

Office of the Additional District Urban Public Health Officer NUHM-
Cuttack



National Health Mission, Odisha
Department of Health & Family Welfare,
Government of Odisha.



Adv.No 641

Date: 06/07/18

TENDER CALL NOTICE FOR supply, Fixing & Erection of Mini Hoardings

Sealed Tenders in prescribed format are invited from the Manufacturers/ Authorized Distributors/Suppliers for supply, Fixing & erection of mini hoardings under NUHM Cuttack and terms & conditions may be downloaded from the website www.cuttack.nic.in. The sealed tender will be received through Speed post/Regd.Post/Courier only on or before office of the undersigned by 27.07.2018 (till 2.00 PM). The Tender will be opened at 11.00 AM on 28.07.2018 at Bikash Bhawan, NUHM Office. Tenders received incomplete or after the scheduled date & time shall be rejected The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

Sd/-

ADUPHO (NODAL OFFICER NUHM)
CUTTACK

**INSTRUCTION TO BIDDERS, SPECIFICATIONS, TERMS & CONDITIONS FOR
PRINTING & SUPPLY OF VARIOUS BOOBKLET
Section – I (Instruction to Bidders)**

01. Sealed tenders are invited from registered printing agencies having adequate experience in printing & supply of different type of printing assignments.
02. Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from the website www.cuttack.nic.in
03. The tender should be submitted in two parts i.e. **Technical Bid (Cover-A)** and **Financial Bid (Cover-B)**. The bidders should submit their **technical** and **financial** bid separately in two separate envelopes and the same should be put into another cover envelope super scribed as ““Tender for Supply , fixing & Erection of Mini Hoarding under NUHM in reference to adv. no _____””.
The Technical & Financial Bid envelopes should be clearly marked as Technical Bid & Financial Bid on the top of the relevant envelopes. The tenders should be addressed to:

*Office of the ADUPHO CUM NODAL
OFFICER, NUHM
CITY PROGRAMME MANAGEMENT UNIT
BIKASH BHAWAN, 1ST FLOOR, BLOCK-F
753012*

04. Bidders who **qualify technically** [as per submission of relevant valid documents as asked to be submitted in Technical Bid – Part 1 - fulfilling all the terms & condition of the tender document, their **Financial Bid** (Part 2) shall **only** be opened. The circulars issued by the Finance Department, all Govt. of Odisha from time to time regarding tax matters shall be taken into account for evaluation and shall be binding on the bidders. The bidders are requested to clearly mention the **type of tax & % of tax** included in the price as mentioned in the price bid format (Part 2).
05. Tenders should be Type Written or Computerized and every correction in the tender should invariably be attested with signature by the tenderer with date before submission.
06. Every page Submitted by the tenderer should be numbered at the top & the same page number should be put in the check list.

07. Schedule of Requirement

Sl. No.	Name of the Item	* Specification	Quantity
1	Erection of Mini Hoarding at every Strategic Location of Different Slums In Cuttack	<ul style="list-style-type: none">• Size (6'X3')=18 sqft• Quality of surface angel frame using should be good quality• Preferably 18 gauge printed or painted tin plate• Height of the hoarding from inside ground is 10ft L iron angel (2" L iron angel should be used) .• Base inside ground: 2ft inside cement concrete.• Above Ground(Ground to Top): 8 ft• Length:6 ft L iron angel (2" L angel should be used)• Mid Joist Bar to support display materials:3ft Iron angel (2" L angel should be used)• The hoarding is inclusive of material cost, tax, transportation, erection, Mounting and AMC upto one year .	81

Delivery Schedule: Within 15 Days from the date of Purchase Order receive by the Successful Bidders.

Consignee: ADUPHO Cuttack.

Section - I

TERMS AND CONDITIONS

Terms & Conditions		Documents to be Submitted
1	The organization should be a bonafide registered body	Photo copy of the Registration certificate
2	The organization should have PAN/TIN/GST number & should have up to date VAT clearance/GST certificate	Photocopy of Pan/Tin and the VAT clearance certificate.
3	Annual Turnover of the Bidder <ul style="list-style-type: none">Average Turnover should be 10 lakhs per annum for in last 3 fianacial year	Audited Balance sheet & PL account of last 3 cosecutive year.
4	The organization will have to submit an Affidavit (<i>On original Stamp Paper of relevant value</i>) with the following clauses:- <ol style="list-style-type: none">It has not been blacklisted by any Government OrganizationThe organization does not have any legal suit / criminal case pending against it for violation of PF /ESI/MW Act or any other law.The ADMO(PH) Cuttack will have no liability regarding transportation, loading and unloading of material and all the material ordered shall be delivered at the designated place in good condition. The defective or damaged printed material if any will be replaced by the Organization.That the organization agrees to abide by all terms & conditions of tenderThe organization will quote prices inclusive of all taxes.	Affidavit
5	Tender must be accompanied by Tender Fees of Rs.1000/- which will non-Refundable by way Demand Draft & EMD of Rs.5000/- by way of Demand Draft (Must be submitted), drawn on any Nationalized / Scheduled Bank in favor of, City Health Society ,Cuttack, Odisha . Tenders if not accompanied by Security Deposit will not be considered. Security of unsuccessful tenderer will be returned without interest on finalization of the bid. EMDs . The EMD shall be forfeited if the successful tenderer after getting the letter of award withdraws /	Tender Fees Rs.1000/- EMD Demand Draft OF Rs.5000/-

