



**OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, CUTTACK
(SOCIAL SECURITY SECTION)**

Email Id: dssoctc.od@gov.in

No. 2272 /SS, Dated 20.12.19

(TENDER CALL NOTICE)

Sealed tenders are invited from the intending Registered Firms / Suppliers having valid GSTIN & income Tax Clearance Certificates, requisite reputation to have worked with Govt. Departments and credibility for supply of articles as per list to the DSSO, Cuttack District.

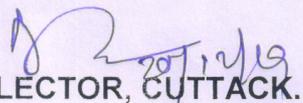
Tender should be submitted in sealed super scribed "ARTICLES" Addressed to District Social Security Officer, Cuttack, Pin-753002 on the top of the sealed Envelope. Firm Name & Full Address including Telephone Number should be mentioned at the bottom of the Left Side of the Envelope.

The tender paper containing detailed terms and conditions, statutory requirement etc. can be downloaded from the district website <http://cuttack.nic.in>. Tender should reach in sealed cover to the District Social Security Officer, Cuttack on or before 04 / 01 / 2020 by 3.00 P.M. through Registered / Speed Post or in the Drop Box Kept in the Office of the District Social Security Officer, Collectorate, Cuttack. No Tender will be received by hand or by any other means. The tenders received beyond the scheduled date and time shall not be taken into consideration. The tenders shall be opened on the same date at 4.00 P.M. in the Office Chamber of the ADM (Gen.) in presence of the members of Tender Committee and tenders or their authorized representatives. The tenderer will have to produce the sample of items before the committee for selection.

The authority reserves the right to accept/reject/cancel the tender without assigning any reason thereof.

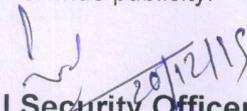
Terms and Conditions

1. Up to date VAT / GSTIN Clearance, Income Tax Return of last 3 years i.e. 2016-17, 2017-18, 2018-19 & Copy of Pan Card must be enclosed with the Tender Paper.
2. The unit rate should be quoted including all Taxes i.e. GST etc. as per Guideline. No extra cost will be given for transportation of the materials to the District Social Security Office. The rate of materials is negotiable.
3. The Bidder should have to produce the Tender Paper Cost of Rs. 5000/- (Rupees Five Thousand) only in shape of Bank Draft in favour of District Social Security Officer, Cuttack which is non-refundable.
4. Failure to deliver within the stipulated period shall result in forfeiture of security money and punitive action as deemed fit will be taken by the authority.
5. The details terms and conditions associated with the assignments of tender is mentioned at Annexure-A
6. The tender will be in two parts i.e. Technical Bid (Part-I) and Financial Bid(Part-II).The bidders should submit their Technical Bid and Financial Bid separately in two envelopes and put into another large cover super scribed as "**Tender for Supply of Articles in the office of the DSSO, Cuttack**".
7. Bidders who qualify Technical Bid will be eligible to participate in Financial Bid.
8. The Successful bidder will deliver the **materials** to the CLP colonies as per requirement and camp dates within 07 days from the date of receipt of Purchase order.


COLLECTOR, CUTTACK.

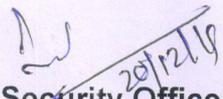
Memo No. 2273 /SS // Date 20.12.19

Copy forwarded to the DIO, NIC, Collectorate, Cuttack for information with a request to get the Tender Call Notice and Tender document hoisted immediately in the official website of NIC, Cuttack as a caption "Tender for Supply of ARTICLES as per List" up to 3.00 PM on 04/01/2020 for wide publicity.


**District Social Security Officer,
Cuttack.**

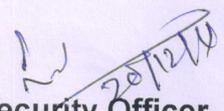
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Copy forwarded to the Project Director, DRDA, Cuttack/ Sub-Collector, Sadar/Athagarh/Banki / CDMO, Cuttack / DIPRO, Cuttack / All BDOs / All Tahasildars / All CDPOs of Cuttack District / G.M., DIC, Cuttack for information and necessary action with a request to display the tender notice in the Notice Board of their respective offices.


