

**DISTRICT RURAL DEVELOPMENT AGENCY: CUTTACK**

**Tender Call notice No. 3309 Date 9.8.2018**

Sealed tenders are invited by District Rural Development Agency, Cuttack from reputed firms/agencies as per tender specifications for " **Supply of Sports Equipments**" under Biju Yuva Vahinis programme for distribution to the Biju Yuva Vahinis formed at G.Ps and ULBs. The detailed tender documents may be downloaded from the website [www.cuttack.nic.in](http://www.cuttack.nic.in).

Interested bidders may submit their sealed tender documents in the prescribed format mentioning " **Supply of Sports equipments**" on the cover of the envelope to the District Rural Development Agency, Cuttack by **29.8.2018, 2.00 P.M.** Bidders are required to submit EMD for Rs5,00,000/-(Five Lakhs) and Tender paper cost of Rs.5,000/-(Rupees Five thousand) separately in shape of Bank Draft/Bankers Cheque from any nationalised bank in favour of PD, DRDA, Cuttack, payable at Cuttack and attach the same alongwith the tender paper.

Bidders are required to submit Technical Bid and Financial Bid in separate envelopes enclosed in common envelope mentioning " **Supply of Sports Equipments**: on the cover of the envelope through Registered post / Speed post to the Project Director, DRDA, Cuttack . Sample of the Sports equipments are to be placed by the bidder/ authorised person before the Committee on the date of opening of tender positively.

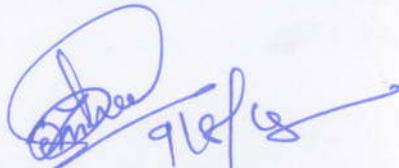
The Technical bid will be opened on the same day i:e on 29.8.2018 at 3.00P.M in the office chamber of the Project Director, DRDA, Cuttack in presence of the bidders or their authorised representatives. The date and time of opening of financial bids will be intimated to the short listed bidders later.

Tenders received after due date and time will not be accepted. The District Rural Development Agency, Cuttack shall not be responsible for any postal delay or for any such similar reasons. No tenders sent through an electronic means shall be accepted. Corrigendum/addendum, if any, will be uploaded in the above mentioned website.

The District Rural Development Agency, Cuttack reserves the right to accept or reject any or all tender without assigning any reason thereof. For any queries you may contact at **Cell No 9437191390**

**Address for submission of tender documents**

**Project Director, District Rural Development Agency,  
Post- Chandinichowk, Cuttack- 753002**

  
**Project Director, DRDA,  
Cuttack**

Memo NO 3310 DT 09.08.18

Copy to Commissioner, CMC, Cuttack / All BDOs of the District / Executive Officers of all ULBs of the District / D.I & P.R.O, Cuttack for information and necessary action. They are requested to display the above tender call notice in their notice board for wide publicity.

  
9/8/18  
Project Director,  
DRDA, Cuttack

Memo NO 3311 DT 09.08.18

Copy to DRDA office notice Board/ District Sports Officer, Cuttack notice Board for information of the general Public.

  
9/8/18  
Project Director,  
DRDA, Cuttack

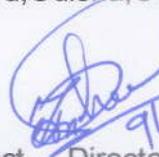
Memo NO 3312 DT 09.08.18

Copy to the DIO, NIC, Cuttack with a request to publish the notice along with the tender paper in district website.

  
9/8/18  
Project Director,  
DRDA, Cuttack

Memo NO 3313 DT 09.08.18

Copy to the CEO, Biju Yuva Vahini, State Youth Welfare Board, Odisha, C-1 Nayapalli, Bhubaneswar-751012 for kind information.

  
9/8/18  
Project Director,  
DRDA, Cuttack

## **Background**

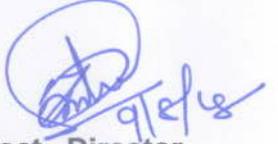
State Youth Welfare Board (SYWB), Government of Odisha having its office at Kalinga Stadium, Bhubaneswar, Odisha-751012, is the Nodal Agency for implementation of the sub schemes Biju Yuva Vahini, Under the Biju Yuva Vahini, an amount of Rs 50,000/- has been approved towards purchase of sports equipment of each Biju Yuva Vahini. SYWB has placed the funds to PD,DRDA and approved the indicative list of sports equipment and its quantity to be procured for BYVs. The fund for procurement of sports equipment has been placed with Project Director,DRDA of respective districts.