6	The Successful bidder will deposit additional security deposit@1% of the work order value by way of Demand Draft drawn on any Nationalized / Scheduled Bank in favor of, City Health Society ,Cuttack, Odisha & shall be returned after completion of the assignment without any interest.	To be submitted at the time of the acceptance of work order.
7	The tenderer should furnish the copies of the work order executed in similar type of printing works during the last three years.	Photocopies of work orders executed.
8	The head of the organization (bidder) should submit an authorization and specimen signature of their authorized signatory if any.	Authorization regarding specimen signature of authorized signatory.
9	Conditional Tenders (like alternative price offers etc.) are liable to be rejected. In the event of acceptance, The ADMO(PH) Cuttack decision will be final. The tender, which is not as per our required specifications will not be considered.	
10	The ADMO(PH), Cuttack will not make any advance payment to the organization. The organization will have to carry out the entire job on its own. The payments will be paid only after satisfactory completion of the job, submission of bill in that regard.	
11	The ADMO(PH),Cuttack reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever	
12	Under no circumstance shall the organization appoint any sub-contractor or sublease the contract. If it is found that the organization has violated these conditions, the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.	
13	Rates quoted against this tender notice shall remain valid up to 12 months after award of contract. No request for increase in rates, if any, will be allowed or entertained during this period.	

FORMATS - Part 1

FORM - T1

(To be submitted in Technical Bid Envelop)

(The documents has to be arranged serially as per the order mentioned below)

1	Name of the Organization	
2	Address of the organization	
3	Name of authorized signatory (in capital letters)	
4	Authorization and specimen signature of the authorized signatory	
5	Telephone number of authorized signatory / Organization	
6	Registration no (Attach photocopy of registration certificate of the Firm / Registration certificate issued from DIC in case of DIC registered firm)	
7	GST Registration Certificate (Photocopy of Up to	
8	PAN (Photocopy of PAN)	
9	Annual Turnover Certificate	
10	Draft number and date of the Security Deposit(EMD)	
	Draft number and date of the Tender Fees Documents	
11	Model Copy of the Material Submitted on the date of opening of Technical Bid	
12	Affidavit of declaration <i>(On original Stamp Paper)</i> as per Clause 4 of the terms & condition	
13	Whether all documents submitted signed by the authorized signatory of the organization (Yes/ No)	
14	Proof of three assignments under taken and one from Govt.	

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any deviation/forged information in the above statement at any stage, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

Place
Date

(Signature and seal of the authorized signatory)

Seal

TENDER FORM Part -2
(To be submitted in Financial Bid envelop)

Section-II

Price

Sl. No.	Name of the Item	* Specification	Quoted Rate(Rs.)
1	Erection of Mini Hoarding at every Strategic Location of Different Slums In Cuttack	<ul style="list-style-type: none">• Size (6'X3')=18 sqft• Quality of surface angel frame using should be good quality• Preferably 18 gauge printed or painted tin plate• Height of the hoarding from inside ground is 10ft L iron angel (2" L iron angel should be used) .• Base inside ground: 2ft inside cement concrete.• Above Ground(Ground to Top): 8 ft• Length:6 ft L iron angel (2" L angel should be used)• Mid Joist Bar to support display materials:3ft Iron angel (2" L angel should be used)• The hoarding is inclusive of material cost, tax, transportation, erection, Mounting and AMC upto one year .	

(Rates per Unit quoted should be **inclusive of Erection**,cost of sheet, printing, pasting transportation DTP, printing, binding as per specifications; transportation to the different Slums & UPHC Sites Cuttack City & **inclusive of charges of VAT & other taxes** if any as applicable (The % of tax if any included in the price **must be mentioned below**)

II. **TAX**

Pl. Mention the % of tax if any included in the above quoted price: _____%

(It is compulsory to indicate the % of tax in the relevant space mentioned above)

(Signature of the authorized signatory)

Place :

Date :

Seal