

**OFFICE OF THE CDM & PHO- cum-DMD, CUTTACK**

Adv. No 2471 **TENDER CALL NOTICE** Date: 12-02-2021

Sealed tenders are invited from registered printing agencies having adequate experience in taking up the works installation of hoarding. Details regarding the items as per need and terms & conditions may be downloaded from the website [www.cuttack.nic.in](http://www.cuttack.nic.in). Pre-bid meeting on 17 /02/2021. The tender should reach the office of the undersigned by 22 /02/2021 (till 4.00 PM). The Tender will be opened at 12.30 PM on 23 /02/2021. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

**Sd/-**

**CDM&PHO cum DMD Cuttack**

*SBC*  
12.2.21  
Chief District Medical & PHO  
Cum-District Mission Director  
Cuttack

**INSTRUCTION TO BIDDERS, SPECIFICATIONS, TERMS & CONDITIONS FOR  
PRINTING & SUPPLY OF IEC MATERIALS  
Section – I (Instruction to Bidders)**

01. Sealed tenders are invited from registered printing agencies having adequate experience in printing & supply of different type of printing assignments.
02. Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from the website [www.cuttack.nic.in](http://www.cuttack.nic.in)
03. The tender should be submitted in two parts i.e. **Technical Bid (Cover-A)** and **Financial Bid (Cover-B)**. The bidders should submit their **technical and financial bid separately in two separate envelopes** and the same should be put into **another cover envelop** super scribed as **“Tender for Printing & Supply of different material under NHM in reference to adv. no 2471 Dated 12/2/2021”**. The Technical & Financial Bid envelopes should be clearly marked as Technical Bid & Financial Bid on the top of the relevant envelopes.

A	Period of Availability of Tender Document	From <u>12</u> /02/2021 to <u>22</u> /02/2021 (Downloadable from website: www.cuttack.nic.in)
B	Pre-bid Meeting	Date: <u>17</u> /02/2021 at 12.00 Noon
C	Last date & time for submission of Tender	Date: <u>22</u> /02/2021, Time: 4.00 PM Address of Submission of Bid: The CDM&PHO cum District Mission Director, Old secretariat, Cantonment Road Buxi Bazar, Cuttack-753001 Odisha. (Through Speed post / Registered post only)
D	Date, time and place of opening of Tender	a) Technical Bid (Cover A) opening: <u>23</u> /02/2021, 12.30PM at the address mentioned above. b) Financial Bid (Cover B): The date of opening of financial bid will be intimated to the firms found successful in the technical bid evaluation. (Venue is mentioned at the address mentioned above) (Bidders / authorized representative may remain present at the time of opening of bid)

04. Bidders who **qualify technically** (as per submission of relevant valid documents as asked to be submitted in Technical Bid – Part 1) – fulfilling all the terms & condition of the tender document, their **Financial Bid** (Part 2) shall **only** be opened. The circulars issued by the Finance Department, all Govt. of Odisha from time to time regarding tax matters shall be taken into account for evaluation and shall be binding on the bidders. The bidders are requested to clearly mention the **type of tax & % of tax** included in the price as mentioned in the price bid format (Part 2).

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05. Schedule of Requirement

Sl. No	Name of the Item	Specification	Rate to be quoted excluding Tax
1	ERECTION OF HOARDING AT EVERY STRATEGIC LOCATION (TYPE-1)	<ul style="list-style-type: none"> <li>• Size (15'X12'=180 sqft)</li> <li>• Quality of surface angel frame using should be good quality</li> <li>• Joist- 5''X2.5''; Angle- 3''X 3''; Angle- 2''X 2''</li> <li>• Three feet deep concrete on each pole of the board along with supporting iron angle</li> <li>• Frame should be in iron angle</li> <li>• Best quality flex with digital multicolored printing is to be pasted on the frame</li> <li>• Flex should be fixed through iron pipes and GI ware</li> <li>• Height of the hoarding would be 5 feet height from ground level</li> <li>• The hoarding is inclusive of material cost, transportation, erection, mounting and AMC upto one year.</li> </ul>	RATE PER UNIT
2	ERECTION OF HOARDING AT EVERY STRATEGIC LOCATION (TYPE-1)	<ul style="list-style-type: none"> <li>• (10'X6'=60sqft)</li> <li>• Quality of surface angel frame using should be good quality</li> <li>• Joist- 5''X2.5''; Angle- 3''X 3''; Angle- 2''X 2''</li> <li>• Three feet deep concrete on each pole of the board along with supporting iron angle</li> <li>• Frame should be in iron angle</li> <li>• Best quality flex with digital multicolored printing is to be pasted on the frame</li> </ul>	RATE PER UNIT

  
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**Section - I**  
**TERMS AND CONDITIONS**

