



Office of the CDM&PHO cum District Mission Director
NHM, Cuttack
Deptt. of Health & Family Welfare, Govt. of Odisha
Old secretariat, Buxi Bazaar, Cuttack
0671-2300777



TENDER CALL NOTICE FOR HIRING OF SPUTUM TRANSPORTATION AGENCY

Adv. No. 10004

Date: 05/08/2020

Sealed tenders are invited from registered Courier Agency/Carrier Transporter Agency/Individual for Human Sputum Transportation on **Daily basis**. Details regarding eligibility criteria, terms & conditions and the formats of submission of tender (Technical & Price bid) are mentioned in the tender document which may be downloaded from the website: www.Cuttack.nic.in. The tenders should reach the office of the undersigned by 17/8/2020 (till 2.30 PM). The Tenders will be opened at 3.30 PM on 17/08/2020. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

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TENDER FOR HIRING COURIER AGENCY FOR SPUTUM TRANSPORTATION

INSTRUCTION TO TENDERERS

1. Sealed tenders are invited from **Registered Courier / Carrier Transporter Agencies / Individual/ for Sputum Transportation** for engagement by the CDM&PHO-Cum-DMD, NHM, Cuttack on **Per Visit Basis**.
2. The interested bidder may download the tender document from the website : www.Cuttack.nic.in
3. The tender will have to be submitted in two parts i.e. **Technical Bid (Cover-A)** and **Financial Bid (Cover-B)**. The formats & documents to be submitted in technical & financial bid are mentioned in the tender document. The bidders should submit their **technical** and **financial** bid **separately** in **two envelopes** and these two envelopes should be put into **another cover envelop** super scribed as "**Tender for hiring of Registered Courier/Carrier Transporter Agency/Individual for Sputum Transportation & the advertisement reference no**". The Technical & Financial Bid envelopes should be clearly marked as **Technical Bid & Financial Bid** on the top of the relevant envelopes. The tenders (Cover & inner envelopes) should be addressed to :

The CDM&PHO-Cum-District Mission
Director, NHM
Zilla Swasthya Bhawan,
Old Secretariate, Buxi Bazar
Cuttack-753001

4. The tender should reach the office of the CDMO Cum DMD NHM, Cuttack by - 17/08/2020 **(2.30 P.M)** through **Speed post, Registered post and courier only**. The tenders will be opened at **3.30 P.M on the same day**.
5. The financial bid of those tenders shall be opened whose technical bid are found to be qualified.

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Eligibility Criteria

1. The tender must be accompanied by **EMD of Rs.10, 000/-** in **technical bid** by way of demand draft, drawn on any Nationalized / Scheduled Bank in favor of, **ZSS RNTCP** payable Cuttack. Tenders not accompanied by earnest money will not be considered. EMD of unsuccessful tenders will be returned without interest on finalization of bid. EMD of successful tenders will be retained as performance security & will be refunded on successful completion of the job without interest after the terms of the agreement.
2. The agency should have a **GST registration & PAN.**
3. Income tax return copy for FY 2016-17, 2017-18 and 2018-19.
4. GST filling copy
5. The agency should have Transported Sputum for Govt. Hospitals, or any Private Hospitals, Clinics etc. during the last three years.

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TERMS AND CONDITIONS FOR SPUTUM TRANSPORTATION.

