SCHEME

District Social Security Officer, Cuttack invites Expression of Interest (EOI) from the registered and experienced agencies either formed by Transgender or working for Transgender for PROMOTION OF TRANSGENDER EQUALITY & JUSTICE UNDER SWEEKRUTI SCHEME. The EOI aims to empanel successful agencies that will be responsible for promotion of Transgender equality & justice under SWEEKRUTI scheme.


District Social Security Officer
Cuttack

1. SCOPE OF WORK AND GENERAL INSTRUCTION FOR BIDDERS

- a. **Scope of Work:** The Constitution of India envisages equality, freedom, justice and dignity of all individuals and implicitly mandates an inclusive society for all including Transgender persons. The Hon'ble Supreme Court held that Transgender persons should be treated as third gender and given access to and representation in education and jobs. The Supreme Court also upheld Transgender persons' rights to decide their self-identified gender and the problems being faced by Transgender such as fear, shame, gender dysphoria, social pressure, depression, suicidal tendencies, social stigma, etc. were sought to be addressed. The Hon'ble court directed to take steps for framing various social welfare schemes for their betterment.
- b. **Objectives:** Transgender Persons are valuable human resource for the society and seeks to create an environment that provides them equal opportunities, protection of their rights and full participation in society. As part of an integrated initiative for Transgender Equality & Justice, the SSEPD Department has launched new umbrella scheme "SWEEKRUTI" to be operated in a mission mode with manifold objectives. To ensure equitable justice for transgender persons the Sweekruti scheme focuses on the following broad objectives:
 - i. To create an enabling environment to ensure equal opportunities, equity, Social Justice & Empowerment of Transgender persons of the State.
 - ii. To encourage voluntary action and participation of all stake holders for ensuring effective social integration of Transgender persons.
 - iii. To expand outreach activities for protection of rights and entitlements of Transgender persons in the State.
 - iv. To promote individual and group endeavors by Transgender persons for employment, self-employment and other socio-educational services.
 - v. To strengthen the existing implementation machinery and create facilities for coverage of all transgender persons of the State.
- c. **STRATEGY:** The approach of this scheme is to make available the whole range of services necessary for rehabilitation of transgender persons. With a view to include transgender persons in the mainstream of society and actualizing their potential, the thrust would be on the following key strategies:
 - i. Survey & Identification of all Transgender persons in the state and issue of certificates, multipurpose smart cards, etc.
 - ii. Assistance to parents of transgender children and provision of pre and post-matric scholarship for all transgender children pursuing education.
 - iii. Skill up gradation and entrepreneurship development training, supply of self-Employment Kit and strengthening Self Help Groups.
 - iv. Support for Critical Health Care & group insurance support for Transgender persons.
 - v. Provision for Legal Aid and advice, counseling and guidance services for transgender persons in distress.
 - vi. Organization of Community Awareness, sensitization and campaign on rights of transgender persons and training of staff and volunteers.

2. Eligibility Criteria:

- a. The agency should be formed and operated by Transgender persons and working for transgender persons.
- b. The agency should be registered Society/ Trust/ Company and must have registered with appropriate registration authority.
- c. Must have a PAN and 12AB registration under Income Tax Act and or GST and should furnish the copy of returns filed below competent authorities.
- d. The agency should be working in similar and allied fields with proficiency and understanding of different programmes. The agency should also have expertise and manpower in providing services.
- e. The bidder is required to furnish the audited balance sheet, Income & Expenditure Account statement of the last three financial years duly signed by a Chartered accountant.
- f. Should not have any track record of contract termination of the previous assignments or any adverse report of performance or blacklisted by any state Govt. / Central Govt. Organization.

3. PROGRAMME COMPONENTS

The SWEKRUTI scheme aims at providing support to all the target groups. The scheme programme components which are offered in this EOI are:

- a. Survey & Identification
- b. Personality Development
- c. Skill Upgradation Training
- d. Self- Employment
- e. Self Help Group
- f. Sensitization of Workers & Activists
- g. Community Awareness
- h. Any other activity as may be assigned

4. Application Procedure:

- a. The interested Bidders may submit the EOI document complete in all respects and other requisite documents on or before 02.00 PM on 19.09.2022 addressed to **District Social Security Officer, Cuttack**, At- Collectorate, Po- Chandinichowk, Dist.- Cuttack, Pin-753002 by registered post/ Speed Post/ Courier/ hand. **Collector, Cuttack**, shall not held responsible for any postal delay.
- b. The Authority may, at its discretion extend the dateline for submission of EOI by amending the EOI documents in which case all rights and obligation rest on the authority.
- c. Late Bidders: Any bid received by the authority after the prescribed time and dateline for submission of bids will not be opened and considered. Thus, the same is deemed to be rejected.

