



DISTRICT RURAL DEVELOPMENT AGENCY, CUTTACK

ଜିଲ୍ଲା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ସଂସ୍ଥା, କଟକ

ପୋଷ୍ଟ-ଚାନ୍ଦିନିଚୌକ, କଟକ-୭୫୩୦୦୨

DRDA, Cuttack, Po-Chandinicho

Cuttack-7530

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NOTICE

No. 508 / D.R.D.A., Dated. 31-01-2019

Sealed tenders are invited in the prescribed format from the intending reputed firms/Agencies with the following terms & condition for

1. Supply of AGAB Logo tiles (2 X 2 feet) under Ama Gaon Ama Bikash Scheme and delivery at all 14 Blocks of Cuttack district as per design types & specifications given by this Office.

The tender/bid documents completed in all respect will be received from **01.02.2019** to **11.02.2019** latest by 4.00 PM during the office hour in DRDA, Cuttack by way of **registered post/speed post/Courier service** only and will be opened on dt. **11.02.2019** at 5.00 PM in the presence of the committee member and bidders or their authorised representatives at the Conference hall of DRDA, Cuttack.

The request for proposal/ bid document format along with terms & condition, detail specification of AGAB Logo tiles and Eligibility criteria can be viewed/ downloaded from the district website i.e. www.cuttack.nic.in & Non-Refundable Demand Draft of Rs. 1000/- (Rupees One Thousand) only in favour of Project Director, DRDA, Cuttack payable at Cuttack shall be deposited along with the Bid Document towards Tender Paper Cost.

Terms & Conditions

1. The bidders must be a reputed firm/ Agency.
2. The bidder must have similar work experience.
3. The bidder can submit only one Bid. Multiple Bids submitted by any bidder shall result in rejection of all his bids.
4. The bidder must have been registered under Goods & Services Tax (GST) Act and must have a valid GSTIN number. The bidder must have a valid PAN/ TAN number.
5. The bidder must have minimum turnover worth Rs. 10 Lakh during the last 3(three) financial years. Copy of ITR of the firm for corresponding financial year/ copy of the Audited Financial Statement of last three financial year duly attested by the Chartered Accountant should be attached with the application.
6. The quotation shall be submitted in a sealed envelope/cover and **superscribed with "Supply of AGAB Logo tiles under Ama Gaon Ama Bikash Scheme" to D.R.D.A., Cuttack.**

7. The quotation shall remain valid for a period not less than One Year after the deadline date specified for submission.
8. The quotation duly filled in with all required documents should reach the Office of The Project Director, DRDA, Cuttack latest by 4.00 PM on 11.02.2019. The sealed quotations received within the deadline will be opened on 11.02.2019 at 5.00 PM in the Conference Hall of DRDA, Cuttack in the presence of the committee member and bidders or their authorised representatives.
9. The bidder / representative of the bidder must submit a sample AGAB logo tile as per specification during the opening of the tender document.
10. Intending firms/suppliers may submit the quoted price in the prescribed proforma enclosed as Annexure-A along with copy of GST registration certificate, PAN card & all other required documents as specified in the Tender Advertisement.
11. The rate quoted should be inclusive of all taxes and other dues like transportation cost up to the delivery point i.e. all 14 Block Headquarters of Cuttack District.
12. The selected bidder has to supply of the items within 15 days from the date of issuance work order.
13. The purchaser will examine, evaluate and compare the quotations to received from the responsive Bidders and select the L₁ bidder taking in to consideration the lowest price quoted for all items taken together.
14. The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
15. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
16. The price quoted should be inclusive of cost of material to be supplied per unit & all taxes, & transportation cost upto all 14 Block Headquarters of Cuttack District.
17. A sum of Rs. 10,000/- (Rupees Ten thousand) only for supply of AGAB Logo tiles (2 X 2 feet) under Ama Gaon Ama Bikash Scheme shall be deposited by the intending bidders in the shape of Account Payee Bank draft/ Pay order drawn **in favour of the Project Director, DRDA, Cuttack payable at Cuttack** and submitted along with the quotation as EMD.

18. The 2nd lowest bidder will be offered for supply of materials at the approved quoted price of the L1 bidder if the 1st lowest bidder fails to supply and this will be followed by forfeiting of EMD of the 1st lowest bidder.
19. The interested bidders are required to mention their quoted price (in Rs.) against name of the items, specification & quantity in Annexure- B for supply of Logo tiles under Ama Gaon Ama Bikas & submit the same in one sealed cover/ envelope. The sealed quotation must be submitted addressing to **Project Director, DRDA, Po-Chandinichowk, Near Collectorate, Cuttack, 753002.**
20. Payment will be made after receipt of the of AGAB Logo tiles (2 X 2 feet) under Ama Gaon Ama Bikash Scheme in good condition as per specification & sample soft-copy.
21. The supplier should submit the Bank account details for transfer of funds.
22. Notwithstanding the above, the Authority reserves the right to accept or reject any or all bids at any time prior to the issue of contract letter without assigning any reason thereof.

