

OFFICE OF THE CHIEF DISTRICT MEDICAL & PHO- cum-DMD, CUTTACK

**Department of Health & Family Welfare,
Government of Odisha**

Adv. No **4009**

Date: **27.03.2020**

SHORT TENDER CALL NOTICE FOR SUPPLY COVID-19 ITEMS

Sealed tender are invited from authorized distributors for supply of **COVID-19 ITEMS** under CDM&PHO Cuttack. The details of term and conditions of tender are available at the official website www.cuttack.nic.in in the bidders have to download the tender paper from website to participate in the tender. The undersigned reserves the right to reject any or all the tenders without assigning any reason. Available of tender paper 29 / 03 / 2020 to 01 / 04 / 2020, Last date of submission of paper 01 / 04 / 2020, Time: 12.00 PM, Opening of tender (Technical Bid) 01 / 04 / 2020, 3.30PM. Submission of tender paper through Speed post / Registered post only/ courier/by hand.

SAC 27.3.20
Chief District Medical & PHO
cum DMD Cuttack

**SHORT TENDER FOR COVID-19
PROCUREMENT OF ITEMS ON ANNUAT RATE CONTRACT**

1. Sealed tenders are invited from registered suppliers/agencies/authorized dealers for supply of miscellaneous items to **CDM&PHO Cum District Mission Director, Cuttack** for a period of one year on a annual rate contract basis.
2. Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from district website: <http://cuttack.nic.in>
3. The tender will have to be submitted in two parts i.e. technical bid (Cover-A) and price bid (Cover-B). The bidders should submit their technical and price bid separately in two envelopes clearly marked as technical bid & price bid and those two envelops should be put into another outer envelop superscribed as "**Tender for Supply of items (COVID-19) on Annual Rate Contract Basis to NHM in reference to advt. No- 4009 dated 27.03.2020**"

The tenders should be addressed to :

**The CDM&PHO Cum District Mission Director,
Old secretariat , Cantonment Road
Buxi Bazar, Cuttack-753001 Odisha.**

4. The last date & time of submission of tender is 01 / 04 /2020 , 12.00 PM. The tender shall be opened on same date at 3.00 PM. at the office chamber of **CDM&PHO cum District Mission Director, Cuttack** in the presence of tenders or their authorized representative who may wish to be present. It is requested that tender indicating the rate for different items be furnished in the specified formats as mentioned in the tender,

Terms & conditions

It may be noted that rates shall be quoted against the brand of items mentioned below at Tender Format - Cover B (Price Bid) at Annexure-I & II. Rates should not be more than MRP, Bidders who qualify technically [as per submission of relevant valid documents as asked to be submitted in Technical Bid - Cover A - Part 1, fulfilling all the terms & condition of the tender document, their Price Bid (Cover B - Part 2) shall only be opened.

1. The firm should have valid GST, PAN
2. The firm should have audited annual average turnover of Rs. **10 Lakhs** in any of the last three financial years **2018-19, 2017-18 and 2016-17** (audited): Should submit the audited balance sheet P&L Account statement (any of the last financial years) duly signed by a Chartered accountant.
3. **The firm should have supplied the items within seven days the may apply.**

Tender must be accompanied by Tender document Cost of Rs.525/- (Non refundable) and EMD of Rs. **10,000/-** in technical bid by way of demand draft, drawn on any Nationalized/ Scheduled Bank in favour of **the CDM&PHO Cum District Mission Director, Cuttack payable at Cuttack**, Tenders not accompanied by tender document cost & EMD will not be considered, EMD of unsuccessful tenderers will be returned without interest on finalization of bid. EMD of successful tender will be retained & will be refunded on successful completion of the job without interest.

4. The firm will have to submit an Affidavit (On original Stamp Paper of relevant value) in the technical bid with the following clauses :-
 - a) Our organization has not been blacklisted by any Government Organization.
 - b) Our organization does not have any legal suit / criminal case pending against it for violation of GST Act or any other law.



- c) **The CDM&PHO-cum- District Mission Directorate, Cuttack** will have no liability regarding transportation, loading and unloading of material and all the material ordered for shall be delivered at the designated place in good condition. The defective or damaged material if any will be replaced by our Organization.
- d) Our organization agrees to abide by all terms & conditions of tender.
- e) Our organization will quote prices inclusive of all taxes,
5. In the technical bid the firm will also have to submit the photocopies of PAN, up to date GST filling copy certificate and Audited balance sheet P&L Account statement (any of the last financial years) duly signed by a Chartered Accountant.
6. Only those firms/ Agencies should participate in the tender who are willing to supply all the items (may not be for all brands against each item) mentioned in the Annexure I & II. Firms/Agencies who don't quote the rates for all items (may not be for all brands against each item) as per the format mentioned in Annexure I & II are liable to be rejected. The bidders should not quote any other brand which are not mentioned in the list of items mentioned at Annexure I & II.
7. The supplier selected shall have the responsibility to supply the items mentioned at Annexure I & II as per supply order which is required for carrying out day to day official work of CDM&PHO-cum- District Mission Directorate,
8. This rate will be applicable for purchase of the items for one year on an annual rate contract basis.
9. The suppliers shall also ensure that the quality and quantity has to be as per the supply order and approved rate contract.
10. The supply of items shall be made immediately (within a day) after placement of supply order at the Office of the **CDM&PHO-cum- District Mission Directorate, Cuttack old secretariat , Cantonment Road, Boxibazar Cuttack 753001** and supplier shall submit the bill for payment at the approved rate in respect to the quantity of items supplied.
11. The approved supplier shall have to furnish a performance security of **Rs.10,000/-** in the shape of demand draft in favour of CDM&PHO Cuttack payable at Cuttack which will be retained till successful completion of the rate contract period, However, **the EMD of Rs.10,000/-** submitted by the approved bidder at the time of bid submission may be converted to Performance Security and in that case the approved bidder does not have to submit any additional performance security.
12. In case of failure on part of the approved supplier to supply the items mentioned (at Annexure -I & II as per supply order within stipulated period, the **CDM&PHO-cum- District Mission Directorate, Cuttack** shall have the right to purchase those items from other sources and the approved supplier shall be liable to pay the excess amount which this office may have to incur being the difference of actual amount of purchase minus the amount as per approved rates. Accordingly the difference as aforesaid shall be recovered from the approved supplier from the performance security deposit amount.
13. For any dispute, decision of **CDM&PHO-cum- District Mission Directorate, Cuttack** shall be final
14. All legal disputes are subject to the jurisdiction of **Cuttack** court only.
15. The **CDM&PHO-cum- District Mission Directorate, Cuttack** reserves its right to accept or reject any or all tenders or any part thereof without any liability to communicate any reason,

