

+

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, CUTTACK.**

Tender call notice no. 16198 /C.D.M.& P.H.O. Cuttack dated. 23/12/20.

**SHORT TENDER CALL NOTICE**

Sealed tenders superscribing "TENDER FOR SUPPLY OF CHEMICALS, REAGENTS AND LAB.CONSUMABLES FOR RNTCP 2020-21" are invited from the registered manufactures/importers/authorized distributors for supply of chemicals, reagents & Consumables to the undersigned .the details terms & conditions, product list and specifications are available in the official website of Cuttack district i.e. [www.cuttack.nic.in](http://www.cuttack.nic.in). The tender paper can only be obtained from the Office of District Tuberculosis Cell of CDM & PHO, Cuttack during the office hours from 23.12.2020 to 28.12.2020 on payment of Rs.500/- (Rupees Five hundred only) Plus GST @ 18% extra, which is not refundable. The bidders are allowed to submit their tender within date.29.12.2020 up to 11 am through Post/Courier Service/Speed Post only in the office of the undersigned and the tender (Technical Bid) & (Financial Bid) will be opened at 12 Noon the same day. If the event date being declared as a holiday by the Govt. Of Odisha, the due date of submission of bids and opening of bids will be the following working day at the appointed place and time. The authority reserves right to reject any or all the tenders without assigning any reason (so) there off. Any dispute is subject to Cuttack jurisdiction only.



Chief District Medical & Public Health Officer,

Cuttack.

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, CUTTACK.**

Tender call notice no. 16198

/C.D.M. & P.H.O. Cuttack

dated. 23/12/2020

**SHORT TENDER CALL NOTICE**

Sealed tenders superscribing "TENDER FOR SUPPLY OF CHEMICALS, REAGENTS AND LAB.CONSUMABLES FOR NTEP 2020-21" are invited from the registered manufactures/importers/authorized distributors for supply of chemicals, reagents & Consumables to the undersigned. The details terms & conditions, product list and specifications are available in the official website of Cuttack district i.e. [www.cuttack.nic.in](http://www.cuttack.nic.in). The tender paper can only be obtained from the Office of District Tuberculosis Cell of CDM & PHO, Cuttack during the office hours from **23.12.2020 to 28.12.2020** on payment of Rs.500/- (Rupees Five hundred only) Plus GST @ 18% extra, which is not refundable. The bidders are allowed to submit their tender within date **29.12.2020** up to 11 am through Post/Courier Service/Speed Post only in the office of the undersigned and the tender (Technical Bid) will be opened at 12 Noon the same day. If the event date being declared as a holiday by the Govt. Of Odisha, the due date of submission of bids and opening of bids will be the following working day at the appointed place and time. The authority reserves right to reject any or all the tenders without assigning any reason (so) there off. Any dispute is subject to Cuttack jurisdiction only.



Chief District Medical & Public Health Officer,

Cuttack.

**TERMS & CONDITIONS FOR RATE CONTRACT OF  
LAB.CHEMICALS,REAGENTS,DIAGNOSTIC TEST KITS AND  
CONSUMABLES**

**CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER,CUTTACK**

(Health & F.W.Department, Govt. Of Odisha)  
Tel No.0671-23010007/Fax-0671-2301007

Bid reference No.C.D.M. & P.H.O.16198/LAB/2020-21)

**TENDER DOCUMENT FOR SUPPLY OF CHEMICALS,REAGENTS AND  
CONSUMABLES ON RATE CONTRACT BASIS FOR A PERIOD OF ONE  
YEAR FROM THE DATE OF APPROVAL OF TENDER.**

DATE OF COMMENCEMENT OF SALE OF THE TENDER DOCUMENT:-

LAST DATE & TIME FOR RECEIPT OF TENDER :-

DATE & TIME OF OPENING OF TENDER(COVER-A) - Technical Bid

DATE & TIME OF OPENING OF TENDER (COVER-B) – Price Bid

Zilla Swasthya Bhawan  
O/O Chief District Medical & Public Health Officer, Ctc.  
At - Old secretariat Campus, Near Banijyakar Bhawan,  
Po - Buxibazar, Cantonment Road, Cuttack – 753001

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER,CUTTACK**

  
C.D.M. & P.H.O., Cuttack

## SALE OF TENER /BID DOCUMENT

A complete set of bidding documents may be purchased by prospective bidders on payment of a non-refundable fee as indicated below in the form of a Demand in favour of ZSS RNTCP, Cuttack payable at Cuttack from any Nationalised/Scheduled Bank at the office of CDM & PHO, Cuttack during office hour from 11 A.M. to 4 P.M. on all working days.

The Original money receipt against bidding documents cost should be enclosed along with the Technical Bid. The Bidder should specifically superscribe "**TENDER FOR SUPPLY OF LAB. CHEMICALS, REAGENTS, AND CONSUMABLES FOR NTEP - 20**" on the top left corner of the outer envelope containing Technical Bid and Price Bid separately. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website or the notice board before last date of purchase of tender documents and the CDM & PHO, Cuttack shall have no responsibility for any delay/omission on part of the bidder.

a). Price of bidding document

Rs.500/-plus GST @ 18%

(Non refundable) (Not Applicable for SSI UNITS)

The tender paper will be rejected if the bidder changes any clause or Annexure of the bid.

*SBC*

C.D.M. & P.H.O, Cuttack

**TERMS AND CONDITIONS FOR ACCEPTANCE OF TENDER FOR SUPPLY OF LAB.CHEMICALS, REAGENTS AND CONSUMABLES TO THE C.D.M. & P.H.O., CUTTACK ON RATE CONTRACT BASIS FOR A PERIOD OF ONE YEAR FROM THE DATE OF APPROVAL BY THE COMPETENT AUTHORITY.**

---

**1.1** Sealed tenders for the purchase of Lab. chemicals, reagents and consumables will be received in the office of the C.D.M. & P.H.O., Cuttack, Zilla Swasthya Bhawan, At-Old Secretariate Campus, Near Baniyakar Bhawan, Po-Buxibazar, Cantonment Road, Cuttack-753001 within due date and time for submission of tender document as specified therein i.e. 11.00 AM of / /2020. Any tender received after the due date and time will be rejected and returned unopened to the sender. The Tenders will be received through Regd. Post/Courier Service/Speed Post only.