The Bid document to be attached

- Copy of the registration certificate of the firm.
- Copy of the GST certificate showing valid GSTIN number
- Copy of the PAN/TAN card
- Copy of the Income Tax Return/ Annual Audited Statement for the FY as per Tender Terms & Condition serial no. 5
- Copy of the work order issued by Govt. Deptt/ agencies/ corporation on execution of similar nature of supply work of more than Rs. 10.00 Lakh per annum atleast once within last three financial years in support of experience.
- Non-Refundable Demand Draft of Rs. 1000/- (Rupees One Thousand) only in favour of Project Director, DRDA, Cuttack payable at Cuttack towards Tender Paper Cost.
- EMD amounting Rs. **10000/-** (Rupees Ten thousand) only for supply of AGAB Logo tiles (2 X 2 feet) under Ama Gaon Ama Bikash Scheme in the shape of Demand Draft issued by any scheduled commercial Bank **in favour of the Project Director, DRDA, Cuttack payable at Cuttack.** Details to be furnished in Annexure-A
- Price to be quoted in specific format prescribed in bid document i.e. quoted price (in Rs.) against name of the items, specification & quantity in Annexure- B for supply of AGAB Logo tiles (2 X 2 feet) under Ama Gaon Ama Bikash Scheme & submit the same in one sealed cover/ envelope.

- The price should be inclusive of all material, taxes as applicable and transportation for delivery upto all 14 Block Headquarters of Cuttack District.
- Declaration of the bidder to be furnished in Annexure-C

1. Specification of the of AGAB Logo tiles (2 X 2 feet) under Ama Gaon Ama Bikash Scheme

Type of Material	Design Type	Specification	Requirement in Nos.
Tiles with printed AGAB LOGO	Tiles -Ama Gaon Ama bikas LOGO as specified in the soft copy attached	2 x 2 Feet with 6 mm thickness	4394

Bid Price Condition

- The total price shall be inclusive of taxes.
- The Rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.


**Project Director,
DRDA, Cuttack**

Memo No. 509 /DRDA, dt. 31-01-2019 /

Copy submitted to the Deputy Secretary PR & DW Department for kind information.


Project Director

Memo No. 510 /DRDA, dt. 31-01-2019 /

Copy submitted to the Collector and District Magistrate, Cuttack for kind information.


Project Director

Quotation Paper

**FOR Supply of AGAB Logo tiles (2 X 2
feet) under Ama Gaon Ama Bikash
Scheme - 2019**

**OFFICE OF THE
PROJECT DIRECTOR
DRDA, CUTTACK**

District Rural Development Agency, Cuttack

Annexure-A

DETAILS OF TENDER PAPER FOR OF AGAB LOGO TILES (2 X 2 FEET) UNDER AMA GAON AMA BIKASH SCHEME) UNDER AMA GAON AMA BIKASH SCHEME - 2019

A. **COST OF TENDER PAPER :** Rs. 1,000 (Rupees one thousand only)- Non-refundable by way of Demand Draft.

B. AVAILABILITY OF TENDER PAPER: www.cuttack.nic.in

C. INSTRUMENT OF PURCHASE OF TENDER PAPER:

Demand Draft/Pay Order No..... Dated/..... /2019 (if the tender paper downloaded from the District website, DD / Pay Order issued by any scheduled commercial bank in favour of Project Director, DRDA, Cuttack, payable at Cuttack to be attached with tender paper)

To be filled in by the bidder.
(only in case of tender paper downloaded from website.)

Bidder Name and Address:

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.....
.....

Signature of the bidder

D. **E.M.D (Refundable) : Rs. 10000/- (Rupees Ten thousand only) in shape of Demand Draft in favour of "Project Director, DRDA, Cuttack payable at Cuttack" payable at Cuttack.**

Demand Draft/Pay Order No..... Dated
...../..... /2019

E. LAST DATE & TIME FOR RECEIPT OF TENDER: 11.02.2019 latest by 4.00 PM

F. DATE & TIME OF OPENING OF TENDER: 11.02.2019 at 5.00 PM at DRDA Conference Hall, Cuttack

G. ADDRESS FOR SUBMISSION OF TENDER PAPER BY Regd./Speed Post/ Courier service only:

**Office of The Project Director, DRDA, Cuttack
District Rural Development Agency,
Near Collectorate, Chandini Chowk, Cuttack-753002**

Annexure-B

**Quotation for Supply of Supply of AGAB Logo tiles (2 X 2 feet)
under Ama Gaon Ama Bikash Scheme - 2019**

To

**The Project Director,
DRDA, Cuttack**

Sir,

I / We do hereby submit item wise quotation below for **Supply of AGAB Logo tiles (2 X 2 feet with 6 mm thickness) under Ama Gaon Ama Bikash Scheme, Cuttack** for the year 2019.

Price bid amount

Sl No	Item	No. of unit	Price per Unit	Net Amount	Tax amount	Transportation cost per Block (including GST)	Total Price (Including GST & Transportation cost)
1	Tiles printed with AGAB (Ama Gaon Ama Bikash) LOGO	4394					
GRAND TOTAL							

Place:

Date:

Signature with Seal of the Bidder

DECLARATION BY THE BIDDER

I/We, hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by Project Director, DRDA, Cuttack. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Place:

Date:

**Signature with Seal of the Bidder
Designation**

Design types of Tiles printed with Ama Gaon Ama Bikash LOGO

Tile-

