

OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, CUTTACKCITY

Quotation/Tender call Notice

No 1183 dt 25-11-2021

Sealed Quotations/Tenders are invited in the prescribed format from interested reputed Travel Agencies / Tour Operators or Private individuals having valid service tax registration certificate for providing one (1) no. of (Non AC-Indica/Indigo/Swift Desire) Diesel driven vehicle having seating capacity not more than 4 (four) including driver, which shall conform to the Terms & conditions (Annexure-I) for Official use in ICDS Project, Cuttack City on monthly rent basis:

- 1) The Vehicle must be road worthy condition, shall not be more than 3years old from the date of initial registration & must have valid registration Certificate, Insurance Certificate, fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2) The driver of the Vehicle must have a valid Driving License for driving light transport passenger vehicle & should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle & obedient in nature.
- 4) A sum of Rs5000/- shall be deposited by the intending bidders in shape of Account Payee Bank draft in favour of the CDPO, Cuttack City & submitted along with the Tender as security deposit. After completion of tender process, the amount will be refunded to the unsuccessful bidders.
- 5) The Monthly hire charge be quoted separately in the general bid information (excluding fuel & lubricants).
- 6) The Vehicle must be achieve a fuel efficiency of 12 (Twelve) Kms. per liter.
- 7) The details of the make & manufacture of the vehicle, registration number, mileage (Kms covered per liter) & name of the Driver with Driving License No. & period of validity should be specifically provided in the general bid information to be furnished with the Quotation/tender (Format Annexure-II).

- 8) The Quotation completed in all respect should be reach the Undersigned on or before dt.04.12.2021 by 3.30 PM & shall be opened on the same day at 4PM in presence of the bidders or their authorized representatives.
- 9) The application form of quotation/tender containing General Bid Information & Terms & conditions for hiring of Vehicle etc. will be available with Office of the CDPO, Cuttack City-1 on all working day except Sunday & Govt. holidays on Payment of Rs100/-(Rupees one hundred)only from dt.25.11.2021 to dt.03.12.2021 or can be downloaded from Dist.website www.cuttack.nic.in from dt.25.11.2021 to dt.03.12.2021 . In case the application form is downloaded from website, the application shall furnish a Demand Draft for an amount of Rs100/-(Rupees One hundred) only towards the cost of application along with the application.
- 10) The Undersigned reserves the right to postpone/accept or reject any or all the tenders/quotations without assigning any reasons thereof.

25/11/21
Child Dev. Project Officer
Child Development Project Office
Cuttack City
Cuttack City

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

25/11/21

Signature of
Quotation/Tender Calling Authority

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle :-
- 2) Type of Vehicle (AC/Non-AC) :-
- 3) Year of Manufacture :-
- 4) Model :-
- 5) Date of registration:-
- 6) Name & complete address of the owner of vehicle :-
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name / Address of the Driver :-
- 11) D.L. No. & Validity of the D.L. of the Driver-
- 12) Proposed hire Charge of the vehicle per month excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quotations)
Mobile Telephone.....

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of the
Quotations/Tenderer