PD,DRDA Cuttack District intends to procure sports equipment as per the indicative list(@ Rs.50,000/- for each BYV for 391 BYVs in the District. The details list of equipment required for each BYV will be given to the successful Bidders after the completion of the tender process. The cost is inclusive of all applicable taxes, transportation cost & kit box( All the sports equipment are to be kept in a box except like Carrom board, kho-kho post etc. Specification of kit box provided along with the indicative list) with printing of BYV logo on it. The upper price limit for each of the sports equipment must be within the prices limit mentioned in the indicative list for each items(Inclusive of all charges etc).

## **Scope of work.**

The bidders are required to submit sample of each sports equipment as per the specification in the indicative list given below. Bidders are required to submit the sample of the sports equipment along with price quotation for each of the submitted sample.

The selected bidders are required to make delivery at all Block headquarters (BDO Office, 14 (Fourteen) nos , three ULBs & CMC of the District within 20 days of assignments of the supply Order.

  
Project Director,  
DRDA, Cuttack

The agency will be considered strictly on the basis of quality of sample of sports equipment submitted by the bidders which will be evaluated by a committee to be constituted by District Committee for Biju Yuva Vahini of Cuttack District. The Tender evaluation committee formed at District level among other must necessarily include APDC (Finance) of the concerned district as a member. If the technical Bid is found complete in all respect, than only financial bid will be opened, otherwise Financial Bid will be returned to the bidder without opening

## **Financial Bids**

The Financial bids of only the bidders whose samples are selected by the evaluation committee (technical) will be opened. Financial bid must be submitted as per the format at **Annexure B.**

Contract shall be awarded to firm (s) offering the lowest/net bundled price and not with reference to lowest prices quoted for the sub-items. However, if prices for each and every item are not quoted, net- bundled price offered shall not be accepted.

### **Earnest Money Deposit**

As part of its Technical bid submission, the bidder would be required to submit an earnest money deposit amounting to INR Five Lakh (INR 5,00,000) in form of a demand draft. The demand draft should be in favour of Project Director, DRDA, Cuttack District payable at Cuttack. The EMD of unsuccessful Bidders will be returned ti them within two weeks of the selection of successful Bidder. For successful Bidder, the EMD will be returned upon singing of the contract and submission of Performance Security in the form of Bank Guarantee for a value equal to 5% of the total contract value. The said Performance Security shall be valid beyond 60 days after the end of all contractual obligations on the part of the supplier including warranty obligations, if any. Any bid submitted without EMD will be rightly rejected. The Earnest Money will be forfeited because of one or more of the following reason.

- The Bidder withdraws its Bid during the validity period as specified in Bid
- The Bidder does not respond to request for clarifications of its Bid
- The Bidder fails to provide the required information during the evaluation process or is found to be non-responsive or has submitted false information in support of its qualification.

- In case of a Selected Bidder, the said Bidder fails to sign the Agreement in time; or does not furnish the mandatory Performance Security.
- The Bidder Materially alters his Bid during the Bid processing period.

**Bid Processing Fee**

As part of its Technical bid Submission, the bidder would be required to submit a Bid Processing Fee amounting to INR Five Thousand (Rs 5,000/-) in form of a demand draft payable at some pur. The demand draft should be in favour of Project Director, DRDA, Cuttack District payable at Sone pur. The Bid Processing Fee is Non Refundable.

**Delivery Mechanism**

The delivery of the sports equipment in a box (with lock and key) as per the list of each BYV shall be made by Bidder at the respective Block Headquarters. A random quality and quantity check will be conducted at the time of each delivery. If the quantity and quality is found to be non-satisfactory, Bidder will be subjected to a penalty of up to 100% of the Order value.

  
Project Director

D.R.D.A, CUTTACK.

## TECHNICAL EVALUATION CRITERIA

1	The bidder should be a Proprietorship/ Partnership/company established in India	Bidder must submit the proprietorship/partnership/company registration certificate/ incorporation details alongwith a copy of :-- 1.Pan card 2. Income tax return of 3 years (FY 2014-15,2015-16 & 2016-17 3. GST Registration Certificate
02	The Bidder should have the experience of executing supplying of Sports	Copy or work clearly specifying the data of award,contracting authority
03	Equipment at least Rs.50Lakhs in single lot against a single work order in last three year	The quacity and cost of sports equipments supplied
04	Supply Capacity	The bidder must submit an understanding stating that it has capacity of supplying sports Equipment up to Rs.1.5cr(Attached an Annexure C)
05	Financial Details of the Bidder	The Bidder should have an average annual turnover of at least 5 crore in each of the immediately preceding last two financial years(i.e 2014-15 ,2015-16 and 2016-17). Proof to be submitted by the bidder in form of a statement by a Chartered accountant/Audit Report
06	The bidder should submit a Bid Processing Fees of Rs. 5000/-	Demand Draft in Favour of Project Director,DRDA, Cuttack district payable at Cuttack.
07	The Bidder should submit an Earnest Money deposit(EMD) of Rs. 5,00,000/-	Demand Draft in favour of Project Director,DRDA, Cuttack district payable at Cuttack.
08	Bidder should submit an undertaking that there are no major legal cases pending against it.	Attach self-certification/ undertaking on company letter head duly signed and stamped by the competent authority of Bidder.( <b>Attached as Annexure-D</b> )
09	Bidder should submit an undertaking that it is not blacklisted by Government of India or the state Government of Odisha or any other Government authority.	Attach self-certification / undertaking on company letter head duly signed and stamped by the competent authority of the Bidder.
10	Samples of each item of sports Equipment.	The bidder must submit samples of each item of sports Equipment in conformity with the specifications mentioned in the tender document.