**District Social Security Officer,
Cuttack.**

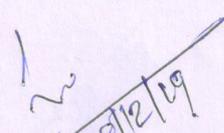
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Copy submitted to the steno to ADM (Gen.) for kind information of ADM.


**District Social Security Officer,
Cuttack.**

ANNEXURE-A

Sl.No.	Terms and Condition	Documents to be submitted
1	The intending Registered Firms/ supplying agencies should be a bonafied registered body having valid registration No.	Attested photo copy of the registration certificate.
2	The organisation should be a valid PAN/GSTIN holder having 2018-19 clearance certificate	Attested photo copy of PAN Card and G. STIN.
3	It Should not be a black listed organisation by any Government organisation	Declaration by the bidder
4	Rates Should be quoted inclusive of other charges and transportation charges etc.	Furnished in Financial Bid(Tender Form-2)
5	The district administration will have no liability regarding transportation, loading and unloading of materials indent for supply to the designated place in good condition. At the defective or damaged materials if any will be replaced by the organisation	Declaration by the bidder
6	The tender must be accompanied with Bank Draft of Rs. 5000.00 in favour of D.S.S.O , Cuttack payable at UNION Bank , Choudhury Bazar, Cuttack towards cost of tender paper.	Draft to be enclosed
7	The tender must be accompanied with Earnest money of Rs. 1,00,000/- (Rupees One Lakh) only in shape of Demand Draft pledged in favour of DSSO , Cuttack. Tenders without Earnest Money will be liable for rejection. The EMD of unsuccessful bidder will be returned without interest on finalization of bid. EMD of successful bidder will turn in to security deposit.	Draft to be enclosed
8	Conditional tenders are liable to be rejected. The tender, which is not as per specification will not be considered.	
9	If the successful bidder fails to supply within the stipulated period i.e. 7 days from the date of receipt of the indent order, liquidated damage @ 2% per day of delay shall be deducted from the final payment.	
10	The District Administration will not pay any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard.	
11	Under no circumstance the successful tenders shall not appoint any sub-contractor or sub-lease the contract. If it is found that the successful tender has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the tender shall be forfeited.	
12	The rate quoted against this tender shall remain valid up to 12 months after publication of approved rate. No request to increase in rates will be allowed or entertained during this period.	
13	Part quotation of specified quantity of an item will be rejected.	
14	The authority reserves the right to reject any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.	
15	On the day of opening of Tender the tenderer will have to produce the sample of items before the committee.	
16	Quality of the product will be given due importance. The decision of the Committee on evaluation of material is final.	


 20/12/19
 District Social Security Officer
 Cuttack

TENDER FORM
Part – I
(Technical Bid)

1	Name of the Firms / Supplying Agency (In Block Letters)	
2	Address of the Organization	
3	Name of the authorized signatory (in block letters)	
4	Specimen Signature of Authorized Signatory	
5	Telephone number of authorized signatory / organization	
6	Registration No. (Attach attested copy of registration certificate issued from DIC)	
7	PAN No. with a copy	
8	GSTIN No. with a copy	
9	Bank Draft of Rs.5000/- (Rupees Five Thousand) only payable at DSSO, Cuttack towards Ernest Money Deposit.	
10	Bank Draft of Rs.100000/- (Rupees One Lakh) only pledged in favour of DSSO, Cuttack towards Ernest Money Deposit.	
11	Declaration that the Tenderer agrees to abide by all terms and conditions of tender.	
12	Whether all documents submitted signed by the authorized signatory of the organization (Yes/No.).	

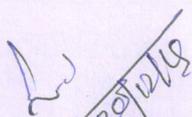
DECLARATION

I/We hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully acceptable to me/us and that the information furnished above is complete and correct to the best of my/our knowledge. I/We understand that in case of any deviation in the above statement at any stage, the tendered shall be blacklisted and appropriate action will be taken.