	Terms & Conditions	Documents to be Submitted
1	The organization should be a registered under GST act	Photo copy of the Registration certificate
2	The organization should have valid PAN number	Photocopy of PAN.
3	<p>The organization will have to submit an <b>Affidavit</b> (<i>On original Stamp Paper of relevant value</i>) with the following clauses:-</p> <p>I. It has not been blacklisted by any Government Organization.</p> <p>II. The organization does not have any legal suit / criminal case pending against it for violation of PF ESI/MW Act or any other law.</p> <p>III. The CDM&amp;PHO Cuttack will have no liability regarding transportation, loading and unloading of material and all the material ordered shall be delivered at the designated place in good condition. The defective or damaged printed material if any will be replaced by the Organization.</p> <p>IV. That the organization agrees to abide by all terms &amp; conditions of tender</p> <p>V. <b>The organization will quote prices inclusive of all taxes.</b></p> <p>VI. The organization should complete the assigned work as per the quoted price and terms &amp; condition failing which CDM&amp;PHO Cuttack has all rights to blacklist the organization and forfeit the EMD amount.</p>	Affidavit
4	Tender must be accompanied by <b>EMD</b> by way of Demand Draft (Must be submitted), drawn on any Nationalized / Scheduled Bank in favour of, <b>ZSS NRHM CUTTACK</b> . Tenders if not accompanied by EMD will not be considered. EMD of unsuccessful Bidders will be returned without interest on finalization of the bid. The EMD shall be forfeited if the successful bidder after getting the letter of award withdraws / Express his inability to execute the work.	Rs. 10,000/- Demand Draft
5	The bidder should furnish the copies of the work order executed in similar type of printing works during the last three years.	Photocopies of work orders executed. Minimum order should be an amount of Rs. 10,00,000/-
6	The head of the organization (bidder) should submit an authorization and specimen signature of their authorized signatory if any.	Authorization regarding specimen signature of authorized signatory.

  
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7	Conditional Tenders (like alternative price offers etc.) are liable to be rejected. In the event of acceptance, CDM&PHO CUM District Mission Director decision will be final. The tender, which is not as per our required specifications will not be considered.	
8	The CDM&PHO will not make any <b>advance</b> payment to the organization. The organization will have to carry out the entire job on its own. The payments will be paid only after satisfactory completion of the job, submission of bill in that regard.	
9	The CDM&PHO CUM District Mission Director reserves the right to accept or reject any or all he tenders without assigning any reasons whatsoever	
10	Under no circumstance shall the organization appoint any sub-contractor or sublease the contract. If it is found that the organization has violated these conditions, the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.	
11	<b>Rates quoted</b> against this tender notice shall remain valid up to <b>12 months</b> after award of contract. No request for increase in rates, if any, will be allowed or entertained during this period.	

### Eligibility Criteria

The bidders should submit the bellow mentioned documents along with the bid, failing which the bids are liable to rejected,

1. EMD of Rs 10,000/- in the form of Bank Draft
2. Copy of GST certificate.
3. Updated GST Return copy
4. Photocopy of PAN
5. Price bid with separate cover(Cover-B)
6. Three years income tax return copy (AY-2020-21, AY 2019-20, & AY-2018-19 )
7. Three years financial statement copy( Audit report along with audited Balance Sheet and Profit & Loss Account (FY -2019-20, FY 2018-19 & FY-2017-18 )
8. Performance certificate with supply order.
9. Affidavit of declaration (*On original Stamp Paper*) as per Clause 3 of the terms & condition.
10. The bidder should furnish the copies of the work order executed in similar type of printing works during the last three years, Minimum order should be an amount of Rs. 10,00,000/-
11. All documents submitted signed by the authorized signatory of the organization

  
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**FORMATS - Part 1**

**FORM - T1**

**(To be submitted in Technical Bid Envelop)**

**(The documents has to be arranged serially as per the order mentioned below)**

1	Name of the Organization	
2	Address of the organization	
3	Name of authorized signatory (in capital letters)	
4	Authorization and specimen signature of the authorized signatory	
5	Telephone number of authorized signatory / Organization	
6	Registration no (Attach photocopy of registration certificate of the Firm / Registration certificate issued from DIC in case of DIC registered firm)	
7	GST certificate copy	
8	Latest GST Return copy	
9	Three years income tax return copy (AY-2020-21, AY 2019-20, & AY-2018-19 )	
10	Three years financial statement copy( Audit report along with audited Balance Sheet and Profit & Loss Account) (FY -2019-20, FY 2018-19 & FY-2017-18 )	
11	PAN (Photocopy of PAN)	
12	Draft number and date of (EMD)	
13	Affidavit of declaration (On original Rs.20/- Stamp Paper) as per Clause 3 of the terms & condition	
14	Performance certificate along with supply order	
15	The bidder should furnish the copies of the work order executed in similar type of printing works during the last three years, Minimum order should be an amount of Rs. 10,00,000/-	
16	Whether all documents submitted signed by the authorized signatory of the organization ( Yes/ No)	
17	Price bid with separate cover(Cover-B)	