**1.2** The sealed tender "Cover A"(Technical Bid) & "Cover B"(Financial Bid) submitted by the tenderer will be opened by the Purchase Committee at the Office Chamber of the Chief District Medical & Public Health Officer, Cuttack at 12.00 Noon on date. 29 /12 / 2020 the tenderer or their duly authorized representative is allowed to be present during the opening of the tenders if they so like.

**(2) ELIGIBILITY CRITERIA:-**

**2.1** Tenderer shall be a **Manufacturer** having valid up-to-date manufacturing License with product endorsement, Valid Drug Licence GMP Certificate, ISO Certificate, GST Registration Certificate, Pan Card

**Or**

Tenderer, shall be a **Importer** having valid Import Licence, drug Licence, valid ISO Certificate, valid GMP certificate, GST Registration Certificate, Pan Card and the products of the importers should be DCGI approved if imported from abroad,

**Or**

Tenderer shall be an authorized **distributor/dealer** with having GST Registration Certificate, Pan card, Drug Licence.

**Note: Drug Licence of the tenderer is required for the items enlisted in Annexure IX.**

**2.2** The Tenderer, if a **Manufacturer** should have an average annual turnover of Rs.5 Crore or more during the last three financial year(2017-18,2018-19 & 2019-20) duly certified by the Chartered Accountant as per the prescribed format (Annexure -VII).

The tenderer, If is an **Importer** should have an average annual Turnover of Rs.2 Crore or more during the last three financial year(2017-18,2018-19 & 2019-20) duly certified by the Chartered Accountant as per the prescribed format (Annexure -VII).

If the tender is an **Authorized distributor/dealer**, he/she has to submit the average Average Annual Turnover statement of Rs.20 Lakhs or more with annual audited statement/Annual Report of his/her firm as per the prescribed format (Annexure -VII)

  
C.D.M. & P.H.O., Cuttack

2.3 Tenderer unit which has been blacklisted for any item either by the Tender inviting authority or by any State Govt. Or Central Govt. Organization cannot participate in the Tender for that item during the period of blacklisting supporting to court affidavit (Annexure -1).

2.5 The Tenderer should have typically not less than 3 (three) years of marketing experience in Lab. Chemicals, reagents, & consumables products supplying to the Government Organization/Corporate Hospital/PSU Hospital/UN agencies in India duly supported documentary evidence i.e., 03 no's of Purchase Order copy for each financial year from the respective competent Authorities (2017-18,2018-19,2019-20)(Annexure –VIII).

**Note:-**

A. "Tenderer" means the manufacturer /Importer/Authorized Distributer/ Dealer participating in this tender.

B. Valid up-to-date means the certificate should be valid on the date or beyond the opening of Tender (Cover-A) as per Tender conditions. In case the validity of GMP/ manufacturing license has expired within six months on the date of opening of tender and the firm/tenderer has applied for renewal of the same, a letter from the competent authority with treasury challan has to be attached along with the tender submitted mentioning that the renewal is under process consideration as per D & C Act .Sealed cover containing the tender in the prescribed form should be submitted in two sealed covers, Cover "A"(Technical Bid) & Cover "B"(Price Bid) as indicated below. Both the covers should be put into a third Cover, which should be superscripted as **"TENER FOR SUPPLY OF LAB.CHEMICALS, REAGENTS AND CONSUMABLES FOR RNTCP-2020-21"**.Reference no. C.D.M. & P.H.O. ( 16198 )/LAB/2020-2021.

**DOCUMENTS TO BE SUBMITTED IN TECHNICAL BID (COVER- 'A'):**

3.1 **EMD**, Earnest Money Deposit of **Rs.25000 /-(Rupees Twenty Five Thousand ) only**. In shape of Demand Draft in favour of the ZSS RNTCP, Cuttack from any Nationalized /Schedules Bank payable at Cuttack.

3.2 **Checklist** with details of the documents enclosed in Cover 'A' with page number. The documents should be serially arranged as per this format and should be securely tied or bound.

3.3 **Particulars** of the tenderer (Company, Firm and Individual) and its authorized representative (Director/Managing Partner/Proprietor) like; name, address, telephone no., mobile no., fax, e-mail, etc.

  
C.D.M. & P.H.O, Cuttack

- 3.4 Address, Telephone No., mobile No. e-mail, Fax of the Branch Office /Contact Person in Odisha.
- 3.5 List of items quoted with strength/specification and packing.
- 3.6 Valid up-to-date Manufacturing License with product endorsement(i.e. the list of approved items issued at the time of grant /renewal of the license and it should be a single list) of the items quoted/copy of Import license along with registration Certificate with DCGI approval if items quoted are imported wherever applicable .If the validity of Manufacturing License has expired within six months on the date of bid opening, then letter from the competent authority with treasury challan is to be attached along with the tender submitted mentioning that the tenderer has applied for renewal as per D & C Act.1940 and this will be retained for a period of dt. \_\_\_\_\_ to dt. \_\_\_\_\_.

**Note:** Valid up-to-date Manufacturing License with product endorsement is applicable for all products except consumables).

- 3.6.1 In case of manufacturer, the copy of the valid manufacturing license issued by the competent authority with product endorsement of each item quoted, ISO Certificate, GMP Certificate, drug License for has to be submitted along with the tender.

**(DRUG LICENSE IS REQUIRED ONLY FOR THE ITEMS ENLISTED IN ANEXURE IX)**

- 3.6.2 In case importers, copy of the Import license with approval certificate issued by Drugs Controller General of India will have to be submitted by the tenderer. The importer shall also submit the **Authorization certificate from the manufacturer** to deal business in India.

- 3.7 Valid up-to-date Good manufacturing Practice (GMP) certificate / ISO Certificate in case of manufacturer needs to be obtained and submitted in the tender.