Note: All the documents must be self attested by the Bidder.

## Sports Equipment Specifications: Indicative List

S. No.	Name of Sport	Indicative List of Sports Equipment	Maximum Qty. (One time)	Price Limited to Maximum (Per Unit in Rs.)	Illustrative list of Brands	Remarks
1		Hockey Stick	22 nos.	1000/-	HRM, SAS, Rakshak,	Wooden Weight Light Length 34"35"36" Bow 18mm
2	Hockey	Practice Ball	24 nos.	100/-	Fenta, RPS	Circumference 224-235mm
3		Hockey Net	2 nos.	1400/-	Vinex, Fenta	Made of Nylon
4		Goal Keeper Kit (set)	2 nos.	2500/-	RPS, GIS, HRM	Full set
5		Football	12 nos.	550/-	Nivia, Cosco	Spherical, Made of Leather, circumference not more than 70cm (28 ins and not less than 28 cm (27 ins)
6	Football	Football Net	2 nos.	1300/-	Vinex, Fenta	Should cover 24X8 ft. area with mesh size such that ball should not pass through, Made of Nylon
7		Goal Keeper Gloves	4 pairs	250/-	Vinex, Fenta	
8	Kho-Kho	Post (Two wooden Poles uniform, cylindrical and smooth all over)	2 nos.	900/-		120-125 cm above ground level, diameter 9 to 10cm and shall be uniform
9		Cricket Bat	12 nos.	900/-	SG, SS, Gray Nicolls, G&M	Specifically made for Tennis Ball
10		Cricket Tennis Ball	40 nos.	60/-	Vicky, Vinex, Nivia	
11	Cricket	Stumps	12 nos.	80/-		Wooden
12		Batting Gloves	12 pairs	375/-	SG, SS	
13		Volleyball	12 nos.	600/-	Nivia, Cosco	Synthetic Leather material, Multi-colour, Weight-260- 280gm, Circumference: 65-67cm, 18 strips
14	Volleyball	Volleyball Net	2 nos.	700/-	Vinex, Fenta	The net is 1m wide and 9.5 to 10mt long (with 25 to 50 cm on each side of the side bands)Top horizontal band 7cm wide and bottom 5cm wide Made of Nylon
15		Basketball (Size-7 for men & size 6 for women)	6 nos.	700/-	Nivia, Cosco	Synthetic Leather. Circumference of 29.5- 29.8inches
16	Basketball	Basketball Net	4 nos.	400/-	Spatan, Vinex	White cord material with circumference of ring size 400-450 mm in Length with 12 loops

24

S. No.	Name of Sport	Indicative List of Sports Equipment	Maximum Qty. (One time)	Price Limited to Maximum (Per Unit In Rs.)	Illustrative list of Brands	Remarks
17		Racquet (2 teams)	8 nos.	400/-	Yonex, Silvers, Lining	Frame shall not exceed 680mm in overall length and 230mm in overall width
18	Badminton	Shuttle cock (Plastic)	24 nos.	30/-	Vinex, Vicky	Plastic
19		Badminton Net	4 nos.	600/-	Vinex, Fenta	Depth of the Net 760mm & length 6.1mt. Made of Nylon
20	Chess	Chess Board (Set)	6 nos.	600/-	Vinex, MTG	Made of Plastic
21	Carrom	Carrom Board Set (with sticker & coins)	8 nos.	1450/-	Stag, Vinex	Size 29" x 29"
22	Tug of War	Rope (Sisal/Jute/polymer)	1 nos	3500/-	Vinex, Esskay	Length-20mt, thickness-25mm
23	Skipping Rope	Skipping Rope	10 nos	200/-	Nivia, Neulife	Length -260cm
24	Gym. Kit	PVC 20kg Combo 9 WB Width-121.92cm Height-33.02cm	1 set	6000/-	NELCO, Vinex Viva, Fitzon, KRK	20 Kg of PVC weight (2 Kg x 4 = 8Kg + 3 Kg x 4 = 12 Kg), 1 x 4 feet plain Rod (Shoulder / Bicep) + 2 x 14 " dumbbell Rods, 100% pure leather gym gloves + 1 Skipping Rope + 1 Hand Gripper + 2 Locks and clippers comes with the rods,

- Kit Box - Specification- it should be made of aluminium sheet (thickness 20 gauge (0.8 -0.9mm), size - length- 42inches X width 30inches X height 24inches and with lock & key at the both side in the front of the box with branding of BYV logo at the front and top of the Box.