**DECLARATION**

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any deviation/forged information in the above statement at any stage, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

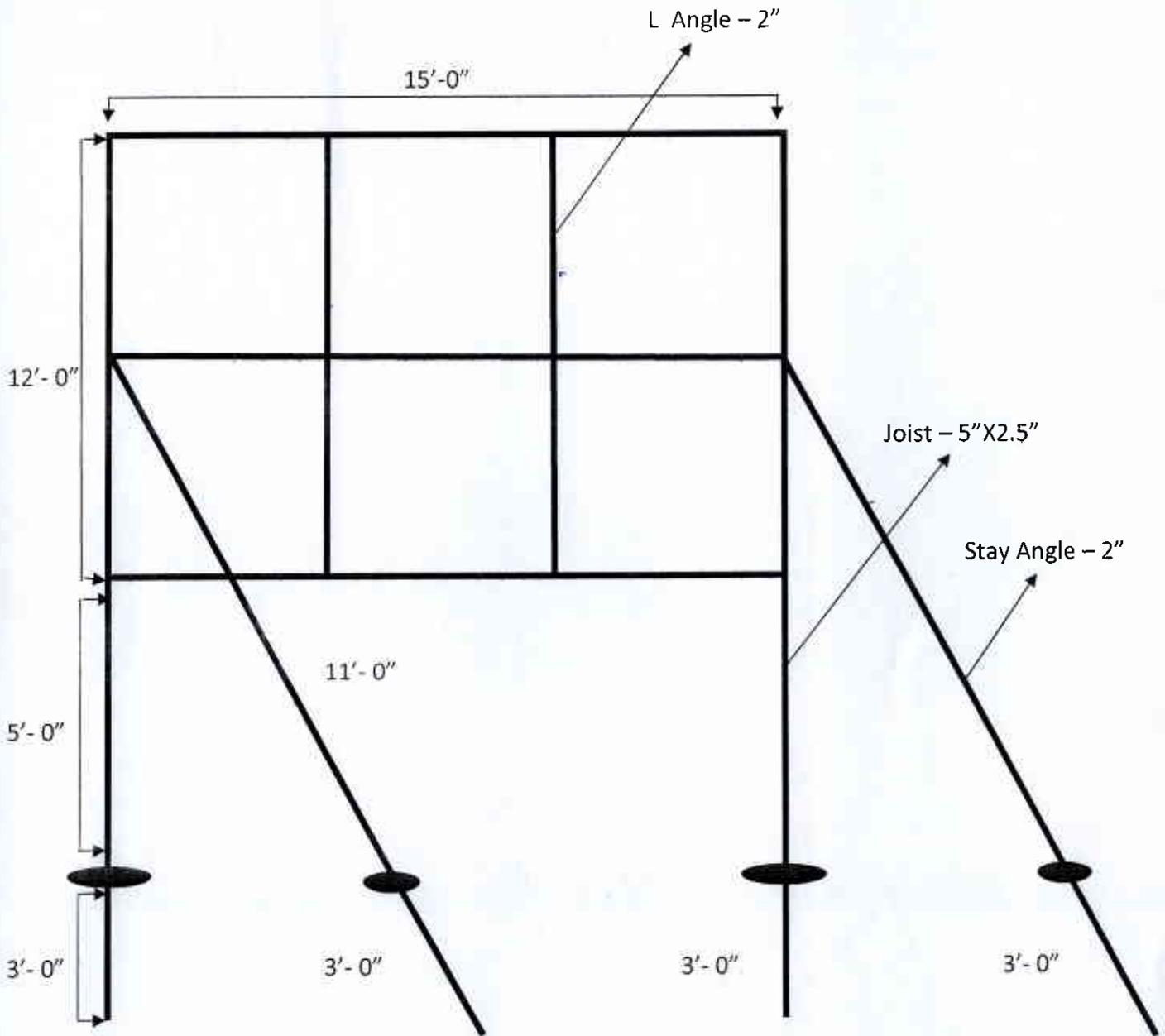
Place  
Date

Chief District Medical & PHO  
Cum-District Mission Director  
Cuttack

(Signature and seal of the authorized signatory)



# Suggested Hoarding Structure Specification



MBL  
12.2.21

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12/2/21

*[Handwritten initials]*  
12.2.21  
Chief District Medical & PHO  
Cum-District Mission Director  
Cuttack