- 3.8 Certificate duly filled by the Auditor/Chartered Accountant that the Annual average turnover of pharmaceutical products of the tendering Manufacturer is Rs. 5 Crores or more of Last 3(three) financial years i.e. 2017-18,2018-19 & 2019 -20 (Annexure-VII) & Photo Copies of Last 3 years IT return (2017-18,2018-19 & 2019-20),Annual Average Turnover with annual audited statement/Annual Report duly certified by Chartered Accountant of his/her firm/agency/Individual (SI No. 19 of Annexure V).

**If the tenderer is an authorized importer**, he/she has to submit the Annual Average Turnover of 2 crores or more in prescribed format with annual audited statement/Annual Report duly filled by the Chartered Accountant of his/her firm along with manufacturer(s) Turnover statement for proceeding 3(three) financial years i.e. 2017-18,2018-19 & 2019 -20 & Photo Copies of Last 3 years IT return (2017-18,2018-19 & 2019-20),Annual Average Turnover with annual audited statement/Annual Report duly certified by Chartered Accountant of his/her firm/agency/Individual (SI No. 19 of Annexure V).

**If the Tenderer is Authorized distributor /dealer** he/she needs to submit the annual average turnover of 15 lakhs or more in prescribed format with annual audited statement/Annual Report duly filled by the Chartered Accountant for proceeding 3(three) financial years i.e. 2017-18,2018-19 & 2019-20 & Photo Copies of Last 3 years IT return (2017-18,2018-19 & 2019-20),Annual Average Turnover with annual audited statement/Annual Report duly certified by Chartered Accountant of his/her firm/agency/Individual (SI No. 19 of Annexure V).

*SAC*

3.9 The Tenderer has to submit Market Experience (Performance Statement towards supply of the Lab. Chemicals, reagents & Consumable products of Govt./Corporate Hospitals/PSU Hospitals in India during the last 3 financial years.

3.10 The Tenderer has to submit Court Affidavit or Affidavit from Notary Public in respect to not been convicted under the provision of D & C Act 1940 by any court of law in contravention to the above Act and Rules & has not been blacklisted for any item either by the tender inviting authority or by any state Govt. Or Central Govt. Organization participate in the tender for that items during the period of blacklisting.

3.11 The Original Tender Book duly signed and sealed by the bidder in each page with original Money Receipt.

3.12. Valid GMP & up-to-date ISO Certificate of the Manufacturer. (Applicable as per product which is mentioned in Technical Specification attached in **Annexure IX & X**).

**N.B.:-** All the photo copies are to be attested by Notary Public.

**(4) DOCUMENTS TO BE SUBMITTED IN PRICE BID (COVER-'B'):-**

4 (i) The rates offered or quoted by the tenderer for various Lab. chemicals, reagents & Consumables (item-wise) should be submitted in a separate sealed cover hereafter-called Cover 'B'(Price Bid).The lists of items with specifications for which tenders are invited are in **Annexure - II**.

4 (ii) The Price Bid (price schedule) in the prescribed form (as per Format) should be submitted inclusive of excise duty, insurance, packing, forwarding and freight (except SSI units registered under OSIC & NSIC (i.e. door delivery) but exclusive of GST. The rate should be quoted for each items etc. i.e. only absolute rate (both in figures and words).But supply will be made in unit pack. The hard copy of price schedule must be signed and sealed in each page by the tenderer.

4.(iii) The Cover 'B' should contain the price schedule duly signed and stamped properly filled in price column both in figures and words, if any discrepancy found between figure and words, the price mentioned in form of word will be considered as final price.

4.(iv) The "Cover 'B' of only those tenderers who qualify in technical bid evaluation will be opened at the Office chamber of the C.D.M.& P.H.O, Cuttack in the presence of the tenderers or their authorised representatives.The date & time to this effect will be intimated later on.

**N.B -** Any overwriting/correction shall be signed by the tenderer.

*SBC*

**C.D.M. & P.H.O.,Cuttack**

## REJECTION CRITERIA

5. The tender paper will be rejected if any of the following documents are wanting:-

- (i). Earnest money deposit (EMD) of **Rs.25000/-(Rupees Twenty Five Thousand) only** (Not applicable for SSI UNITS).
- (ii). Original Money receipt against cost of Bid Document & Original bid Document signed and sealed by tenderer.
- (iii). Attested photocopies of up-to-date valid manufacturing license with Product endorsement copy/Import License with approval certificate from DCGI if products are imported from abroad.
- (iv). Price Bid/quoted rates (hard copy) without signature and seal of the tenderer .(Annexure –II).
- (v) GST Registration Certificate issued by competent authority of the manufacturer.
- (vi). Copy of last 3 years IT return (2017-18,2018-19 & 2019-20 ) & PAN Card of the manufacturer/Importer/Authorized Distributor/Dealer if the bidder is a manufacturer.
- (vii). Valid GST certificate of the manufacturer , Pan Card, GST Certificate for Importer/Authorized distributor, dealer is required.
- (viii). 03 no's of Purchase Order copy each for one financial year financial year i.e. 2017-18,2018-19,2019-2020 as mentioned in the performance statement Annexure VIII.
- (ix). Court Affidavit in respect to not been convicted under the provision of D&C Act 1940 by any court of law in contravention to the above Act & Rules & has not blacklisted for any item either by the tender inviting authority or by any state Govt. Or Central Govt. Organization participate in the tender for that items during the period of blacklisting (Annexure -1).
- (x). Documents as per Category of Products.
  - I. Biochemical Reagents.
    1. CE as per IVD directive/USFDA Certificate .
    2. ISO Certificate from competent Authority.
    3. Approval Certificate from DCGI/competent Authority if products are imported from abroad.
  - II. Lab. Chemicals, Reagent Solution & Other Lab. Chemicals.
    1. CE Certificate as per IVD directive.
    2. ISO Certificate from competent Authority.



C.D.M. & P.H.O.,Cuttack.