### Technical Evaluation Criteria

Bidders who fulfil all the below mentioned technical evaluation criteria will be considered eligible to compete in the Financial Bid.

### Technical Evaluation Criteria

S. No.	Criteria	Supporting Documents to be Submitted
1	The Bidder should be a Proprietorship/ Partnership/ Company established in India	Bidder must submit the Proprietorship/ Partnership/ Company registration certificate/ incorporation details along with a copy of: <ul style="list-style-type: none"> <li>▷ PAN Card</li> <li>▷ Income Tax Return of 3 years (FY 2014-15, FY 2015-16, FY 2016-17)</li> </ul>

**Annexures**

**Annexure A – Technical Submission Checklist**

The Checklist to be provided as first page of the Technical Bid:

S. No.	Documents	Attached (Yes/No)
1	Entry Registration Details	
	Income tax	
2	Return acknowledgement	
3	PAN Card	
4	GST Registration Certificate	
5	Proof of Experience/ Contracts	
6	Undertaking for capacity to deliver in stipulated time frame	
7	Turnover of the Bidder	
8	Earnest Money Deposit	
9	Undertaking for no pending legal cases	
10	Undertaking for no blacklisting	
11	Undertaking for no cross ownership	

**Annexure B – Financial Bid**

Sl. No	Product	Specification	Brand	Quantity	Unit Cost (in Rs.)	Total Cost (in Rs.)
1	<b>Hockey</b>					
	(a) Hockey Stick					
	(b) Practice Ball					
	(c) Hockey Net					
	(d) Goal Keeper Kit (set)					
2	<b>Football</b>					
	(a) Football					
	(b) Football Net					
3	<b>Kho-Kho</b>					
	(a) Post (Two wooden Poles uniform, cylindrical and smooth all over)					
4	<b>Cricket</b>					
	(a) Cricket Bat					
	(b) Cricket Tennis Ball					
	(c) Stumps					
	(d) Batting Gloves					
5	<b>Volleyball</b>					
	(a) Volleyball					
	(b) Volleyball Net					
6	<b>Basketball</b>					
	(a) Basketball (Size-7 for men)					
	(b) Basketball (size 6 for women)					
	(c) Basketball Net					
7	<b>Badminton</b>					
	(a) Racquet (2 teams)					
	(b) Shuttle cock (Plastic)					
	(c) Badminton Net					
8	<b>Chess</b>					
	(a) Chess Board (set)					
9	<b>Carrom</b>					
	(a) Carrom Board Set with Striker & Coins					
10	<b>Tug of War</b>					
	(a) Rope (Sisal/Jute/polymer)					

11	Skipping					
	(a) Skipping Rope					
12	Gym. Kit					
	(a) 1 (One) complete set					

Total Cost of each items/equipment (in words in INR):

The Cost of sports equipment should be maximum as mentioned in the indicative list above of all the taxes, transportation costs and a kit box with printing of BYV logo on it and any other costs involved.



**Annexure C – Undertaking that Firm/ Institution has the capacity to supply Rs..... lakhs sports equipment in the time frame of 20 days from award of contract**

**UNDERTAKING FOR SUPPLY OF SPORTS EQUIPMENT**

We confirm that we have the capacity to supply the required sports equipment amounting Rs.....lakhs to all BYVs of the district (.....nos) as per their requirement in a time frame of 20 days from award of contract.

**For and on behalf of:**

---

---

---

---

**Signature (With Seal)**

**To:**

**The Project Director,  
District Rural Development Agency,  
.....District.**



16

**Annexure D – Undertaking that Firm/ Institution is not Blacklisted**

**UNDERTAKING THAT THE FIRM/INSTITUTION IS NOT BLACKLISTED**

We confirm that we are not blacklisted by any Government Institution/CPSE/SLPE/Local Authority.

**For and on behalf of:**

---

---

---

---

**Signature (With Seal)**

**To:**

**The Project Director,  
District Rural Development Agency,  
.....District.**