1. The Sputum's are to be collected from Households/Non DMC PHIs to DMC and DMCs to CBNAAT Site/IRL Site.
2. The agencies are to Maintain Cold Chain from the time of Collection of Sputum Transportation to the DMC's and From DMC's To the CBNAAT/IRL Site.
3. The agency needs to Transport Sample In 3-Layer Packing as per the Norm of CTD Guidelines.
4. The Samples are to be Transported and submitted to DMC's/CBNAAT Site/IRL Site with 24 hours from the time of collection.
5. The samples needs carried with Proper and Clear Labeling (Name/ ID/Type of Sample/Type of Test).
6. Any other additional cost incurred other than the approved rate will be borne by the agency during the transportation.
7. Necessary apparatus or equipments required for transportation will be purchased by the agency as no such things will be provided by the Office.
8. The agency will be whole some responsible for breakage and leakage of Sputum's during the period of transportation, in such case no payments will get count.
9. The Sputum Carriers by the agency needs to carry sputum from Households, Non DMC PHI to DMC and DMC to CBNAAT Site /IRLS Site (within District) and Outside district (If Required) on daily Basis.
10. The period of contract shall initially be for one year with effect from the date of signing of contract.
11. During the course of transportation the Agency will bear the total fuel/Oil and any other Charges, In such case no fuel/Oil and any Other Charges will Get Reimbursed during the Claim Of bills.
12. If any discrepancy to be found in samples and requisitions, the receiver end i.e., DMC or CBNAAT/IRL Site may reject the sample, If such are to be found damaged due to improper Transportation.
13. The agency shall provide substitute in case the employee/Carrier is unable to attend the work on any date / time as no single day the sputum transportation should get obstruct.
14. In case of any emergency or when required, the Agency shall provide Employee/Carriers for Sputum Collection and Transportation.

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15. It is the sole discretion of CDM&PHO Cum DMD, NHM, to extend the period of the contract order beyond the agreement period or terminate the contract prematurely on the ground of unsatisfactory services, disobedience of orders, negligence in duty and unruly behavior, if noticed in duty.
16. **Period of Service: One year** from the date of signing of contact.
17. **Termination:** CDM & PHO-cum-DMD, NHM Cuttack shall have the discretion to terminate agreement /work order at any time whereupon the agency will immediately cease the provision of the Services and submit a bill for costs incurred to provide the contracted services to the date of termination.
18. **Payment:** Payment shall be made on monthly basis after submission of bill along with the daily Collection Chart and duty slip signed by the designated authority of the CDM&PHO Cum DMD Cuttack, NHM.

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TENDER FORM

Part -1 (Technical Bid) – Cover A

(The documents has to be arranged serially as per the order mentioned below)

1	Name of the Organization	
2	Address of the organization with telephone No	
3	Email Id	
4	Name of authorized signatory (in capital letters)	
5	Specimen signature of the authorized Signatory	
6	Telephone number of authorized signatory / Organization	
7	Goods & Service Tax Registration	(Attach photocopy of Goods & Service tax registration certificate issued)
8	Draft number and date of the EMD of Rs. 10,000/- submitted by the organization	
9	PAN (Attach Photocopy of PAN)	
10	Work order copies of the Sputum Transportation Work executed during the last three years.	(Attach photocopies of the work Order of major clients (Govt. Hospitals/ Private Hospitals / Govt. Approved Laboratories etc) in the last three years)

DECLARATION

I / we hereby certify that the terms and conditions given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation / false information in the above statement at any stage, our Firm/Agency will be blacklisted/ debarred and will not have any dealing with your organization in future.

Place :- Cuttack

Date :- 05/08/20


(Signature and seal of the authorized signatory)
Chief Executive-cum Vice-Chief Executive
Z.S.F. RNTCP, Cuttack
(Seal)

TENDER FORM

Part -II (Financial Bid)-Cover B

FINANCIAL BID FOR SPUTUM TRANSPORTATION

Per Visit Basis	Quoted Rate (Rs.) (Exclusive of Tax)
FROM NON PHI/HOUSEHOLD TO DMC	
FROM DMC TO CBNAAT SITE (Inside District)	
FROM DMC TO IRL SITE (Inside District)	
FROM DMC TO CBNAAT SITE (Outside District)	
FROM DMC TO IRL SITE (Outside District)	


(Signature and seal of the authorized signatory)
Chief District Medical Officer &
Chief Executive Officer, Chairman,
Z.S.S., RNTCP, Cuttack
(Seal)