## EARNEST MONEY DEPOSITED (BID SECURITY).

6.1 The EMD is deposited to safeguard against a bidder withdrawing or altering its bid during the bid validity period. The earnest money deposit **Rs.25000/-(Rupees Twenty Five Thousand) only** for tender will be submitted the tenderer. The earnest money deposit must be paid in the shape of demand draft in favour of the Chief District Medical & Public Health Officer, Cuttack from any Nationalized /Schedules Bank payable at Cuttack which will be deposited in the ZSS RNTCP account, Cuttack. This should be submitted with the tender in Cover "A" E.M.D. **in shape of Cheque/Cash/Postal Order/Bank Guaranty will not be accepted.**

6.2 The local micro, small & medium enterprises registered with respective DICs, Khadi, Village, Cottage & Handicraft Industries, OSIC & NSIC shall be exempted from payment of EMD.

6.3 The EMD will be forfeited by the CDM & PHO, Cuttack if the tenderer withdraws the tender in any respect within the validity of the bid or does not accept the approved rates by the bidder and Fails to furnish the required performance security within the specified period.

6.4 The E.M.D. of the unsuccessful bidders only returned back from the ZSS RNTCP, Cuttack account of the without interest latest by 30<sup>th</sup> days after the award of the contract and the E.M.D. will be refunded to the successful bidder on receipt of Performance Security.

## PERFORMANCE SECURITY

7.1 To ensure due performance of the contract, performance security is to be deposited by the successful bidders awarded the contract.

7.2 5% of the Purchase Order value will be deposited by the successful bidder as performance security in shape of account payee Demand draft in favour the ZSS RNTCP, Cuttack payable at Cuttack after within 30 days of issue of the purchase Order & will be deposited in the ZSS Account of the CDM&PHO, Cuttack. If the tenderer is local Micro & Small Enterprises registered with respective DICs, Khadi, Village, Cottage & Handicraft Industries, OSIC & NSIC shall be liable to pay 25% of the prescribed Performance security deposit.

7.3 The performance security will be returned without interest after expiry of approved list (Contract period)/extended period if any/completion of the supply against the respective purchase order or completion of the quality testing or expiry of the last batch of Lab. Chemicals, reagents, diagnostic kits and consumables supplied whichever is later.



C.D.M. & P.H.O., Cuttack.

## TENDER CONDITION

- 8.1 The quoted rate shall not vary with the quantum of order placed for destination points.
- 8.2 A copy of the original tender condition and the schedules should be signed by tenderer at the bottom of each page with the office seal duly affixed and returned along with the tender in cover "A".
- 8.3 Tenders should be type-written or Computerized and every correction/over writing in the tender should invariable be attested with signature of the tenderer with date before submission of the tenders to the authorities concerned . No Revision of price (upward or downward) will be allowed once the tender is opened (Cover B).
- 8.4 Each tender format (price schedule) must contain the rate of each item which includes Excise Duty, transportation (i.e. door delivery), Insurance and all other charges etc. and excludes GST. The absolute rate should be quoted both in figure and word.
- 8.5 If there is a discrepancy between word and figure, the amount mentioned in word will prevail.
- 8.6 If there is discrepancy in absolute and unit rate (which is obtained by multiplying the absolute rate with the total number in a unit pack) the absolute price will prevail and the unit price will be corrected according.
- 8.7 To ensure sustained supply without any interruption the C.D.M.& P.H.O., Cuttack reserves the right to split orders for supplying the requirement among more than one tenderer provided that the rates and other conditions of supply are equal. In case of non-supply of any item by any approved lowest quoted firm, the C.D.M. & P.H.O. Cuttack can ask for willingness to L2/L3/L4/L5 etc, firm for supply at L1 rate (lowest approved rate ) and procure the same item in L1 rate. The unit packing should be uniform as prescribed for each item.
- 8.8 The rates quoted and accepted will be binding with the tenderer for a period of one year from the date of publication of the approved list (Opening date of Price Bid) and that of publication of the next approved list whichever is earlier and on no account any increase in the price will be entertained till the completion of this tender period.
- 8.9 No tenderer shall be allowed at any time on any ground whatsoever to claim revision or modification of the bid document including price quoted by him. Clerical error, typographical error etc. committed by the tenderers in the tender forms will not be considered after opening of the tenders. Conditions such as **"SUBJECT TO AVAILABILITY,SUPPLY WILL BE MADE AS AND WHEN SUPPLIES ARE RECEIVED"**etc, will not be considered under any circumstance and the tenders of those who have given such condition shall be treated as incomplete and for that reason, shall be summarily rejected.
- 8.10 If at any time during the period of contract, the price of the tendered items is reduced or brought down by any law or act of the Central or State Govt. Or by the tenderer himself, the tenderer shall be morally and statutorily bound to inform the C.D.M. & P.H.O., Cuttack immediately about such reduction in the contracted prices. The C.D.M. & P.H.O., Cuttack is empowered to unilaterally effect such reduction as is necessary in rates in case the tenderer fails to notify or fails to agree for such reduction of rates. In case of any enhancement in Tax due to statutory Act of the Govt. After the date of submission of the tenders and during the tender period, the additional Tax so levied will be allowed to be charged extra as separate item without any change in price structure of the drugs approved under the tender. For claiming the additional cost on account of the increase in Tax, the tenderer should produce letter from the concerned Tax authorities indicating his commitment for the supply made to the C.D.M. & P.H.O.,Cuttack on account of the increase in Tax.

