

**TRANSPORTING AGENT UNDER S.N.P. IN CUTTACK DISTRICT  
FOR A PERIOD OF ONE YEAR.**

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Sealed tenders in the prescribed form are invited from the intending registered firms/authorized licensed Transport Contractors / Agents for undertaking transportation of rice & wheat under S.N.P. to different ICDS Project in Cuttack District for a period of One year. The detailed tender paper along with prescribed tender schedule can be obtained from the Office of D.S.W.O., Cuttack on payment of Rs.2,000/- (Rupees Two Thousand) only (Non-refundable) in shape of Demand Draft drawn in favour of District Social Welfare Officer, Cuttack payable at Cuttack on any working day during Office hours **from dt. 12/12/2018 to dt. 27/12/2018 till 3.00 PM** and the Money Receipt obtained in token of purchase of tender paper in original shall be submitted along with the Tender form. The Tender without original money receipt will be summarily rejected. The detailed tender paper should be returned with the tender duly signed by the tenderer as token of acceptance of the terms and conditions.

Each set of tender documents shall be serially numbered and each page there of duly authenticated by initial / signature of District Social Welfare Officer, Cuttack with seal.

Total Quantity of foodstuff to be transported in a month approximately to Qtls.500.00 per Project.

The tender shall be received by the D.S.W.O., Cuttack on behalf of the Collector, Cuttack during Office hour on working days from dt. 12/12/2018 to dt. 27/12/2018 up to 5.00 PM through registered/ speed post and the Tender will be opened on 28/12/2018 at 3.00 PM in the Conference Hall of Collector, Cuttack in the presence of the Tender Committee members and the tenderer or their authorized representative by producing the letter of authorization. The tender received beyond the date and time shall be liable for rejection.

Telegraphic tender and conditional tender will not be accepted.

The Tender papers should be submitted in sealed cover super scribing in block capital letters, such as "TENDER FOR UNDERTAKING ICDS PROJECT WISE TRANSPORTATION WORK UNDER S.N.P. FOR.....ICDS PROJECT OF CUTTACK DISTRICT".

## TERMS AND CONDITIONS OF THE TENDER

1. The Tenderer shall carefully go through all the terms and conditions of the tender and submit the tender papers correctly and in complete form. The tender paper should be filled in properly and legibly without any correction/overwriting and must be a typed copy/computer type copy. No opportunity shall be given to the tenderer to rectify or amend any defect detected at the time of scrutiny. The rates should be written both in words and figures in the tender. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstances and it should be valid for a period of one year .
2. As per the OMV (Licensing of Agents) Rescission Rule, 2014 the tenderer shall furnish the transport license along with the Tender.
3. The successful tender shall be required to lift Rice/Wheat from OSCSC/F.C.I. Depot, to Cuttack and carry the stock to the respective ICDS Points directly without any intermediate points.
4. It is the responsibility of the transporting agent to lift the Rice/Wheat from OSCSC/FCI Depot and deliver the same to the AWC/SHG points on proper weightment in the presence of the members of the Janch Committee as per the diversion Order of the concerned CDPO and in no case short supply or delivery shall be made by the agent to the AWC/SHG. The agent will be held responsible for shortage and damage noticed, if any, during transit. The quality and quantity of the foodstuff being transported can be inspected by the Govt. Officials authorized by the Collector during transit and at the delivery point.
5. The Tenderer should be quoted the transporting cost of food material keeping in view ceiling limit of Govt. i.e. Rs75/- per quintal irrespective of Kilometre under SNP.
6. The tenderer should submit the following documents along with the tender paper. In absence of any document/paper in the tender form will be liable for rejection by the competent authority. The tenderer shall have to produce the original documents if necessary before the Tender Committee for verification.
  - i) Original tender paper duly signed by the tenderer as token of acceptance of the terms & condition of the tender.

- ii)** Original money receipt in support of purchase of the tender documents from the office of the D.S.W.O, Cuttack.
- iii)** Attested copy of valid Income Tax Pan Card.
- iv)** Attested copy of up-to-date GST Certificate.
- v)** Attested copy of Income Tax return of last year.
- vi)** Recent Solvency Certificate for Rs5.00 Lakh (Rupees Five Lakh) from the competent authority should be furnished along with the tender paper failing which the tender will be liable for rejection.
- vii)** The Tenderer should have minimum two years experience in transport activity of food grains in Govt. Organization. Experience Certificate from any Govt. Organization about past experience and performance of the Tenderer in transportation.
- viii)** Affidavit to this effect that, tenderer or his family members are not Storage Agent / Miller Agent / Transport Agent/ Retailer under PDS, MDM etc.
- ix)** The successful tenderer shall submit security deposit of Rs 2,000.00 (Rupees Two Lakh) only in shape of NSC/ Term Deposit duly pledged in favour of District Social Welfare Officer, Cuttack. This will be released after successful completion of contract period, settlement of payment there of and audit of such account and after obtaining the audit report. The Collector/DSWO is not liable for payment of any interest on the Security Deposit or any depreciation there of. The breach of any terms and conditions as per agreement and failure/unwillingness to undertake transportation work by the selected tenderer within the time limit after acceptance of his tender may lead to forfeiture of Security Deposit.
- x)** The Tenderer shall have minimum 02 (Two) number of transport vehicles registered in his /her name/ in the name of the family members. Additional requirement of vehicles can be availed on hire basis. A statement of own vehicles along with attested photocopies of the Registration Certificate and Fitness Certificate issued by the Transport Department has to be attached with the tender.
- xi)** Such other documents as prescribed in the terms and conditions.
- xii)** The Tenderer have to submit the declaration through affidavit that individual / company / firm (in respect of all constituents) has not been black listed.

