

ELECTION URGENT

DISTRICT ELECTION OFFICE, CUTTACK

Letter No. 695 /Elec.Dt.- 03/10/2018

TENDER/ QUOTATION CALL NOTICE

In pursuance of the communication of Chief Election Officer, Odisha, for timely execution of different printing works at District level, the firms may be selected for hiring the services of printer at District level whose services can be used & various forms & stationary can be printed at District level. Hence, Sealed tender are invited from the intending GST registered reputed printing firms for hiring the services of printer for printing & binding of different types of forms & stationary to be used in forth coming Simultaneous General Election-2019.

The sealed tenders should reach on or before 3 p.m. on Dt. 10/10/2018, in the Office of the Deputy Collector, Election, Collectorate, Cuttack through registered post/ Speed post only. No tender will be received by hand or through other means. The tenders will also not be entertained after expiry of the due date & time as mentioned above. The envelope containing the tender papers should be superscripted as "Tender for hiring the services of Printer".

The quotation will be opened by the Tender-cum-Purchase Committee at 11 am on Dt. 12/10/2018 in presence of the tenderers or their authorized person in the office chamber of ADM(Election), Collectorate, Cuttack.

Terms & Conditions:-

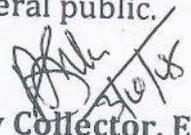
1. Up to date VAT/GST clearance, income tax return of last three years i.e. 2015-16, 2016-17 & 2017-18 & copy of Pan Card must be enclosed with the tender paper.
2. The unit rate should be quoted inclusive of all taxes i.e. GST etc. as per guidelines & rate should be valid for one year from the date of finalization of tender. No extra cost will be given for transportation of the materials & supply is to be made at District Office. The rate of the materials is negotiable.
3. The selected firms has to deposit security deposit as may be decided by the Committee in viewing the cost of the printing & amount only in shape of Bank Draft in favour of District Election Officer, Collectorate, Cuttack.
4. The selected firm shall have to execute an agreement with District Election Officer & Collector, Cuttack in non-judicial stamp paper worth Rs.10.00 (Rupees Ten) only on the next day of acceptance of the tender.
5. The successful tenderer/ tenderers should print & deliver the materials to this office as specified the time by the District Administration. Failure to deliver within the stipulated period shall result in forfeiture of security deposit & punitive action as deemed fit will be taken by the authority.
6. The authority reserves all the rights to accept or reject the tender without assigning any reason thereof.
7. The tentative requirement of the form to be printed as Annexure-I.
8. Format for quoting the price is at Annexure-II.
9. Sample of forms, stationary may be verified by the intending bidders during the office hours on any working days before Dt. 10/10/2018.


Collector & District
Election Officer, Cuttack

ELECTION URGENT

Memo No.- 696, Dt.- 3/10/2018

Copy forwarded to the Notice Board of District Election Office/ Collectorate, Notice Board/ Project Director, DRDA, Cuttack/ Commissioner, CMC, Cuttack/ all Sub-Collectors of Cuttack District/ all Tahasidars of Cuttack District/ all BDOs of Cuttack/ all Sub-Registrar Office of Cuttack for information & necessary action. They are requested to publish the notice in their notice boards for information of General public.


Deputy Collector, Election,
Collectorate, Cuttack

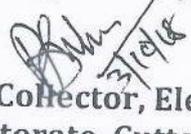
Memo No.- 697, Dt.- 3/10/2018

Copy to D.I.P.R.O., Cuttack for information & wide publication of the tender in their respective Notice Board & the short tender call notice enclosed herewith for publication in Daily Samaj in minimum space on 4/10/18.


Deputy Collector, Election,
Collectorate, Cuttack

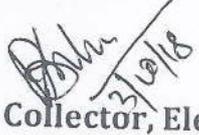
Memo No.- 698, Dt.- 3/10/2018

Copy forwarded to the Executive Engineer, R&B Division-II, Cuttack/ General Manager, DIC, Cuttack/ District Treasury Officer, Cuttack for information & necessary action. They are requested to remain present during the opening & selection of the Tender on 12/10/18 at 11 am/pm in the office chamber of ADM(Election).


Deputy Collector, Election,
Collectorate, Cuttack

Memo No.- 699, Dt.- 3/10/2018

Copy forwarded to the D.I.O., NIC, Colectorate, Cuttack for information & she is requested to float the tender in website. As per the Order of DEO.


Deputy Collector, Election,
Collectorate, Cuttack

ELECTION URGENT
"ANNEXURE-I"

Description of Forms, Stationary & Signboards-

Sl No.	Description of Forms	Units	Quantity to be required
1	Printing & binding of Postal Ballot papers	1 book	As per Requirement
2	Printing & binding of Vehicle Log Books	1 book	
3	Printing of vehicle requisition form	each	
4	Any other forms if required at time of Eection		


**Collector & District
Election Officer, Cuttack**

ELECTION URGENT
"ANNEXURE-II"

**Format for quoting price for printing of different forms & related stationary for
ensuing General Election -2019**

Sl No.	Name of the Firms	Price of quoted by the firms for printing of forms (Per page) excluding the paper		Price quoted by the firm for printing of the forms including paper (not less than 60 GSM)	
		Black & White	Colour	Black & White	Colour


**Collector & District
Election Officer, Cuttack**

ELECTION URGENT

DISTRICT ELECTION OFFICE, CUTTACK

Tender Call Notice No. 695 /Elec.Dt.- 3/10/18

The District Election Officer & Collectorate, Cuttack invites tender from the eligible printing press for hiring the services of printers for printing & binding of different types of forms & stationary, to be used in Simultaneous General Election-2019. Details are available in the district website www.cuttack.nic.in.

The last date of receipt of bid is **11.10.2018, 3 pm.**


Collector & District
Election Officer, Cuttack