SBC

- 8.17 The quantity of procurement may increase or decrease depending on the budget provision, new scheme, natural calamities and epidemics etc.
- 8.18 The tenderer has to accept all the terms and conditions mentioned in the tender documents.
- 8.19 **The tender document is not transferable.**
- 9.0 **SUPPLY CONDITIONS:-**
- 9.1 The supplier/firm will supply as per the technical specification and print the generic name in bold letters and brand name if approved by the licensing authority may be printed in small front in bottle/Test kits/packing/carton/packet/box etc.
- 9.2 The tenderer should deliver the Lab. Chemicals, reagents & Consumables at the consignee (Door Delivery) at District Tuberculosis Cell, Cuttack. The insurance, storage & transport charges/courier charges if any will be borne by the supplier. The short supply, damage if any at the time of delivery of consignment shall be replaced by the supplier within seven days of the first supply on indented items.
- 9.3 In all the cases the responsibility of the purchaser will start only after delivery and due verification of goods.
- 9.4 The Composition & strength of each item tendered should be as per the specification given in (Technical Specification) item list.
- 9.5 The supply should be started immediately and completed within 60 days from the date of issue of the purchase order. If supply is not completed within 60 days from the date of issue of purchase order, the C.D.M. & P.H.O., Cuttack may cancel the order or allow extension. The C.D.M. & P.H.O. Cuttack has also liberty to cancel those orders and purchase the same items from L2, L3, L4, & L5 firms as the case may be if the other firms agree to supply at L1 rate.
- 9.6 Each instalment and batch of supply of Lab. Chemicals, reagents, must be accompanied with an analytical test certificate (applicable as per product which is mentioned in Technical Specification attached in Annexure-XI) that the supplied Lab. Chemicals, reagents, is of standard quality.
- 9.7 The Lab. Chemicals, reagents should arrive at the destination i.e. District Tuberculosis store (DTC) with remaining shelf-life as mentioned in Technical Specification of the products.
- 10.0 **QUALITY TESTING**
- 10.1 All the suppliers/manufacturers must submit Analytical test report from in-house/any approved laboratory of the batches being supplied to the consignee (applicable as per product which are mentioned in Technical Specification attached in Annexure IX).
- Note: Analytical Test report of each batch of products must be submitted at the time of delivery (not applicable for Consumables).
- 10.2 The district will do random testing of the supplied items if required for which quality testing, packing and forwarding charges if any will be borne by the supplier.
- 10.3 If the Lab. Chemicals, reagents as per report is found not of standard quality in first test, the supplier will be required to replace the entire quality of the batch declared NSQ or the cost of it in shape of bank draft in favour of CDM & PHO, Cuttack to be deposited in ZSS account and take back the available stock (unused) in different health institutions of Cuttack district in his own cost within a period of 30 days of receipt of letter from C.D.M. & P.H.O., Cuttack.
- 10.4 If the supplier does not take back the NSQ stocks or does not challenge the 1<sup>st</sup> test report within 30 days of issue of letter by the CDM&PHO, Cuttack, the concerned health institution can destroy the NSQ stocks with intimation to the CDM&PHO, Cuttack following criteria mentioned in the Notification No.25061/H dt.22.09.2012 of Health & F.W. Deptt. Of Odisha.

*SVM*

## 10.0 QUALITY TESTING

- 10.1 All the suppliers/manufacturers must submit Analytical test report from in-house/any approved laboratory of the batches being supplied to the consignee (applicable as per product which are mentioned in Technical Specification attached in Annexure IX).

Note: Analytical Test report of each batch of products must be submitted at the time of delivery (not applicable for Consumables).

- 10.2 The district will do random testing of the supplied items if required for which quality testing, packing and forwarding charges if any will be borne by the supplier.
- 10.3 If the Lab. Chemicals, reagents as per report is found not of standard quality in first test, the supplier will be required to replace the entire quality of the batch declared NSQ or the cost of it in shape of bank draft in favour of CDM & PHO, Cuttack to be deposited in ZSS account and take back the available stock (unused) in different health institutions of Cuttack district in his own cost within a period of 30 days of receipt of letter from C.D.M.& P.H.O., Cuttack.
- 10.4 If the supplier does not take back the NSQ stocks or does not challenge the 1<sup>st</sup> test report within 30 days of issue of letter by the CDM&PHO,Cuttack, the concerned health institution can destroy the NSQ stocks with intimation to the CDM&PHO,Cuttack following criteria mentioned in the Notification No.25061/H dt.22.09.2012 of Health & F.W. Deptt. Of Odisha.
- 10.5 If the items have been tested by the D.I. & the CDM & PHO, Cuttack, the NSQ report of either of the authority will be accepted and action will be taken accordingly, if the supplier challenges the test report in the above circumstances then it will go for testing to Central Drugs Testing Laboratory, whose report will be final. The packaging, transportation and testing charges etc. Will be borne by the supplier.
- 10.6 The supplier shall be responsible for the full replacement in his own cost for any product, if the same is found on visual inspection to have deteriorated/not of standard quality before the expiry date.

## 11.0 TERMS OF PAYMENT :-

- 11.1 No advance payment towards cost of Lab. Chemicals, reagents, consumables etc. will be made to the supplier. The supplier has to submit 3(three) copies of the bills/invoices with a photocopy of the purchase order at the time and place of supply for stock entry. No claims shall be made against the CDM&PHO,Cuttack in respect of interest on EMD,Performance Security or delayed payment.

## 12.0 PENALTIES:-

- 12.1 If the tenderer withdraw or alters its bid or unwilling to accept the terms and conditions of the tender after submission of bid and during the bid validity period,the EMD deposited by the said bidder will stand forfeited.
- 12.2 If the successful tenderer fails to execute the work order/replacement of NSQ stock within the time specified /unable to undertake the contract or supply as per purchase order, his purchase order will be cancelled. He will also be liable for the damages sustained by the CDM&PHO, Cuttack, such damages shall be assessed by the CDM & PHO, Cuttack, whose decision will be final in the matter. The CDM & PHO, Cuttack can forfeit the performance security of the defaulting firms and de-recognise/black list the said firm for 2(two) years from the date of issue of letter. The entire forfeited amount may be deposited in the ZSS RNTCP, Cuttack of the and can be utilized for procurement of essential Lab. Chemicals, reagents & consumables etc

*SBC*

- 12.3 If any Lab. Chemicals, reagents consumables etc supplied by the tenderer being partially used or consumed after supply and are subsequently found to be in bad order, unsound, inferior in quality or description or otherwise faulty or unfit for consumption, the supplier will be required to replace the entire quantity of that item or the cost of it in shape of bank draft in favour of ZSS RNTCP, Cuttack to be deposited in ZSS RNTCP, Cuttack account and take back the available stock (unused) from different health institutions of Cuttack district in his own cost within a period of 30 days of receipt of letter from CDM & PHO, Cuttack and if any deviation made by the firm will be de-cognized for 2(two) years for that item from the date of issue of letter.
- 12.4 The tenderer can be blacklisted for a period of 3 years by the tender inviting authority in case it is found at the time of evaluation/verification /inspection that the tenderer has furnished forged documents/false information along with the tender.
- 12.5 In the event of any litigation arising out of tender such matter would be subject to the jurisdiction of the Hon'ble High Court, Odisha or Civil Courts, Cuttack.

