

**DISTRICT OFFICE: CUTTACK**  
**(Social Welfare Section)**

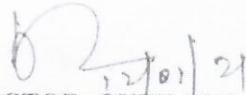
**TENDER CALL NOTICE**

No. 399 / SW Dated: 25/01/21

Sealed tenders are invited from the reputed printing press for printing & Supply of "NUA ARUNIMA HAND BOOK AND MO BIKAS PATRA" in all ICDS projects of Cuttack District for the year 2019-2020.

The tender papers for the above purpose containing the terms and conditions and statutory requirement can be obtained from the Office of the DSWO, Cuttack on a non-refundable payment of Rs. 5,000/- Rupees (Five Thousand) only from 27/01/21 to 10/02/21 any working day during office hours only.

The details of Tender can be downloaded from the District Website <http://cuttack.nic.in>.

  
COLLECTOR, CUTTACK

Detailed Tender Paper for Printing and supply of “NUA ARUNIMA HAND BOOK AND MO BIKAS PATRA” to all the ICDS Project of Cuttack District for the Year 2019-2020.

1. Detailed tender papers along with sample forms can be obtained from the Office of the DSWO, Cuttack from 27/01/21 to 10/02/21 on any working day during office hours only on deposit of a non- refundable amount of Rs. 5000/- only.
2. The tender shall be received in the Office of the DSWO, Cuttack during Office hour on working days from dt 27/01/21 to 10/02/21 up to 5 P.M. through registered / Speed Post and the tender will be opened on 11/02/21 at 11:30 A.M. in New Conference Hall, Collectorate Cuttack in the presence of the Purchase Committee Members and the bidders or their authorized representatives. The tender received beyond the date and time shall not be taken into consideration.
3. The detail specification of the items are:-

- **Specification for Nua Arunima Hand Book:**

Size: 21 X 28 cm

Pages: Text: 112 (112 pages Black and White and photo: 4 pages  
Cover: 4)

Paper: Text: 80 Gsm Maplitho Cover: 220 Gsm art paper.

Printing: Text: Single Colour Photo & Cover: Multi Colour

Lamination: Mat Finish of Front Colour

Binding: Gum Binding.

**Maximum Price Per Book- Rs.100/-**

- **Specification for Mo Bikas Patra:**

Size: 21 X 28 cm

Pages: 4, Paper: Text: 120 Gsm Maplitho

Printing: Multi Colour

Binding: Single Folding.

**Maximum Price Per Bikas Patra- Rs.4.75/-**

4. The tender will be in two parts i.e. Technical Bid (Part-I) and Financial Bid (Part-II). The bidders should submit their Technical bid and Financial Bid separately in two envelopes and put into another cover superscribed as “Tender for Printing and Supply of “NUA ARUNIMA HAND BOOK AND MO BIKAS PATRA”.
5. The Tender paper should be filled in properly and legibly in plain paper / letter pad without any correction / over writing and must be typed / computer typed copy.
6. The price quoted must be inclusive of paper cost / all taxes / duties / transportation cost etc.
7. The selected Printing Press will deliver the items at the Office of the Child Development Project Officers of Cuttack District within 7days from the date of indent. After composition of the format, the proof copy will be submitted in the Office of the DSWO, Cuttack for verification and approval.

