

OFFICE OF THE COLLECTOR :CUTTACK

(Nizarat Section)

LETTER NO 176 NIZ DT 18.02.20

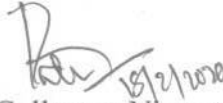
Short Tender Call Notice

Quotation are invited from intending Travel Agencies/ Owner of Vehicle having valid PAN card and valid ITCC for engagement of one no. of vehicle (TUV 300/ Bolero/ Sumo gold/ Ertiga), vehicle on monthly hire basis in this office. Quotations should be submitted in Sealed envelopes with Superscription "Quotation for Supply of Vehicle" through Post only .Quotations received by 3.00 pm of 24.02.2020 will be opened on 24.02.2020 at 4.00 pm in the office chamber of Addl. District Magistrate (Revenue), Cuttack in presence of authorized representatives. The monthly quoted hire charge of vehicle should not exceed as mentioned in the table below.

SL No.	Type of Vehicle	Maximum hire charges per month	Minimum average mileage in kms per litre
1	TVU 300	31,000	10
2	Bolero	31,000	10
3	Sumo Gold	31,000	10
4	Ertiga	31,000	10

The selected Travel Agency/ Owner of vehicle is required to exercise an agreement on the undersigned at the time of engagement of the vehicle.

Details of Terms and Conditions and documents to be submitted by the quotationers is available in official website www.cuttack.nic.in.


Asst. Collector, Nizarat
Collectorate,Cuttack

Memo No. 177 ,dt. 18.02.20

Copy to Notice Board of Collectorate, Cuttack / Official Website www.cuttack.nic.in for publication.


Asst. Collector, Nizarat
Collectorate,Cuttack

Details of Quotation / Tender Call Notice No 178, dt. 18.02.2020
of Nizarat Section, Collectorate, Cuttack

Sealed quotations are invited from interested Travel Agencies/ Tour Operators or private individuals for providing 1(One) number of vehicle (TUV 300/ Bolero/ Sumo gold/ Ertiga), which shall conform the terms & conditions (Annexure-I) for official use in ADM(Rev) Collectorate, Cuttack on monthly rent basis.

1. The vehicle must be in Road Worthy condition shall not be more than 3 year and from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, Proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving right transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle & obedient in nature.
4. A sum of Rs. 1000/- shall be deposited as EMD (refundable) by the intending bidders in shape of Bank Draft drawn on any Nationalized Bank in favour of the Asst. Collector Nizarat, Collectorate, Cuttack payable at Cuttack.
5. The EMD Submitted by the successful bidder will be retained till the vehicle is to be used in the ADM(Rev) Collectorate, Cuttack.
6. The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel). Maximum selling for hire charges per month is as mentioned in the notice which includes all type of expenditure i.e. halting charge, accommodation of Driver, repair maintenance & Engine oil of vehicle etc. No extra charges will be paid.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre), name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-II).
8. The Quotation completed in all respect should reach the undersigned by Post on or before 24.02.2020 by 3.00 pm and shall be opened on 24.02.2020 at 4.00 pm in the Office Chamber of Addl. District Magistrate (Revenue), Cuttack in presence of the bidders or their authorized representatives.
9. The application form along with the detail terms and conditions for hiring of vehicle etc. is available in official website www.cuttack.nic.in.


Asst. Collector, Nizarat
Collectorate, Cuttack

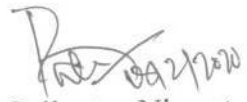
ANNEXURE-I

TERMS & CONDITIONS OF HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- Valid Registration Certificate, Valid Insurance Certificate, Valid Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc. and D.L of the Driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The owner of of the vehicle shall be responsible for all such litigation.
2. The L.A. Authority will not carry any stolen/ contraband/ forest articles/ excise articles etc. in the vehicle and will not violate provisions of MV Laws and will use the vehicle at his risk and responsibility and if anything happens in violation of the previous of MV Laws etc., the owner of the vehicle will not be held responsible for the same. On the other hand during the strike, bandh, dharana any mass, public, political movement if any harm, injuries, damages is caused to the vehicle the same shall be borne by the insurance of the Owner of the vehicle.
3. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good Driver and the salary and other accommodation of the Driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
6. In case of vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The vehicle shall report for duty for all calendar days of the month Two days will be allowed for maintenance & repairing (if any) of the vehicle in a month.
8. In case if the vehicle is not available hiring charges will be deducted from monthly hire charges proportionately.

9. Without prior intimation to the L.A. Authority the owner of the vehicle cannot frequently change the Driver of the vehicle.
10. Monthly hire charges of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider along with all related documents and no advance payment will be made.
11. The vehicle shall not be more than 3 year old from the initial registration and also in good running condition during the period of contract.
12. If the services are found to be unsatisfactory, the client shall give one month notice for termination of agreement.
13. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to submit one month notice before such withdrawal of service and termination of agreement.
14. The vehicle shall be parked and be available for service in official premises of ADM(Rev) Collectorate, Cuttack and this condition is applicable for all days of the month including public holidays and hours beyond official time. (two days per month for repair & maintenance is to be excluded).
15. The Asst. Collector, Nizarat, Collectorate, Cuttack is kept at liberty to move anywhere within the state of Odisha for official journey.
16. If the bidder violates any of the terms of contract, Asst. Collector, Nizarat, Collectorate, Cuttack shall forfeit the entire amount of EMD/ security deposit.


Asst. Collector, Nizarat
Collectorate, Cuttack

ANNEXURE-II**GENERAL INFORMATION FOR HIRING VEHICLES**

SL No.	Particulars	Information
1	Registration no. of vehicle	
2	Type of Vehicle (AC/Non AC)	
3	Year of Manufacture	
4	Model	
5	Date of Registration	
6	Name and complete Address of the owner of the vehicle	
7	Fitness Certificate validity	
8	Permit Validity	
9	Insurance Validity	
10	Name and Address of the Driver	
11	D.L No. and Validity of D.L of the Driver	
12	Proposed hire charges of the vehicle per month excluding fuel cost	
13	Mileage per litre	
14	Contact No. of Tenderer Mobile No./ Telephone No.	

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Full Signature of the Quotationer