**13.0 LIQUIDATED DAMAGE:-**

The Chief District Medical & Public Health Officer, Cuttack may allow extension on request of the firm for a maximum period of 28 days, after the stipulated date of supply, i.e. 60 days from the issue of purchase order, with the penalty of 1% of purchase order value as "Liquidated Damage", for each week up to a maximum of 4% on the value of the goods. So, the firm has to supply Lab. Chemicals, reagents, consumables etc without penalty up to 60 days and with penalty of 1% each week for the delayed supplies up to a maximum of 4%.

**14.0 CONDITIONS APPLICABLE TO SSI UNIT OF THE STATE :-**

- 14.1 The SSI Units of the State of Odisha will be eligible to participate in the tenders and get the price preference provided they produce the attested photocopy of the following documents.
- 14.2 Copy of valid manufacturing license of the quoted products with product endorsement.
- 14.3 Valid up-to-date Good Manufacturing Practice (GMP) certificate /USFDA certificate/CE as per IVD directive (applicable as per products which are mentioned in Technical Specification attachment in Annexure IX).
- 14.4 Valid ISO certificate of the Manufacturing unit
- 14.5 P.M.T. Certificate from the Director of Industries, Odisha or General Manager District Industries Centre that it is a SSI Units of the State of Odisha, provided that SSI units has not been derecognised by the Govt. for that specified period.
- (a). Local Micro, Small & Medium Enterprises and Khadi & Village industrial unit including coir, handloom and handicrafts will be entitled for a price preference of 10% in comparison with local Medium and Large Industries and Industries outside the State (Odisha).
- (b). Any local micro and small enterprises having valid ISO certificate/ISI certificate for their product will get an additional price preference of 3%.



(c). The local micro, small and Medium Enterprises and khadi and village industrial units including coir, handloom and handicrafts can obtain the Tender Book free of cost at sub-store, **O/o the District Tuberculosis Store, Cuttack.**

(d) The local micro, small and medium enterprises registered with respective DICs, Khadi, Village, Cottage and Handicraft Industries, OSIC and NSIC shall be exempted from payment of EMD and shall pay 25% of the prescribed performance security.

(e) Freight Charges will be paid to the Local SSI units registered under Director of Industries, Odisha of General Manager District Industries Centre after production of cash memo/bill.

16. The supplies will be delivered by the approved SSI Units at the destination points as mentioned.

17. All the criteria mentioned under Eligibility Criteria except 2.2 and 2.3 are applicable for SSI Units.

*SR*

**ANNEXURE -I**  
**DECLARATION**

I/We M/s \_\_\_\_\_  
represented by its Proprietor/Managing Partner/Managing Director having its Registered Office at \_\_\_\_\_ and its Factory Premises at \_\_\_\_\_ do hereby declared that I/We have carefully read all the conditions of tender in Ref. No. \_\_\_\_\_ for supply of Lab. Chemicals, reagents, consumables to C.D.M. & P.H.O., Cuttack for a period of one year on rate contract basis from the date of publication of approved list (Opening of Price Bid) and will abide by with all the terms conditions of the tender.

I/We declare that we possess the valid Manufacturing /Import License/Drug License & GMP/USFDA/CE as per IVD directive Certificate, ISO Certificate of the manufacturer issued by the Competent Authority. I/We furnish the particulars in this regard in enclosure to this declaration.

I/We do hereby declare that I/We have not been convicted under the provision of D & C Act 1940 by any court of law in contravention to the above Act/Rules and not been derecognized/blacklisted by any State Govt./Govt. Of India/Union Territory/Govt. Organization/Govt. Health Institutions for supply of Not of standard Quality Lab. Chemicals, reagents, diagnostic test kits consumables etc (as per 2.7, Eligibility criteria).

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit/Performance Security and blacklist me/us for a period of 5 years if, any information furnished by us proved to be false at the time of inspection /verification and not complying with the conditions as per the revised Schedule M of the said Act/not abiding by the tender terms and conditions.

I/We do hereby declare that I will supply the Lab. Chemicals, reagents and consumables as per the terms and condition of the tender document.

Signature of the bidder:-

Date:-

Name & Address of the Firm:-

Affidavit in Rs.20/- Non-Judicial Stamp Paper

  
**C.D.M. & P.H.O., Cuttack.**

**ANNEXURE -II**

**TENDER FORMAT (PRICE SCHEDULE)**

Whether SSI Unit of Odisha:-Yes/No

Sl. No	Name of the Lab. chemicals, Reagents & consumables	Strength & Composition/ Specification	Rates will be quoted for absolute only which includes excise duty, packing, forwarding/ transportation & (door delivery excluding GST & Entry Tax but supply will made in unit pack		GST IN Percentage (%)	Remarks
			4(Figure)	5(words)		
1	2	3			6	7

Signature of the bidder:-

Date:-

Address:-

Place:-

Date:-

Note:-

1. This price format which is also be filled up and submitted in Cover-"B" only.
2. Quoted Price
  - a. If there is different in figure and words, the words will taken into consideration.
  - b. The rates should be quoted for absolute only both in figures and words but all supplies will be made in unit pack only.
  - c. If there are discrepancies in absolute and unit rate the absolute price will prevail and the unit price will be corrected accordingly.

*SBC*

**C.D.M. & P.H.O, Cuttack.**

Annexure -III

**SCHEDULE OF REQUIREMENTS WITH  
TECHNICAL SPECIFICATION FOR  
Lab. chemicals, reagents & consumables**

Sl. No.	Name of the Lab. Chemicals, reagents, & consumables	Specification /Strength	Unit Pack	Name of the manufacturer	Remarks
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					
32					
33					
34					
35					

*JK*

C.D.M. & P.H.O.,Cuttack.

