



Office of the CDM&PHO cum District Mission Director
NHM, Cuttack
Deptt. of Health & Family Welfare, Govt. of Odisha
Old secretariat, Buxi Bazaar, Cuttack
0671-2300777



TENDER CALL NOTICE FOR HIRING OF AUDIO/VIDEO & MIKING AGENCY

Adv. No. **2485**

Date: **12.02.20**

Sealed tenders are invited from registered Company/Agency/Individual for audio/video campaigning & Miking Agency. Details regarding eligibility criteria, terms & conditions and & the formats of submission of tender (Technical & Price bid) are mentioned in the tender document which may be downloaded from the website: www.Cuttack.nic.in. The tenders should reach the office of the undersigned by **22/2/2021 (till 12.00 Noon)**. The Tenders will be opened at **12.30 PM on 22/02/2021**. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

SBC
Chief District Medical Officer &
Chief Executive-cum-Vice-Chairman,
Z.S.S., RNTCP, Cuttack

TENDER FOR HIRING COURIER AGENCY FOR AUDIO/VIDEO CAMPAIGNING & MIKING

INSTRUCTION TO TENDERERS

1. Sealed tenders are invited from **Company / Firm / Individual/ for Audio/Video Campaigning & Miking** for the Purpose of **"TB Harega Desh Jeetega" & Community engagement Activity** respectively for **"National Tuberculosis Elimination Programme"** by the CDM&PHO-Cum-DMD, NHM, Cuttack.
2. The interested bidder may download the tender document from the website : www.Cuttack.nic.in
3. The tender will have to be submitted in two parts i.e. **Technical Bid (Cover-A)** and **Financial Bid (Cover-B)**. The formats & documents to be submitted in technical & financial bid are mentioned in the tender document. The bidders should submit their **technical** and **financial** bid **separately** in **two envelopes** and these two envelopes should be put into **another cover envelop** super scribed as **"Tender for hiring of Registered Company/Firm/Individual for Audio/Video Campaigning & Miking Activity"** under **"IEC BCC Activity"** **"the advertisement reference no"**. The Technical & Financial Bid envelopes should be clearly marked as **Technical Bid & Financial Bid** on the top of the relevant envelopes. The tenders (Cover & inner envelopes) should be addressed to :

The CDM&PHO-Cum-District Mission
Director, NHM
Zilla Swasthya Bhawan,
Old Secretariate, Buxi Bazar
Cuttack-753001
4. The tender should reach the office of the CDMO Cum DMD NHM, Cuttack by - **(12.00 Noon) through Speed post, Registered post and courier only**. The tenders will be opened at **12.30 P.M on the same day**.
5. The financial bid of those tenders shall be opened whose technical bid are found to be qualified.


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Eligibility Criteria

1. The tender must be accompanied by **EMD of Rs.5, 000/-** in **technical bid** by way of demand draft, drawn on any Nationalized / Scheduled Bank in favor of, **ZSS RNTCP** payable Cuttack. Tenders not accompanied by earnest money will not be considered. EMD of unsuccessful tenders will be returned without interest on finalization of bid. EMD of successful tenders will be retained as performance security & will be refunded on successful completion of the job without interest after the terms of the agreement.
2. The agency should have a **GST registration & PAN.**
3. Income tax return copy for FY 2017-18, 2018-19 and 2019-20.
4. GST filling copy
5. The agency should have done the same activity for Govt. Or Private Organizations, during the last three years.


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TERMS AND CONDITIONS FOR AUDIO/VIDEO CAMPAIGNING & MIKING.

1. The Audio/Visual Show needs to be shown in every Sector of all blocks of Cuttack district (Each Block Divided into 4 Sectors).
2. The agency should have all the necessary equipments, machineries, Led Screen Size 50 Inch, Batteries, Sound Systems and also the Vehicles which are required for Audio/Visual Road Shows & Miking.
3. The agency needs to display minimum 12 shows in each block of the district.
4. The agency has to do the Miking activity i.e., (100 kms a day in each block covering 4 sectors) for a assigned period by the authority.
5. The cost and charges of Fuel & Toll (If Any) will be borne by the agency and no such charges will be reimbursed at the time of claiming of bills.
6. Any other cost incurred other than the approved rate will be borne by the agency.
7. Each & everyday Miking or the Audio/ Visual Road will start from the respective blocks Headquarter/CHC during the period of the assignment.
8. If Any breakage or damage to the equipments/Machineries/Vehicles during the period of Contract no reimbursement shall be done by the office.
9. The period of contract shall initially be for one year with effect from the date of signing of contract.
10. The agency shall provide substitute in case of any damage or breakage of the equipments during the period of work as no single day the Audio/Video Show or the Miking should get obstruct.


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11. It is the sole discretion of CDM&PHO Cum DMD, NHM, to extend the period of the contract order beyond the agreement period or terminate the contract prematurely on the ground of unsatisfactory services, disobedience of orders, negligence in duty and unruly behavior, if noticed in duty.
12. **Period of Service: One year** from the date of signing of contact.
13. **Termination:** CDM & PHO-cum-DMD, NHM Cuttack shall have the discretion to terminate agreement /work order at any time whereupon the agency will immediately cease the provision of the Services and submit a bill for costs incurred to provide the contracted services to the date of termination.
14. **Payment:** Payment shall be made after submission of bills along with photographs and other evidences duly signed by respective block level officers.

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TENDER FORM

Part -1 (Technical Bid) – Cover A

(The documents has to be arranged serially as per the order mentioned below)

1	Name of the Organization	
2	Address of the organization with telephone No	
3	Email Id	
4	Name of authorized signatory (in capital letters)	
5	Specimen signature of the authorized Signatory	
6	Telephone number of authorized signatory / Organization	
7	Goods & Service Tax Registration	(Attach photocopy of Goods & Service tax registration certificate issued)
8	Draft number and date of the EMD of Rs. 5,000/- submitted by the organization	
9	PAN (Attach Photocopy of PAN)	
10	Work order copies of the Audio/Video Road Shows & Miking during the last three years.	(Attach photocopies of the work Order of major clients (Govt. / Private in the last three years)


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DECLARATION

I / we hereby certify that the terms and conditions given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation / false information in the above statement at any stage, our Firm/Agency will be blacklisted/ debarred and will not have any dealing with your organization in future.

Place

Date

(Signature and seal of the authorized signatory)

(Seal)



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TENDER FORM

Part -II (Financial Bid)-Cover B

FINANCIAL BID FOR AUDIO/VIDEO CAMPAIGNING & MIKING (IEC/BCC Activity)

Activity	Quoted Rate (Rs.) (Exclusive of Tax)
MIKING (Per Kilometer)	
Audio/Video Show Per Show	

(Signature and seal of the authorized signatory)

(Seal)


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