- 7.** The successful tenderer shall submit Bank Guarantee of 5.00 lakh (Rupees Five Lakhs) only from a Nationalized / scheduled Private Bank valid for a period of one year within 7 days of intimation of acceptance of his tender.
- 8.** The successful tenderer shall have to enter into agreement with the Collector, Cuttack as per the terms and conditions mentioned in the specified agreement format within 7 days of intimation of acceptance of his tender.
- 9.** The successful tenderer shall deliver the stock through challans to be maintained in quadruplicate, first copy to be handed to the PIA / AWW/SHG, 2<sup>nd</sup> copy to be retained at ICDS level, the 3<sup>rd</sup> copy to be submitted to DSWO by the Transporter and 4<sup>th</sup> copy retained by the Transporter for his record.
- 10.** After delivery of stock at SHG / PIA / AWC points, the successful transporter shall submit 2<sup>nd</sup> copy of delivery challan duly acknowledged by the proper recipient to the CDPO and shall intimate balance stock position on daily basis. Also he shall maintain stock registers for both District and ICDS level for verification by the concerned officials.
- 11.** After completion of distribution of Rice, Wheat etc. the successful transporter shall submit SHG/ AWC wise distribution list indicating Challan No., Date of supply and quantity supplied to the CDPO concerned and the CDPO shall compile the distribution list with the delivery challans received.
- 12.** Payment shall be made within one month from the date of receipt of bills completely in all respect along with distribution list duly certified by the concerned CDPO along with a certificate indicating the quality and total quantity of stock distributed. The payment will be made subject to availability of funds and no interest will be paid for any delayed payment. No advance payment will be made for the purpose.
- 13.** IT deduction at source at the time of payment of bill.
- 14.** Good conducts, dealing with officials shall be an implied condition for continuance as Transporting Agent.
- 15.** The Collector, Cuttack may terminate the contract for violation of terms and conditions of agreement as well as any change of policy in the Government or for any reasons to be recorded in writing.

16. The right of acceptance of tender rests with Collector, Cuttack who does not bind himself to accept the lowest tender and also reserves the rights to cancel or reject any or all the tenders without assigning any reason thereof. In case of any dispute the orders/decision of the Collector and District Magistrate, Cuttack will be final & binding.
17. The Tenderer shall carry certified and sealed digital weighing machine while delivering food stuff. The Rice / Wheat bags shall be weighed in presence of Janch Committee members and Anganwadi Worker before delivery and the actual weighment shall be acknowledged by Janch Committee and the AWW. The transportation bill shall be passed subject to verification of acknowledgement slips on actual weighment at delivery points. The digital weighing machine shall be checked, certified and duly sealed by Legal Metrology Officials.
18. While transporting Rice / Wheat in the Truck, the agent shall display a placard pasted on the windshield in the following format :
- Name of the Feeding Programme : SNP**  
**Women & Child Development Department, Govt. of Odisha**  
**Name of the Transporting Agent :**  
**Contact No. of the Transporting Agent :**  
**Place of Destination :**  
**Complaint No. (DSWO No. - 0671-2507822/2508722)**
19. The agent shall give prior intimation of the transporting date, time and other detail in writing.
20. There shall not be any intermediate storage point.

*He*  
10/12/18  
**District Social Welfare Officer,  
CUTTACK**

I do agree to abide by the above terms and conditions.

**Signature of the tenderer with seal.**  
**Date:**

**TENDER FOR APPOINTMENT OF ICDS PROJECT WISE TRANSPORT AGENT UNDER S.N.P FOR  
 ..... ICDS PROJECT OF CUTTACK DISTRICT FOR A PERIOD OF ONE YEAR**

1. Name & complete address of the Proprietor. :
2. Name of the Firm/Agency/ Organization :
3. Registration Certificate No. :
4. OMV (Licensing of Agent) No :
5. I.G.R Registration No :
6. GST Certificate No :
7. PAN Card No
8. Last year Income Tax Return submitted(Y/N)
9. Recent Solvency Certificate (Y/N) :
10. Date of Tender Paper purchase : MR No- Date-
11. EMD- N.S.C /Term Deposit No / Date :

NSC/TD No	Name of the Bank/ Post Office	Amount

12. Rate Quoted :

Sl No	Name of the Items	Transportation Charges per Quintal ( Both figure & word) irrespective of Kms	Remarks
1	SNP Food Stuff (Rice / Wheat)		

13. Total No of own Vehicle : No of Truck:

Sl No	Vehicle No( Type	Period of Fitness Certificate	Period of Permit Validity	Period of Tax Paid	Insurance Validity

14. Whether submitted affidavit for Not Black listed :
15. Whether submitted affidavit that Tender or his/ her Family Members are not Storage Agent/ Miller Agent/Transport agent /Retailer Under PDS/MDM etc :
16. Whether submitted Experience Certificate in Transport Activities of Food Grains in Govt. Organization : (a) Total Years of Experience :-  
(b) From whom obtained :-
17. Contact Telephone No. & E- mail address :

Date

Signature of the Proprietor with Seal