Annexure -IV

**DETAILS OF THE TENDERER & LOCAL CONTACT PERSON**

	Corporate Office (The address in which the purchase orders and payment details will be communicated)	Local Contract Person/Branch Office/Zonal Office/Liaisoning Agent/if any
Name and full address		
Telephone Nos. Landline		
Mobile		
Fax		
E-mail		
Manufacturing License/Drug License Nos. & Date		
Name of the Issuing Authority		
License valid up to		

SBC

C.D.M. & P.H.O., Cuttack.

**ANNEXURE-V**

Please put √ in the respective box

**DOCUMENTS:-SUBMITTED OR NOT**

Sl.No.	Details	Provided or not	
		Yes	No
1	Earnest Money Deposit(Not applicable for SSI UNITS)		
2	List of items being quoted with specification and strength		
3	Duly attested Valid up to date Photocopy of Manufacturing License with product endorsement copy		
4	Duly attested Valid up to date Photocopy of Drug License ( Manufacturer/Importer/ distributor or Dealer).		
5	Details of Manufacturing Unit Or Importer or Authorised Distributor/Dealer for contact person for liaisoning.		
6	Valid up-to-date GMP Certificate,ISO Certificate Manufacturer		
7	Valid up-to-date ISO Certificate, DCGI approval certificate from competent authority if the products are imported from abroadof the Importer.		
8	Purchase orders(03 nos One for each financial year i.e. 2017-18,2018-19,2019-20) from 3(three) or more competent authorities (annexure –VIII)		
9	Average Annual Turnover of Rs.5 Crore or more during last three financial years (2017-18, 2018-19, 2019-20) duly certified by Chartered accountant of the manufacturer.		
10	Average Annual Turnover of Rs.2 Crore or more during last three financial years (2017-18, 2018-19, 2019-20) duly certified by Chartered accountant of the Importer.		
11	Average Annual Turnover of Rs.20 Lakhs or more during last three financial years(2017-18,2018-19,2019-20) duly certified by a Chartered accountant for Authorized Distributor with annual audited statement /Annual Report		
12	Attested photocopy of GST Registration Certificate of the Bidder		
13	Valid GST Certificate of the bidder of the bidder		
14	Declaration form(Annexure -1) signed by the Tenderer and affidavit before Notary public in Rs.20/- non judicial paper.		
15	Copy of Original Tender booklet,duly signed and sealed by the Tenderer with Original Money receipt.		
16	Cover – "B" with price schedule(Annexure-II)		
17	Photocopy of last 3 years IT return(2017-18,2018-19 &2019-20) of the bidder.		
18	Attested copy of PAN Card of the bidder		

**C.D.M. & P.H.O.,Cuttack.**

Annexure-VI

**(To be submitted on Cover A-Technical Bid)**  
**MANUFACTURER'S AUTHORISATION FORMAT**

To

The C.D.M. & P.H.O., Cuttack  
Deptt. of Health & Family Welfare,  
Govt. of Odisha.

Ref: Tender No. \_\_\_\_\_ Dated \_\_\_\_\_ for  
\_\_\_\_\_.

Dear Sir,

We \_\_\_\_\_ are the manufacturers of  
\_\_\_\_\_ having \_\_\_\_\_ factories at  
\_\_\_\_\_.

1. Messrs \_\_\_\_\_ (name and address of the agent) is  
our authorized agent for sale and services of  
\_\_\_\_\_.
2. We confirm that Messrs \_\_\_\_\_ (name of the above  
agent) is authorized to submit a tender, raise bills & receive payment on behalf of me/us.

Yours faithfully,

\_\_\_\_\_  
\_\_\_\_\_

(Signature with date, name and designation)

For and on behalf of Messrs \_\_\_\_\_

(Name and address of the manufacturers)

Seal

Note:-

1. This letter should be on the letter head of the manufacturer and should be signed by a person having the power of attorney to legally bind the manufacturer.
2. Original letter/True copy attested by Notary Public and also by the Bidder shall be attached to the Technical bid.



C.D.M. & P.H.O., Cuttack.

Annexure-VII

(To be submitted in Cover-A – Technical Bid)  
(To be furnished in the letter head of the Auditor/Chartered Accountant)

**ANNUAL TURNOVER STATEMENT**

The Annual Turnover for Lab.chemicals, reagents & consumables products

of M/S \_\_\_\_\_ Who is a **manufacturing unit/Distributor** for last  
\_\_\_\_\_ years are given below and certified that the statement is true and correct.

Sl.No.	Year	Turnover in (Rs.)	Average Annual Turn over
1	2017-18		
2	2018-19		
3	2019-20		

Date

Place

Seal

Signature of

Chartered Accountant

(Name in Capital)

Membership No.

Registration No. of Firm

Note:-

- To be issued in the letter head of the Chartered Accountant.
- Separate Certificate should be submitted for different manufacturer in case the bidder is quoting products of different manufacturers.

*SD*

C.D.M. & P.H.O., Cuttack.

Annexure -VIII

(To be submitted in Part – 1 Technical Bid)  
PERFORMANCE STATEMENT (Lab.chemicals, reagents, & consumables)  
(For the period of last Three years)

(Please. Furnish order copies of the clients serially, the names of which are mentioned below)

Name of Bidder:

Name of Manufacturer/Authorised Distributor: \_\_\_\_\_

Sl.No.	Order placed by(Address of purchaser)(attach documentary proof)*	Order no. & date	Qtr.	Have the items supplied satisfactorily (attach documentary proof) * *

Signature and seal of the Bidder

\*The documentary proof will be 03 nos of purchases order copies ( One copy from each FY year competent authorities indicating P.O. No. and date.(during the last 3 years i.e. 2015-16,2016-17,2017-18).

\*\* The documentary proof will be certificate from the consignee/end from the same competent authorities during 2015-16,2016-17 and 2017-18.

C.D.M. & P.H.O.,Cuttack.