8. The bidder has to submit the following documents and Sample Papers along with the tender paper :-
- i) Original money receipt towards purchase of tender papers.
  - ii) Original tender paper duly signed by the tenderer as a token of acceptance of the terms and conditions of the tender.
  - iii) Attested copy of PAN Card.
  - iv) Attested copy of Income Tax return of last year.
  - v) Attested copy of up-to-date GST Certificate.
  - vi) Attested copy of Production Certificate from D.I.C.
  - vii) Sample Papers – A3 size 12 pages of each category i.e- (i) 80 Gsm Maplitho, (ii) 220 Gsm art paper and (iii) 120 Gsm Maplitho
9. The bidder has to give E.M.D. of Rs. 30,000/- (Rupees Thirty Thousand) only at the time of submission of Tender in shape of N.S.C. / Term deposit duly pledged in favour of DSWO, Cuttack. No bidder shall be allowed to withdraw his tender / earnest money until the tender is finalized. The E.M.D. of un-successful bidder shall be refunded where as the E.M.D. of successful bidder will be converted to Security Deposit.
10. The Security Deposit will be released after finalization of supply and settlement of Accounts.
11. The decision of the purchase committee regarding selection of the printing press will be final.
12. The successful bidder will deliver the items within 7 days of indent and failure to supply the materials may lead to forfeiture of security deposit / imposition of penalty.
13. Payment will be made within one month from the date of receipt of bills along with signed delivery challans of the CDPOs, subject to availability of funds and no interest will be paid for any delayed payment.
14. Any damage / torn / illegible etc. items detected during receipt will not be accepted.
15. In case of any dispute, the orders / decisions of the District Magistrate and Collector, Cuttack will be final and binding.
16. The rate quoted against this tender shall remain valid up to 12 months after publication of approved rate. No request to increase in rates will be allowed or entertained during this period.
17. Income Tax deduction would be done at source as per Govt. guidelines.
18. The Collector, Cuttack reserves the right to reject any or all the tenders without assigning any reason thereof.

**Signature of the bidder with seal**

  
**COLLECTOR, CUTTACK**

**TENDER FORM**  
**Part –I**  
**(Technical Bid)**

1.	Name of the Printing press/Supplying Agency (In capital Letters)	
2.	Address of the Organization	
3.	Name of the authorized signatory. (in block letters)	
4.	Specimen signature of authorized signatory.	
5.	Telephone number of authorized signatory/organization	
6.	Registration No. (Attach attested copy of Production certificate issued from DIC)	
7.	GST Clearance Certificate submitted or not	
8.	PAN submitted or not.	
9.	TIN/GST submitted or not.	
10.	The tender must be accompanied with original money receipt of Rs. 5000/- towards cost of tender paper.	
11.	TDR of Rs. 30, 000/- pledged in favour of DSWO, Cuttack towards "Bids security". Exemption of Bid security will never entertain.	
12.	Documents of any past experience of printing and supply of materials to the Govt. Organization.(attested copy to be submitted)	
13.	Whether have any legal suit/criminal case pending against it for violation of PF/ESI/MW Act or any other law.(Submit the affidavit of declaration for no case pending.)	
14.	Affidavit of declaration that the Tenderer agrees to abide by all terms and conditions of tender.	
15.	Whether all documents submitted signed by the authorized signatory of the organization (Yes/No)	

**DECLARATION**

I/We hereby certify that the terms and conditions specification etc. given with the tender notice have been read carefully acceptable to me/us and that the information furnished above is complete and correct to the best of my/our knowledge. I/We understand that in case of any deviation in the above statement at any state, the Tenderer shall be blacklisted and will not have any dealing with in future.

Place

(Signature and seal of the authorized signatory)

Date

TENDER FORM  
Part -II  
(Financial Bid)

Sl. No.	NAME OF THE ITEMS	SPECIFICATION	Quoted rate inclusive of Tax
1.	NUA ARUNIMA HAND BOOK	<b>Size:</b> 21 X 28 cm <b>Pages:</b> Text: 112 (112 pages Black and White and photo:4 pages Cover: 4 <b>Paper:</b> Text: 80 Gsm Maplitho Cover: 220 Gsm art paper. <b>Printing:</b> Text: Single Colour Photo & Cover: Multi Colour <b>Lamination:</b> Mat Finish of Front Colour <b>Binding:</b> Gum Binding.	
2.	MO BIKAS PATRA	<b>Size:</b> 21 X 28 cm <b>Pages:</b> 4, Paper: Text: 120 Gsm Maplitho <b>Printing:</b> Multi Colour <b>Binding:</b> Single Folding.	

(Signature and seal of the authorized signatory)

Place

Date