

DISTRICT PROJECT OFFICE
SAMAGRA-SIKHYA: CUTTACK (ODISHA)
Phone & Fax: 0671-2509937 / 2509934
E-mail: dpccuttackssa.opepa@nic.in



No. 1257 / Date 19.03.2020
X/11-02/2020

TENDER CALL NOTICE

Sealed tenders are invited in plain paper from registered, experienced Offset Printers/Firms having valid STCC/ITCC, TIN, GST & valid PAN for printing and supply of approximately 7998 numbers of Teacher's ID-Card for Cuttack District. The bid document containing details specification with terms and conditions may be downloaded from OSEPA website www.opepa.gov.in and District website www.cuttack.nic.in. The sealed quotation shall be sent to undersigned through registered post/speed post only and no other means of submission shall be entertained. The quotation received after 1 P.M of 30.03.20 shall not be entertained. The sealed Quotation will be opened on the same day at 3.30 pm in the presence of quotationers or their authorized representatives & members of tender committee. The authority reserves the right to amend, alter or cancel any part or all the quotations without assigning any reason thereof.

By the order of the Collector-cum-Chairman, SS, Cuttack


District Project Coordinator,
Samagra Shiksha, Cuttack

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TERMS AND CONDITIONS FOR PRINTING & SUPPLY OF TEACHER IDENTITY CARD , 2019-20

1. Tender Papers should be submitted in sealed cover addressed to District Project Coordinator, SS, Cuttack by **speed post, / registered post** only duly super scribed as "Tender for preparation of Teacher I-Card " .Submission of Tender by any other means shall not be accepted .
2. The date and time schedule relating to "Tender for preparation of Teacher I-Card 2019-20 are cited as under.

Sl.No	Activity	Date and Time
1	Last Date for Submission of Tender Papers	30.03.2020 by 1. P.M.
2	Opening of Bid	30.03.2020 at 03 .30 P.M.

3. Tender must be accompanied with the following documents failing which the bids shall be outrightly rejected.
 - Tender paper Cost of Rs.500/- in shape of DD drawn on any nationalized bank in favour of the DPC,SS, Cuttack payable at CUTTACK(Non-Refundable)
 - Firm registration certificate under DIC/NSIC/MSME and others if any.
 - GST Registration certificate
 - PAN/TAN certificate
 - Copy of upto - date IT return for the last financial year i.e for the year 2018-19(A/Y 2019-20)
 - Sample I-CARD with due seal and signature of the bidder .
 - **EMD of Rs.5000/- (refundable without interest)** in shape of DD drawn on any nationalized bank in favour of District Project Coordinator, SS,Cuttack payable at Cuttack.
 - Affidavit at notary that the firm is not blacklisted or defaulted for similar type of order.
 - Experience certificate if any as regards to similar type of work.
4. The successful bidder will have to deposit **Rs.12,500/-** as security money at the time of execution of agreement in shape of DD drawn on any nationalized bank in favour of the District Project Coordinator, SS,Cuttack payable at Cuttack.
5. Exemption Certificate in respect of E.M.D and security deposit will not be accepted.
6. All entries in the Quotation form should be legible and filled clearly. No overwriting or cutting is permitted in the financial bid form.
7. Conditional Quotation shall not be considered.
8. Only one type of sample I-card with single quotation will be entertained. If anybody or firm deviates from this terms & conditions his/ her / its quotation papers will be rejected without assigning any reason thereof.
9. Order for supply will be placed in bulk as per requirement, which is approximately as follows.

<u>Teacher I-Card</u>	
No. of I Cards(Tentative)	7998 Nos. (Approximately)

The quantity may increase or decrease as per actual Elementary Teacher Position.

10. The successful bidder has to submit bill in duplicate after successful completion of the work order along with acknowledgement of receipt from block point for release of payment.
11. The successful bidder has to deliver the I-cards at Block point within 15 days of receipt of Work order.
12. If the successful bidder fails to execute the order of supply properly in the schedule date and time, the EMD and security money will be forfeited and if necessary possible steps for penalty under rules will be initiated along with legal action
13. The bidder should quote the rate of Teacher I-Card/item inclusive of all cost and taxes if any.
14. Specifications recommended for printing of I- card as follows.

Item : I-Card

Quality : ISO certified durable plastic with Card holder along with double ribbon.

specification : Width 3.370 inches & height 2.125 inches having multicolour

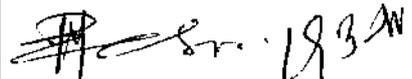
15. No transportation cost to be charged separately.
16. The bidders have to submit their technical bid and financial bid as per the format enclosed at annexure- 'A' and 'B' in separate envelope and both the bid should be submitted in a sealed covers through Regd. Post/ Speed Post only on or before 30.03.2020 by 1 PM. The envelope containing the quotation should be superscribed as "Tender for Printing & Supply of Teachers Identity Card". The Quotation is to be submitted to the following postal address.

District Project Coordinator, Samagra Sikhya, Cuttack

At-Collectorate Building, 2nd Floor, Po- Chandinichowk, Cuttack, Pin No-753002,

The Collector-Cum-Chairman, SS, Cuttack reserves the right to accept or reject any or all Quotation without assigning any reason thereof.

By order of Collector-cum-Chairman, SS, Cuttack


District Project Coordinator,
Samagra Shiksha, Cuttack

Application for Technical Bid

(To be submitted in separately sealed envelope)

Name of the firm and Address:

Documents Enclosed:

1. Photocopy of GST Registration Certificate : (Yes/No)
2. Photocopy of PAN. (Yes/No)
3. IT return acknowledgement: (Yes/No)
4. Sample of Identity Card : (Yes/ No)
5. PAN No.
6. GST Regn. No.
7. EMD Details : Amount :

D.D No / Date:

Bank /Branch:

8. Tender Paper cost details:

Amount:

D.D No / Date:

Bank /Branch:

9. Affidavit by the bidder as regards to black listing/default: (Yes/ No)

10. Experience certificate if any as regards to similar type of work: (Yes/No.)

Date:

Seal & Signature of the Bidder

Application for Financial Bid

(To be submitted in separately sealed envelope)

Name of the firm and Address:

SI No	Type of Printing Material	Specification	Cost of printing per I-card (In Rs.)	Total rate quoted for printing of 7998nos. of Teacher I-Card(Tentative)
1.	Teachers I-Card	ISO certified durable plastic with card holder along with double ribbon with width 3.370 inches and height 2.125 inches having multi colour		

N.B: Rate should be quoted inclusive of all cost, transportation, taxes and duties if any.

Date:

Seal and Signature of the Bidder