**Annexure-IX**  
**(To be submitted in Part-I Technical Bid)**  
**Product List with Technical Specification**

SL NO	Name Of Chemicals	Specifications
1	BASIC FUCHSIN (25 GRAM BOTTLE)	PARAROSANILINE HYDROCHLORIDE, Mol WT :- 337.84, DYE CONTENT-NLT88%, ABSORPTION MAXIMA(2MAX)(IN 50% ETHANOL):- 549-555NM, SUITABILITY FOR MICROSCOPY, TLC:- PASS TEST.
2	METHYLENE BLUE (25 GRAM BOTTLE)	METHYLTHIONINE CHLORIDE, MOL WT :- 373.91, DYE CONTENT :- NLT 85.0%, ABSORPTION MAXIMA IN WATER :- 663-667 NM, TLC:- PASSES TEST, SUITABILITY FOR MICROSCOPY:- PASSES TEST.
3	SULPHURIC ACID (500ML BOTTLE)	MOL WT:- 98.08, ASSAY:- NLT97.0%, SPECIFIC GRAVITY AT 25°C :- ABOUT 1.84.
4	AURAMINE O (Powder)	Molecular Weight 321.85, Potency :- 85.0% , Absorbance 435 nm
5	POTASSIUM PERMANGANATE(500 gm. BOTTLES)	MOL WT :- 158.04 , POTENCY :- 99%
6	HYDROCHLORIC ACID(500 ML BOTTLES)	Molecular wt.36.46 G/MOL POTENCY :- 99%
7	PHENOL (500ML BOTTLE)	CARBOLIC ACID, MOL WT:-94.11, ASSAY (GC):- NLT99.0%, CONGEALING POINT:- MIN39.5°C, NON-VOLATILE MATTERS :- 0.05%, TARRY MATTERS:- NO REACTION.
8	ETHANOL	Component- Ethanol 99.9%, Mol Weight :- 46.7, 500ML BOTTLE

*SPK*  
**C.D.M. & P.H.O., Cuttack.**

**Annexure-X**  
**(To be submitted in Part-I Technical Bid)**  
**Product List with Technical Specifications**

SI No.	Name Of Lab Consumables	Specifications
1	SPUTUM CONTAINER	50 ML,SCREW CAP,TRANSPARENT,BIODEGRADEABLE & WIDE MOUTH,PLASTIC
2	GLASS SLIDE	GROUND EDGES & LINT FREE PACKING,SIZE:-75 mm LONG*25mm WIDE, THICKNESS:- 1.45mm,PACK SIZE-50NOS.
3	FALCON TUBE	50ML,FLAT TOP,SEREWCAP,GRADUATED,WHITE WRITINNG AREA,STERILE AND NON-PYROGENIC,CONICALBOTTOM.
4	IMMERSSION OIL	REFRACTIVE INDEX (n <sub>20°/D</sub> ):- 1.515-1.530,DENSITY(d <sub>20°/4°C</sub> ):- 1.330-1.345,VISCOSITY (20°C):- 1000-2000mPa's,LIGHT TRANSMITTANCE SUITABILITY FOR MICROSCOPY:- PASSES TEST,30 ML BOTTLES.
5	DISTILLED WATER	5 LTRS JAR
6	PHENYL	CONTAINS 40% PHENOLIC COMPOUND,5 LTR JAR.
7	RECTIFIED SPIRIT	Absolute Alcohol
8	LENSE CLENISING TISSUE PAPER(BOOK)	LINT FREE ,9cm*14.5cm,100LEAVES.
9	TISSUE PAPER ROLL	LENGTH - 125METERS
10	DIAMOND MARKER	
11	FILTER PAPER	110MM,CIRCLE.100 PICES BOX.
12	SPIRIT LAMP	STAINLESS STEEL
14	PARAFILM	FLEXIBLE,MOLDABLE,SELF-SEALING,ODORLESS,MOISTURE-RESISTANT,THERMOPLASTIC,SEMITRANSPARENT,PRACTICALLY COLORLESS,SIZE:- 4 INCH WIDE*125 FT.LONG , PM-996.
15	SLIDE TRAY	20 NOS CAPACITY,ALLUMINIUM
16	GLASS ROD(FOR STAINING)	BIG(24")
17	WASH BOTTLE	500ML CAPACITY,NARROW MOUTH.
18	STAINING DROPPING BOTTLE	250 ML CAPACITY,LDPE,SIDE SPROUT.
19	AMBER BOTTLE	500ML CAPACITY,NARROW MOUTH,HDPE,AMBER,LEAK PROOF SCREW CAP.
20	AMBER BOTTLE	2000ML CAPACITY,NARROW MOUTH,HDPE,AMBER,LEAK PROOF SCREW CAP.
21	SLIDE BOX	100 NOS CAPACITY, PLASTIC.
22	SLIDE BOX	50 NOS CAPACITY, PLASTIC.
23	FORCEP	STEEL
24	WEIGHT MACHINE (ADULT)	100 KG CAPACITY,DIGITAL.
25	INDUCTION COOCKER	1000 WAATS
26	INDUCTION BASE BOWL	INDUCTION BASE ,10 LTR CAPACITY,STEEL
27	MEASURING CYLINDER	500ML CAPACITY,GLASS.
28	GLASS FUNNEL.	100MM
29	CONICAL FLASK	2 LTR CAPACITY,GLASS.
30	THERMOCOOL BOX	10" X 10"
31	FOOT OPERATED BUCKET	Plastic 10 LITER CAPACITY.
32	PLASTIC APPRON	LAB USE
33	DISPOSABLE APPRON	LAB USE (FULL SIZE)
34	LAB SAFETY GOGGLES	PLASTIC.
35	FACE SHIELD	PLASTIC.

*SBK*

SI No.	Name Of Lab consumables	Specifications
36	HAND GLOVES.	WITHOUT POWDER,50 PAIR PACK.
37	SURGICAL CAP	50 NOS PACK
38	SHOE COVER	50 NOS PACK
39	LIQUID SOAP	
40	TISSUE ROLL DISPNSER	WALLMOUNT TYPE
41	LIQUID SOAP DISPENSER	500ML CAPACITY,PUSH BOTTON TYPE,WALL MOUNT.
42	GLUCOMETER	CODE FREE
43	GLUCOMETER STRIP	50 STRIP PACK
44	LANCET	50 NOS PACK
45	GELLY PACK	500ML
46	PLASTIC ZIP BAG	6' HIGHT*4' LENGENTH
47	SOAK PAD	4'*4'

*SPK*

C.D.M. & P.H.O, Cuttack