sd/-

**CDM&PHO Cum District Mission Director,
Cuttack**

SPK

FORMATS: Part-I

(To be submitted in Technical Bid Envelop)

(The documents has to be arranged serially as per the order mentioned below)

1	Name of the Organization	
2	Address of the organization	
3	Name of authorized signatory (in capital letters)	
4	Authorization and specimen signature of the authorized signatory	
5	Telephone number of authorized signatory / Organization	
6	GST Registration no	(Photo copy to be attached)
7	PAN (Photocopy of PAN)	(Photo copy to be attached)
8	Draft number and date of the Security Deposit(EMD)	(Draft to be submitted)
9	Annual Turnover (Audited balance sheet and P&L Account Duly signed by Chartered accountant (any	(Photo copy to be attached)
10	Affidavit of declaration certified by Notary that the organization does not have any legal suit / criminal case pending against it for violation of GST act or any other law and agrees to abide by all terms & conditions of the tender. (Yes/ No)	Affidavit in original stamp paper certified by Notary with clauses as mentioned in clause no. 4 of the terms & conditions)
11	Whether all documents are submitted and signed by the authorized signatory of the organization in each page with seal (Yes/ No)	
12	Affidavit of declaration for supplied the items within seven days	

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation/forged information in the above statement at any stage, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

Place

Date

Seal

SR

ITEM LIST**Part -II**

Sl no	Name of the Items	Specification
1	Hospital Bed	Standard size Hospital Beds have a sleep surface of 36"W x 80"L. Hospital Bed overall measurements are 38"W x 84"L
2	Mattress	hospital bed mattress is 36" Wide and 80" Length
3	Hospital Bed sheet	Sizes : 54" x 90", 60" x 90"
4	Pillow	Sizes 24" x 12"
5	Pillow cover	For Sizes 24" x 12"
6	Small dustbin with lid	Plastic made min 25ltr
7	Small towel	From 16" x 28" to 18" x 30"
8	Table	Size 3'x 2' with one side draw
9	Chair	Plastic made
10	Water jug	Made with plastic with storage min 2.5 litter
11	Glass	Storage capacity 250ml
12	Mosquito net	Cotton made minimum size 36" Wide , 80" Length and 36" height
13	Mask washable	Made with cotton
14	Trple layer mask	surgical
15	Sanitiser	With 70% alcohol of 500ml bottle
16	Soap	100gm
17	Soap case	plastic made case
18	Bucket	Plastic made Storage with minimum 15ltr capacity
19	Mug	Plastic made Storage with minimum 1.5ltr capacity
20	Hand wash	Any reputed brand with 250ml
21	Water purifier	Storage minimum 7.5 ltr with RO & TDS
22	Geyser	With 10ltr capacity
23	Shower & fittings	SS Made
24	Washing machine	Semi automated with 6.5 kg
25	Big dustbin with lid	Plastic made
26	Broom	
27	Dustpan	Plastic made
28	Mop	Iron handle with cotton on top
29	Phenyl (in ltrs)	Good brand
30	Rope for cloth drying (in mtrs)	Plastic made (rate to be quoted per kilogram)
31	Gas stove	SS made with two burner
32	Lighter	domestic
33	Utensils & pan	Domestic
34	Refrigerator	Minimum 195ltr storage
35	Electric bulb	20watt led
36	Fan	80 watt

PART-B

To be submitted in Cover B – Price Bid

FORMAT - PRICE SCHEDULE

Whether depot. inside Odisha, i.e. GST paid to Government of Odisha: Yes / No If Yes, Depot.
Address :

Sl. No	Name of the Item	Specification	Rate	Tax amount if any with detail (GST and ET if applicable)	Total amount(Rs.)
1					

Price of each item (s) quoted should be mentioned separately by creating separate rows for each item

Date :

Signature of the Bidder:

Place :

Name

1. Rates should be quoted both in figures & words for each item and if there is any discrepancy, the quoted rates in words will be taken for evaluation.