Place:

(Signature and Seal of the Authorized Signatory)

Date:



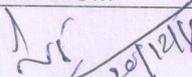
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Cuttack

TENDER FORM

Part – II

(Financial Bid)

1	MAT(Floor)SIZE-3.5ft*6ft/Quality-Good Quality Coarse COTTON DURRY (HEAVY TYPE)/COLOUR-DEEP COLOUR STRIPE MAT	01	RS.600/-
2	BED SHEET SIZE -4 ft * ft/ GOOD QUALITY COTTON BEDSHEET WITH GOOD QUALITY SELVEDGE/COLOUR-CHECK OR STRIPE COLOURED BEDSHEET	01	RS.200/-
3	BLANKET SIZE-4.5 ft * 6.5 ft /WEIGHT-1500 gms +/- 10 % WOOL CONTENT 50% TO 60%/QUALITY –GOOD QUALITY WITH 4 SIDE POPLIN CLOTH STITCHING OR HAVING GOOD QUALITY SELVEDGE WITH BOTH END KNOTTING / COLOUR-BLACK OR DEEP BLUE	01	RS.400/-
4	MO. SQUITO NET SIZE -6 ft *6 ft * 3.5 ft (DIMENSION)QUALITY-SYNTHETIC YARN WITH GOOD QUALITY STITCHING AND HAVING 3-0.5 ft HEIGHT WITH 6 INCHES CLOTH IN THE BOTTOM/COLOUR-LIGHT COLOUR OR WHITE	01	RS.400/-
5	UMBRELLA SIMPLE.NON-FOLDABLE MEDIUM SIZE	01	RS.250/-
6	DHOTI SIZE 4 Mts * 1.20 Mts/MATERIAL-80% FINE COTTON: 20% POLYESTER/COLOUR-BLEACHED WHITE/QUALITY-FINE QUALITY WITH COLOURED BORDER	01	RS.225/-
7	SAREE SIZE -5.5 mtrs *1.20 mtrs /MATERIAL-100% COTTON/COLOUR-DEEP/QUALITY-PRINTED SAREE(B.K/PARVATI TYPE OR SIMILAR QUALITY)	01	RS.600/-
8	TOWEL SIZE-1.5 Mts *0.76 Mts/MATERIAL-COARSE COTTON (2/20's / 2/18 NF)COLOUR LIGHT STRIPE OR DEEP OR CHECK/QUALITY-GOOD QUALITY (V-TEX / RAJA TEX TYPE)	01	RS.175/-
9	TARPOLINE(15'*12')	01	RS.3000/-
10	DEKCHI(1.5 K.G)	02	RS.1200/-
11	KHADHAI(400 gms)	01	
12	DUA(200 gms)	01	
13	CHATU(200 gms)	01	
14	PATIA(1 foot)	01	
15	IRON BUCKET(18 inches)	01	
16	ALUMINIUM JUG(1 Ltr.)	01	
17	STEEL TRAY 18*10 inches	02	RS.700/-
18	STEEL GLASS 6 inches	04	
19	STEEL SPONE MEDIUM	04	
20	STEEL PLATE 6 INCH DIAMETER	02	
21	STEEL GINA SMALL	04	
22	STEEL KANSHA MEDIUM	01	
23	TOILET BRUSH HEAVY	01	
24	LUX SOAP	05	Rs.1500/-
25	WASHING POWDER SURF EXCELL 2 k.g	01	
26	PHENAIL 1 BOTTLE	01	
27	NOTEBOOK ROLLING(Number-6)	03	Rs.600/-
28	GEOMETRY BOX SCHOOLMATE	01	
29	TRANSLATION BOOK(10 TH STANDARD)	01	
30	SCHOOL BAG	01	
31	WATER BOTTLE MEDIUM(PLASTIC)	01	
32	TIFFIN BOX STEEL MEDIUM	01	
33	DICTIONARY (OXFORD) MEDIUM	01	
			Rs.1000/-



 District Social Security Officer
 Cuttack