5. Evaluation of BID & award of Contract.

- a. The Evaluation Committee of **SSEPD Section, Cuttack** will evaluate the Bid and documents submitted by the agencies. Firstly, the document/papers asked in bid will be evaluated. There after the **qualified bidders will be short listed and called for presentation before the committee.**


District Social Security Officer
Cuttack

- b. Presentation by shortlisted agencies: The shortlisted agencies are required to present their case before Evaluation Committee. Basing on presentations by agencies, the Evaluation Committee will empanel the agency/ agencies.
6. Approval of PIA:
The DSSO shall submit the details of PIA/Agency selected at the district level for approval of Government.
7. Signing of Contract:
a. The **District Social Security Officer, Cuttack** SSEPD Section after receipt of Government approval will sign the contract agreement. The successful bidder/s whose bid has been accepted will sign an agreement with the concerned within 15 (fifteen) days of issue of the order and commence programmes and services within 30 (thirty) days from signing of contract agreement.
b. Failure by the bidder to comply with the requirement of above-mentioned clause, the offer shall be rejected and the bidder shall have no claim further.
c. The awardee shall have to fulfill the terms & conditions as laid down in EOI.
8. **Acceptance or Rejection of the Bids:**
a. Authority reserves the right to accept or reject any bid and to reject all bids at any time without assigning any reason thereof.
b. Any bid with incomplete information is liable for rejection.
9. **Bid Validity Period:** The bid validity period is **90 days** from the date of opening of the bid. Accordingly, the bidder shall submit the Bid.
10. The Authority reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.
11. Corrigendum/ Addendum, if any, will be uploaded in the website of cuttack.nic.in / SSEPD Website.
12. The District Administration will regularly monitor & supervise the services provided by the selected bidder.
13. This is not a bid for any appointment or recruitment to any post.
14. All disputes relating to the contract is subject to the jurisdiction of the Court at District Court.


District Social Security Officer
Cuttack

15. Documents to be submitted with bid:

- i. Registration certificate under Societies Registration Act. 1860/ India Trust Act. 1882/ Indian Companies Act. / Any other appropriate Act.
 - ii. PAN Card and 12A (A) registration under Income Tax Act. 1961 and or GST.
 - iii. Income Tax/ GST return of last year.
 - iv. Audited Statement of accounts duly certified by CA (Balance Sheet, Income Expenditure A/c.) for last three financial years.
 - vi. Declaration as per format B.
 - vii. Recommendation of Collector/ DSSO
 - viii. Detailed Work Plan & methodology along with estimated budget requirement. (Please enclose Programme Component wise separately)
 - ix. Order/ agreement/ document in support of previous contract/ project from Govt. Department/ PSU/ Autonomous body etc. if any
 - x. Power of attorney in case of authorized signatory
16. Action Plan & Budget: The selected PIA / Agency shall submit Action Plan and Budget on half yearly basis to DSSO for approval and release of funds, and shall work accordingly.
17. Progress Report: The PIA/Agency shall submit monthly progress report to DSSO for review and onward transmission to Government.
18. Release of funds: The selected agencies will be mapped under PFMS system and paid through State Nodal Account. Other instructions regarding operation of funds will be issued separately.


District Social Security Officer
Cuttack

**APPLICATION FORM
FOR PROVIDING/ MANAGING SERVICES FOR PROMOTION OF TRANSGENDER EQUALITY &
JUSTICE UNDER SWEKRUTI SCHEME**

1. Name of Bidder Agency: _____
2. Name of Secretary/ Chairman/ Director: _____
3. Full Address of Registered Office: _____

Telephone/ Mobile No.: _____ Fax No.: _____ E-Mail Address: _____

4. Name & Mobile No. of Authorized Person: _____
5. Name(s) of the District(s) applied for: _____

Check List

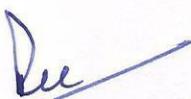
Sl. No.	Name of the document / papers	Status (Submitted/ not submitted)	Page no (if submitted)
1	Registration Certificate under Societies Registration Act. 1860/ India Trust Act. 1882/ Indian Companies Act./ any other appropriate Act.		
2	PAN Card and 12A (A) registration under Income Tax Act. 1961		
3	Income Tax/ GST return of last year		
4	Audited Statement of accounts duly certified by CA (Balance Sheet, Income Expenditure A/c.) for last three financial years		
5	Document duly signed and sealed by the authorized person of the bidder in each page as a token of acceptance of all terms and conditions of the Bid		
6	Declaration as per format B		
7	Detailed Work Plan, methodology & estimated budget		
8	Order/ agreement/ document in support of previous contract/ project from Govt. Department/ PSU/ Autonomous body etc. if any		
9	Power of attorney in case of authorized signatory		

Declaration:- we(the name of agency), are agreed to work as per the terms & conditions of SSEPD Deptt., Government of Odisha.

Place:

Date:

**BIDDER'S OFFICIAL SIGNATORY
Name & Designation with Rubber Stam/
Official Seal of the Firm**


**District Social Security Officer
Cuttack**

Declaration

I, _____, Secretary / Proprietor / Director / authorized Signatory of the bidder, am competent to sign this this declaration and execute this EOI document;

2. I have carefully read and understood all the terms and conditions of the EOI and undertake to abide by them,

3. The information / documents / papers furnished along with the above application are true and authentic to the best of my knowledge and belief. I / We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my bid at any stage besides liabilities towards prosecution under appropriate law.

4. I also certifies that our firm has not been black listed by Central / State Government / PSUs / Boards / Corporations / autonomous body under administrative control of Central or State Govt. etc.

5. This is also certified that neither myself nor my organization will be indulged in any corrupt practices so far as this bidding is concerned.

Place:

BIDDER'S OFFICIAL SIGNATORY

Date:

**Name & Designation with Rubber Stamp/
Official Seal of the agency**


District Social Security Officer
Cuttack